

**City of Long Prairie
Council Meeting
7:00 P.M., Monday, November 5, 2012**

The Long Prairie City Council met in regular session at City Hall, 7:00 p.m., Monday, November 5, 2012. Mayor Don Rasmussen called the meeting to order with the following present: Council members Lilah Gripne, Bob Klick, Art Rowan, and City Administrator/Clerk David Venekamp. Council member Tony Towle was absent from the meeting.

Council member Klick motioned Gripne seconded to approve the council minutes of October 15, 2012. Motion unanimously carried.

Council member Gripne motioned Klick seconded to approve pay request #15 to Di Mar Construction in the amount of \$113,598.73 for work at the wastewater treatment facility. Roll call: Yes; Gripne, Klick, Rowan, Rasmussen. Motion unanimously carried.

Council member Gripne motioned Rowan seconded to approve change order #1 to Di Mar Construction in the amount of \$179,211 for work at the wastewater treatment plant. Roll call: Yes; Gripne, Klick, Rowan, Rasmussen. Motion unanimously carried.

Council member Klick motioned Gripne seconded to approve temporary on-sale liquor licenses to the VFW for December 2, 2012, January 20th and February 3, 2013. Motion unanimously carried.

Council member Gripne motioned Rowan seconded to approve Martin Montanez's renewal of his currency exchange license to the State of Minnesota. Motion unanimously carried.

Council member Klick motioned Rasmussen seconded to approve the following resolution to include the board members of the city commission/boards for coverage under the city's worker's compensation coverage:

**RESOLUTION #12-11-05-14
RESOLUTION TO INCLUDE BOARD MEMBERS UNDER THE
CITY'S WORKERS' COMPENSATION COVERAGE**

WEREAS, the Long Prairie City Council wishes to provide workers' compensation coverage to various board members serving on behalf of the city

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF LONG PRAIRIE, MINNESOTA THAT: Pursuant to Minnesota Statutes 176.011, subd. 9, clause 6 – the Minnesota Workers' Compensation Act – the members of the following boards, commissions, and committees are to be included in the city's workers' compensation coverage:

- Members of the city council
- Members of the Planning and Zoning Commission
- Members of the Park Board

- Members of the Airport Commission
- Members of the Economic Development Authority

Adopted this 5th day of November, 2012, by the City Council of the City of Long Prairie.

David Venekamp
City Administrator/Clerk

Donald Rasmussen
Mayor

Motion unanimously carried.

Council member Gripne motioned Klick seconded to approve Centra Care Health System's application to the state for raffles to be held on December 1, 2012, and January 1, 2013. Motion unanimously carried.

The council discussed the decertification of tax increment district #2-1 Hart Press District. The district was established in 1985 to assist Hart Press in the building of their plant and to bring water from the water tower to that facility. Over the years, the city has modified the district and used tax increment funds to assist in the building of an access road from Hwy 71 to the Hart Press facility, improvements along 1st Street South, and in the city's industrial park. The final obligations of the district will be met with the increment received in 2012 and there should be an excess of approximately \$50,000 to \$60,000 in increment funds. The excess increment will be returned to the county for redistribution to the school, county, and city.

Council member Rowan motioned Gripne seconded to adopt the following resolution decertifying tax increment district #2-1, the Hart Press District:

**RESOLUTION 12-11-05-15
RESOLUTION DECERTIFYING
TAX INCREMENT FINANCING DISTRICT NO. 2-1 – 1985 HART PRESS
LOCATED IN THE CITY OF LONG PRAIRIE, MINNESOTA**

WHEREAS, the City Council of Long Prairie has reviewed the status of Tax Increment Financing District No. 2-1 (Hart Press) originally established by resolution of the City Council on August 5, 1985; and

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Long Prairie, Minnesota, as follows:

Sec.1. That Tax Increment Financing District No. 2- 1, Long Prairie, Minnesota is hereby decertified.

Sec. 2. That the Todd County Auditor be requested to return parcels in the District to the general tax rolls effective for taxes payable 2013.

Sec. 3. That the City Clerk is authorized to make available a copy of this resolution to the Todd County Auditor.

Adopted this 5th day of November, 2012.

ATTEST:

David Venekamp, City Administrator

Donald Rasmussen, Mayor

Motion unanimously carried.

The council discussed the purchase of additional security system monitors for Riverside Liquor Store. The monitors will allow the staff to view the cameras located throughout the store and outside the building. The estimate for the installation of additional monitors and equipment is \$2,396.77 from Video Protection Services, Inc.

Council member Klick motioned Rowan seconded to approve the purchase of the additional monitoring system for \$2,395.77 from Video Protection Services. Motion unanimously carried.

Council member Rowan motioned Klick seconded to set a special council meeting for the purpose of canvassing ballots from the November 6th general election for 4:00 p.m., Friday, November 9th. Motion unanimously carried.

The city interviewing committee for recommending an engineer to the council, recommended the firm of Bolton & Menk for future engineering work with the city. The interviewing committee noted that Bolton and Menk has been in existence for over sixty years compared to two years for the other firm. Bolton and Menk is currently doing the city's wastewater and airport engineering work. By utilizing them as city engineers they would handle all of the city's work. Bolten and Menk had also stated that they would GPS the city's entire infrastructure such as: manholes, storm sewers, hydrants, and provide an online mapping service to the city at no charge. The cost for engineering fees was comparable amongst the two firms.

Council member Rowan motioned Klick seconded to agree with utilizing the engineering firm of Bolton and Menk as the city engineers as recommended by the committee for future city projects. Motion unanimously carried.

City Administrator Venekamp stated the sewer bypass line has been installed at the main lift station. The city now has several options of pumping the city sewage at the main lift station should the station go down.

Fire Chief Jim Kreemer stated the city received a check from Verso for the Sartell paper mill fire. The department had responded for help and spent 13 hours at the mill. Verso reimbursed the city \$1,964.50 for their time at the fire.

Council member Gripne stated the police department had 298 incident reports for the month of October and that the new Tahoe has been put into service.

Council member Gripne motioned Klick seconded to adjourn. Motion unanimously carried. Meeting adjourned at 7:50 p.m.

David Venekamp
City Administrator/Clerk

Don Rasmussen
Mayor