

**City of Long Prairie  
Council Meeting  
7:00 P.M., Monday, August 18, 2014**

The Long Prairie City Council met in regular session at City Hall, 7:00 p.m., Monday, August 18, 2014. Mayor Don Rasmussen called the meeting to order with the following present: Council members Tony Towle, Art Rowan, Bob Klick, and City Administrator/Clerk Brenda Thomes. Council member Gripne was absent.

**Council member Klick motioned Rowan seconded to approve and the council minutes of August 4, 2014 with an amendment to the minutes and the August bills. The amendment stated the absence of council member Towle from the August 4<sup>th</sup> meeting. Motion unanimously carried.**

Council member Towle stated the Frisbee Park at Lake Charlotte needs a bridge over some of the lowland areas at the park.

Chief Kevin Langer stated that we have some culverts that we saved from the airport that we will be using out at the Frisbee Park.

Council member Towle asked if we could have an access on the eastside of the park just to get vehicles in to get all the wood removed and the equipment in. Towle stated that the Sentence to Serve was in there working Fridays and Saturdays just to get all the shrubs and stuff cleared out.

City Administrator/Clerk Thomes stated that Tim Mackey will be here on Friday, August 22<sup>nd</sup> at 9:00 a.m. to look over the progress of the Frisbee Park and to mark the lanes and put some of the baskets together.

Council discussed payment request #2 for the airport submitted by Bolton & Menk.

**Council member Rowan motioned Klick seconded to approve payment request #2 in the amount of \$1,030,283.05 which will be submitted to aeronautics once council approves and signs off to Bolton & Menk. Motion unanimously carried.**

Council discussed the proposal for patching of the city streets. The city's portion to patch all the areas is \$15,035.00; property owner's portion is \$5,025.00; the County's portion is \$750.00; and St Mary's of Mt Carmel is \$1,050.00. The breakdown of the patching for 2014 is as follows:

- 430 Central Avenue - private property
- Todd St North - private property
- 214 2<sup>nd</sup> Avenue North - private property
- Marquette Street NE and 4<sup>th</sup> Avenue NE - city project
- Marquette Street NE and 2<sup>nd</sup> Avenue - city project
- 7<sup>th</sup> Street NE – city project
- Central Avenue by the tower including the curb – city project

- 623 3<sup>rd</sup> Ave SE – city project
- 425 7<sup>th</sup> Street North - city project

Council member Towle requested that the city check to see if the curb is going to be done by asphalt or concrete. If it is going to be done by asphalt, they recommend having Mark Lee Asphalt and paving remove the curb portion of it and we will get a quote from the Sentence to Serve to put in concrete curbs on both sides.

The total bid was \$21,860.00 which could have a deduction for the curb if the curb is going to be asphalt.

**Council member Towle seconded by Klick to accept the proposal from Mark Lee Asphalt and Paving for \$21,860.00 with a request going back to Mark Lee Asphalt asking if the curb is going to be asphalt or concrete. If asphalt, request a deduction for the curb and the city will get bids from Sentence to Serve to put in the curbs. Motion unanimously carried.**

Council discussed the 2015 Resolution of Sponsorship for the Todd County Community Concern For Youth Program.

**Council member Rowan motioned Klick seconded to adopt the Resolution of Sponsorship for the Todd County Community Concern For Youth Program. Motion unanimously carried.**

Council discussed an alcohol and gambling permit for the Long Prairie Lions located at the Long Prairie Fire Department on Thursday, August 21, 2014 for their sweet corn and chicken feed.

**Council member Towle motioned Rowan seconded to approve the temporary on-sale liquor license to the Long Prairie Lions for the sweet corn and chicken feed on August 21, 2014. Motion unanimously carried.**

**Council member Klick motioned Rowan seconded to approve the renewal of the liquor license for the American Legion Post 12. Motion unanimously carried.**

City Administrator/Clerk Thomes explained direct deposit to the council. The current accounting software is setup for direct deposit for all employees, council, and committee members. Thomes is requesting the council approve the direct deposit going forward. Staff would like to start direct deposit September 3, 2014. We could have payroll done via direct deposit which would save on check costs, staff time, and postage.

**Council member Klick motioned Towle seconded to go forward with the direct deposit for the city. Motion unanimously carried.**

City Administrator/Clerk Thomes submitted budget packets for the council to review. Council will go over the budget items at the next council meeting.

Council member Rowan stated Dan Spieker had submitted the patching proposals which he said he would have for this council meeting.

Fire Chief Jim Kreemer stated the fire department was on hand at the demo derby at the fair; and responded to a fire on Friday, August 14, 2014 and Hwy 27 Salvage along with four other departments. Osakis, Sauk Centre, Browerville, and Clarissa assisted with the fire making the process go smoothly for such a large fire. There was one employee injured from Hwy 27 Salvage that did go to the hospital. Fire Chief Kreemer also was taken to the hospital reporting chest pains.

Council discussed two public works employees who are also firefighters. This raised the question if they are able to go fire calls. Council requested a memo be sent to the public works director informing him that we will, in the future, need to allow the two firefighters to respond to the fires within reason. Council will draft a letter and send to public works.

Police Chief Kevin Langer informed the council that he did not get nominated for sheriff so he will continue as police chief for the next four years. At that time, he will have an option to run again or he would be looking at possibly retiring. The police department responded to 319 incidents in July including several dog complaints. They were present during the Todd County Fair and the Bike and Trike Rally. Langer stated starting Sunday, the TZD will run for one week. On August 28<sup>th</sup>, there will be an active shooter training going on at the high school. On August 2<sup>nd</sup>, the lifeguards had a lifesaving rescue at the beach. As they were directing kids to get out of the lake because of bad weather, a young girl needed the assistance of the lifeguards. There was a request by the park board to vote Karl Langford as a new member to the park board.

**Council member Rowan motioned Towle seconded to approve the appointment of Karl Langford to the park board committee. Motion unanimously carried.**

Brandon Puck has worked very hard at Lake Charlotte Park. He put new markings, new lines, new hoops, and just organized the basketball area of the park.

Council discussed the Lion's repair to a toilet without approval of the council, public works, or the city administrator. Council stated they will send this bill to the Lion's for the replacement and repair costs of the plumbing. There was also a bench that was altered by the Lion's. A bill will be sent to the Lion's to replace the bench.

Council member Klick stated that shirts and smocks have been received by the liquor store. Klick stated September is library card month and the library would like to get as many members as possible during this month.

Planning and Zoning will hold two public hearings starting at 4:30 p.m., Monday, August 25, 2014; one at McDonald's and one at the Dave Sovich residence.

Mayor Rasmussen stated we have completed the Resolution of Sponsorship for Community Concern for Youth. Rasmussen stated all the repairs are completed and the runway is now

working again. They are finishing the striping on the 18<sup>th</sup> and 19<sup>th</sup> and the airport should be back open.

**Council member Klick motioned Towle seconded to adjourn. Motion unanimously carried. Meeting adjourned at 8:15 p.m.**

---

Brenda Thomes  
City Administrator/Clerk

---

Don Rasmussen  
Mayor