

**City of Long Prairie
Council Meeting
7:00 P.M., Monday, July 21, 2014**

The Long Prairie City Council met in regular session at City Hall, 7:00 p.m., Monday, July 21, 2014. Mayor Don Rasmussen called the meeting to order with the following present: Council members Art Rowan, Tony Towle, Lilah Gripne, Bob Klick, and City Administrator/Clerk Brenda Thomes.

Council member Klick motioned Towle seconded to approve the council minutes of July 7, 2014 and the July bills. Motion unanimously carried.

Council member Towle questioned where we were at with the Frisbee Park. He has been in there working very hard with the Sentence to Serve crew to remove brush. Towle stated he would like to see the stump grinder get in there, preferably, within this next week to get some of the stumps removed. He would also like to have Administrator/Clerk Thomes contact Lee in regards to getting the Sentence to Serve people back out weekly at the park. In the next two to three weeks, the Sentence to Serve will be completing the last portion of the trail by pouring the concrete.

Council discussed ordinance #14-7-14-14 an ordinance of the City of Long Prairie annexing land located in Long Prairie Township. This ordinance was recommended by Planning and Zoning.

Council member Rowan motioned Klick seconded to approve the following ordinance as recommended by Planning and Zoning:

ORDINANCE NO. 14-07-14-14

**An Ordinance of the City of Long Prairie, Minnesota
Annexing Land Located in Long Prairie Township, Todd County, Minnesota Pursuant to
Minnesota Statutes # 414.033 Subdivision 2 (3), Permitting Annexation by Ordinance**

WHEREAS, said property is unincorporated and abuts the City of Long Prairie on its eastern boundary; is owned by CentraCare Health System Long Prairie; and

WHEREAS, the City of Long Prairie hold a public hearing pursuant to Minnesota Statutes 414.033 Subd. 2b.), the land is owned by CentraCare Health System Long Prairie, and a written notice was mailed to Long Prairie Township, and

WHEREAS, the Planning and Zoning Commission and City Council have reviewed the annexation,

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF LONG PRAIRIE
HEREBY ORDAINS AS FOLLOWS:**

1. The City Council hereby determines that the property as hereinafter described abuts the city limits and is urban in nature and is currently owned by CentraCare Health System.
2. None of the property is now included within the limits of any city, or in any area that has already been designated for orderly annexation pursuant to Minnesota Statute 414.0325.
3. The corporate limits of the City of Long Prairie, Minnesota, are hereby extended to include the following described property, said land abutting the City of Long Prairie, and is currently owned by CentraCare Health System Long Prairie:

The Westerly 825 feet of the Northeast Quarter (NE1/4) of Section Twenty-one (21), Township One Hundred Twenty-nine (129), Range Thirty-three (33), Todd County, Minnesota, as measured at right angles to and parallel with the west line of said NE1/4, lying Southerly of the Southerly right-of-way line of Minnesota Trunk Highway No. 27, as defined in Deed document no. 239490. Subject to County state Aid Highway No. 12.

The Above described property consists of a total of 44 acres, more or less. A copy of the corporate boundary map showing the property to be annexed and its relationship to the corporate boundaries is attached hereto (Exhibit A).

4. That the area legally described herein is vacant and will not affect the population of the City at this time.
5. The City of Long Prairie will make no cash payment to Long Prairie Township pursuant to Minnesota Statutes 414.036 since CentraCare Health System requested to be annexed into the City.
6. That pursuant to Minnesota Statutes 414.036 there are no special assessments assigned by the Town to the annexed property.
7. That the City Administrator of the City of Long Prairie is hereby authorized and directed to file a copy of this Ordinance with the Municipal Boundary Adjustment Unit of the Office of the Administrative Hearings, the Minnesota Secretary of State, the Todd County Auditor, and the Long Prairie Township Clerk.
8. That this Ordinance shall be in full force and effect and final upon the date this Ordinance is approved by the Office of Administrative Hearings.

PASSED AND ADOPTED by the City Council of the City of Long Prairie, Minnesota, this ____ day of _____, 2014.

Brenda Thomes
City Administrator

Don Rasmussen
Mayor

Motion carried. Council member Gripne abstained.

Council member Rowan motioned Klick seconded to approve the zoning, preliminary plat, and the following resolution:

**RESOLUTION #14-07-21-15
IN THE MATTER OF THE ORDERLY ANNEXATION BETWEEN
THE CITY OF LONG PRAIRIE AND LONG PRAIRIE TOWNSHIP
PURSUANT TO MINNESOTA STATUTES § 414.0325**

WHEREAS, a request from all of the property owners of the area proposed for designation and immediate annexation was received.

WHEREAS, the City of Long Prairie and Long Prairie Township jointly agree to designate and request the immediate annexation of the following described land located within Long Prairie Township to the City of Long Prairie, County of Todd, Minnesota;

The Westerly 825 feet of the Northeast Quarter (NE1/4) of Section Twenty-one (21), Township One Hundred Twenty-nine (129), Range Thirty-three (33), Todd County, Minnesota, as measured at right angles to and parallel with the west line of said NE1/4, lying Southerly of the Southerly right-of-way line of Minnesota Trunk Highway No. 27, as defined in Deed document no. 239490. Subject to County state Aid Highway No. 12.

and

WHEREAS, the City of Long Prairie and Long Prairie Township are in agreement as to the orderly annexation of the unincorporated land described; and

WHEREAS, Minnesota Statutes § 414.0325 provides a procedure whereby the City of Long Prairie and Long Prairie Township may agree on a process of orderly annexation of a designated area; and

WHEREAS, the City of Long Prairie and Long Prairie Township have agreed to all the terms and conditions for the annexation of the above-described lands; and the signatories hereto agree that no alteration of the designated area is appropriate and no consideration by the Chief Administrative Law Judge is necessary. The Chief Administrative Law Judge may review and comment, but shall within thirty (30) days, order the annexation in accordance with the terms of the resolution.

NOW, THEREFORE, BE IT RESOLVED, jointly by the City Council of the City of Long Prairie and the Township Board of Long Prairie Township as follows:

1. **(Property.)** That the following described land is subject to orderly annexation pursuant to Minnesota Statutes § 414.0325, and that the parties hereto designate the area for

orderly annexation; and agree that the land be immediately annexed and zoned as residential (R-1)

The Westerly 825 feet of the Northeast Quarter (NE1/4) of Section Twenty-one (21), Township One Hundred Twenty-nine (129), Range Thirty-three (33), Todd County, Minnesota, as measured at right angles to and parallel with the west line of said NE1/4, lying Southerly of the Southerly right-of-way line of Minnesota Trunk Highway No. 27, as defined in Deed document no. 239490. Subject to County state Aid Highway No. 12.

2. **(Acreage/Population/Usage.)** That the orderly annexation area consists of approximately 44 acres, the population in the area is zero, and the land use type is residential

3. **(Jurisdiction.)** That Long Prairie Township and the City of Long Prairie, by submission of this joint resolution to the Municipal Boundary Adjustment Unit of the Office of Administrative Hearings, confers jurisdiction upon the Chief Administrative Law Judge so as to accomplish said orderly annexation in accordance with the terms of this resolution.

4. **(Municipal Reimbursement).** Minnesota Statutes § 414.036.
a. **Reimbursement to Towns for lost taxes on annexed property.**

The City of Long Prairie agrees to reimburse the Long Prairie Township the equivalent of two years of township property taxes based upon the 2014 property tax figures for the above described property. The 2014 township property taxes are \$259.03.

5. **(Review and Comment).** The City of Long Prairie and Long Prairie Township agree that upon receipt of this resolution, passed and adopted by each party, the Chief Administrative Law Judge may review and comment, but shall within thirty (30) days, order the annexation in accordance with the terms of the resolution.

Adopted by affirmative vote of the City Council of Long Prairie this 21st day of July, 2014.

CITY OF LONG PRAIRIE

ATTEST:

By: _____
Mayor

By: _____
City Administrator

Adopted by affirmative vote of all the members of the Long Prairie Township Board of Supervisors this ____ day of August 2014.

LONG PRAIRIE TOWNSHIP

ATTEST:

By: _____
Chairperson
Board of Supervisor

By: _____
Township Clerk

Motion unanimously carried.

Council discussed an email submitted by Loren Fellbaum regarding the construction of a new road running from County Road 27 to 12 for Centra Care and to discuss the proposed annexation status, proposed Centra Care expansion, and the needs and desires of CSAH 40 realignment.

City Administrator/Clerk Thomes stated David Venekamp is still listed as the Wellhead Manager. Thomes stated a request has been made to have David Venekamp taken off as Wellhead Manager and to add Brenda Thomes.

Council member Gripne motioned Klick seconded to move forward with removing David Venekamp and adding Brenda Thomes as a new Wellhead Manager. Motion unanimously carried.

Council has received an invitation from the county to attend Preliminary Damage Assessment meeting to work with FEMA on getting federal public assistance for any damage to public property in the city, due to flooding, from June 11, 2014 to present. Emergency Management Director Mike Wisniewski has moved forward with a Preliminary Damage Assessment meeting on July 31, 2014. He will work with FEMA on getting any federal public assistance funds for any of the damage done in Todd County due to flooding this year. The council is not aware of any type of flooding in the city of Long Prairie. City Administrator/Clerk Thomes has sent an email back to Mike Wisniewski stating that the city will not be attending because there has been no flooding at all within the city.

Council member Rowan stated that water tests are being completed at area resident's houses for copper, lead, and phosphorus.

Council member Towle reported, in the absence of Kevin Langer, that June had 274 incidents. Upcoming events for August include: Todd County Fair, the Bike and Trike event, and Active Shooter. Active Shooter event includes: law enforcement, fire department, hospital staff, ambulance, and school staff. This will take place at the high school the last week of August with a specific date to be determined.

Council member Klick stated the scanners are working very well at the liquor store and inventory has been completed.

Council member Gripne stated there will be a dedication at West Side Park for new playground equipment coming up in August. Sentence to Serve will be working on completing the bike path in the next two to three weeks. Gripne stated all members of the EDA have been nominated for another year: Bacon, Albrecht, Haugen, and Stein.

Mayor Rasmussen stated that the airport is now open but striping still needs to be completed; and there is some work to be done in regards to restoration of the turf along the runway. Rasmussen stated everything has been going well on Thursday nights for the concerts in the park.

The next planning and Zoning meeting will be at 4:30 p.m., Monday, July 28, 2014.

The next Council meeting will be 7:00 p.m., Monday August 4, 2014.

**Council member Klick motioned Towle seconded to adjourn. Motion unanimously carried.
Meeting adjourned at 7:40 p.m.**

Brenda Thomes
City Administrator/Clerk

Don Rasmussen
Mayor