City of Long Prairie
Council Meeting
7:00 P.M., Monday, January 7, 2013

The Long Prairie City Council met in regular session at City Hall, 7:00 p.m., Monday, January 7, 2013. Mayor Don Rasmussen called the meeting to order with the following present: Council members Tony Towle, Lilah Gripne, Bob Klick, Art Rowan and City Administrator/Clerk Dave Venekamp.

Council member Klick motioned Gripne seconded to approve the council minutes of December 17, 2012. Motion unanimously carried.

Mayor Rasmussen made the following mayoral appointments for council liaisons to the various city departments and boards:

- Public Works – Council member Tony Towle
- Public Safety – Council member Lilah Gripne
- Liquor Store/Recreation/EDA – Council member Bob Klick
- Planning and Zoning and Library – Council member Art Rowan
- Administration, Community Concern for Youth, Airport, and Tourism – Mayor Don Rasmussen

Council member Rowan motioned Towle seconded to appoint council member Bob Klick as acting mayor for 2013. Motion unanimously carried.

Council member Klick motioned Towle seconded to approve the Long Prairie Leader as the city's official newspaper for 2013. Motion unanimously carried.

Council member Gripne motioned Rowan seconded to appoint as official depositories for the city: American Heritage National Bank, Minnesota National Bank, Mid Central Federal Savings and Loan, Central Minnesota Credit Union, and other financially sound institutions which are in compliance with Minnesota statutes governing city depositories as official depositories. Motion unanimously carried.

Council member Towle motioned Gripne seconded to appoint Dennis Bacon as the city auditor for the 2012 financial statement at a fee of $14,000. Motion unanimously carried.

Council member Klick motioned Gripne seconded to appoint the law firm of Peters and Churchwell as the city attorney for civil issues at a fee of $1,300.00 per month. Motion unanimously carried.

Council member Rowan motioned Klick seconded to appoint the law firm of Brown & Krueger as the city attorney for criminal prosecutions at a fee of $1,166.67 per month. Motion unanimously carried.

Kris Senger, Bob Kunz and David Sovich asked the council if the bike and trike rally could use the industrial park and parking lot by the incubator building for the 2013 rally. Last year the rally was held at the fairgrounds, however the fair board has changed the weekend of the fair to the same weekend as the rally in 2013. The date for the bike and trike rally has already been advertised and they would hate to change it.

Council member Rowan motioned Gripne seconded to approve of the use of the industrial park and incubator parking lot for the bike and trike rally in August 2013. Motion unanimously carried.

Mayor Rasmussen also informed the council that the Memorial Day parade will start at the cemetery and end at the Veterans Memorial. Normally the parade ends at the cemetery.

Council member Rowan stated he has had a couple of residents comment to him about snowmobiles running on the city streets and private property. It was suggested that the city inform the public about the use of snowmobiles within the city.

Council member Gripne motioned Klick seconded to approve the Fire Departments recommendation to appoint Jim Kreemer as the fire chief for 2013. Motion unanimously carried.

Council member Gripne motioned Towle seconded to approve pay request #17 to Di-Mar construction in the amount of $229,076.60 for work on the wastewater treatment facility. Motion unanimously carried.

Council member Gripne motioned Klick seconded to acknowledge the LMCIT insurance dividend to the city in the amount of $24,343 which is the largest dividend the city has received from insurance premiums. Motion unanimously carried.

The council reviewed the 2013 pay equity implementation report which is based on the 2012 payroll. The report shows the city is in compliance with the pay equity standards. The report is due every 3 years with the next one due in 2016.

City Administrator Venekamp also suggested the council increase points for the Public Works Director from 291 to 352 which is the state job match for a utilities supervisor. Venekamp stated when the comparable worth job match was performed; the city had a wastewater pond system not a class A mechanical wastewater treatment facility. The knowledge required to run the facility is far greater than that of a pond system and it was felt the work load justified the increase in points. The points would be effective in future pay equity studies.

Council member Rowan motioned Klick seconded to adjust the Public Works Director's point total from 291 to 352 to match the state job match of a utilities supervisor. Motion unanimously carried.

Council member Rowan motioned Gripne seconded to approve of the pay equity implementation report as presented. Motion unanimously carried.

Fire Chief Jim Kreemer reported the department responded to 117 calls in 2012 which are the most ever by the department. Of the 117 calls, 72 calls were rural and 22 were city, there were 18 medical calls and 5 weather spotting calls. The firemen totaled 917 hours of training

Jim also asked the council for approval of their by-laws concerning a leave of absence. The department currently does not have a leave of absence clause in their by-laws. The department has met on the change and is recommending the following to be included in their by-laws: "A leave of absence can be granted by written request to the hiring committee for up to two months. With a 2 months extension as grantee by the hiring committee".

Council member Gripne motioned Klick seconded to approve the following addition to the bylaws of the fire department, "A leave of absence can be granted by written request to the hiring committee for up to two months. With a 2 months extension as grantee by the hiring committee". Motion unanimously carried.

Chief of Police Kevin Langer stated the department had 218 incidences in December. The department also received a donation for the purchase of 3 defibrillators and video equipment.

Council member Klick stated the liquor store inventory has been completed. At the next EDA meeting they will be doing a planning session.

Mayor Rasmussen reviewed the CCY report.

Council member Rowan motioned Klick seconded to adjourn. Motion unanimously carried. Meeting adjourned at 7:40 p.m.

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David Venekamp	Don Rasmussen
City Administrator/Clerk	Mayor