

City of Long Prairie
Council meeting
7:00 P.M., Monday, November 16, 2015

The Long Prairie City Council met in regular session at City Hall, 7:00 p.m., Monday, November 16, 2015. Mayor Don Rasmussen called the meeting to order with the following present: Council members Art Rowan, Tony Towle, Lilah Gripne, Devin Hines, and City Administrator/Clerk Brenda Thomes.

Councilor Gripne motioned Rowan seconded to approve the council minutes of October 29th, November 2nd, and November bills. Motion carried.

Council discussed the contract services for the Building Inspector. This is for a full building official. The agreement is to render services as Building Inspector/Contractor. Our current inspector, Duane Ostrowski, will be retiring at the end of 2015. Duane Ostrowski and Richard Holt were in attendance for the meeting. Richard has subbed several times for Duane in his time of being off. Duane Ostrowski is recommending that the council consider Richard Holt as our new building contractor/inspector. The contract will be renewable January 2017. It will run for a period of one year. Richard Holt is familiar with the contract and Duane and Richard have discussed the contract a couple different times. Richard Holt also is a building official in Starbuck and will be looking to take over the Sauk Centre area along with Long Prairie. There was a brief discussion about the new rental ordinance that will be going into effect sometime in 2016. Council asked if Richard Holt would be interested in doing that as well. At this time, Mr. Holt said he will review and get back to the council.

Councilor Rowan motioned Hines seconded to approve the contract services for the city building inspector. Motion carried.

Councilor Towle made comment about the Frisbee Park to check with Kevin Langer and Dan Spieker on the rocks placed up at the south end of the Frisbee Park. To make sure that the rocks are set far enough back so this winter, when it's snow plowing, that nobody would hit the rocks.

Kent Louwagie made comment about the water treatment project that is going on. The 2nd cell is being formed this week. We can take a look at possibly doing cells 3 and 4 together and hopefully, cells 1 and 2 will be able to keep up while 3 and 4 are being completed.

Fire Construction Services has made an appointment to visit with the council in regards to contract services. The contract is to properly maintain the automatic fire sprinkler system for the City of Long Prairie Building. Fire Construction Services proposed to conduct the NFPA and MSFC tests and inspections. This is a 3 wet system annual inspection for the old city hall chamber building and the EDA building. It will also be for the fire hall, city hall, and the incubator building. As he discussed in his presentation, he said according to state fire marshal, the sprinkler system inspection testing and maintaining internal inspections every 5 years. What needs to be done is, we need to drain the system for a 5 year inspection. The city stated that we are currently under contract with Summit Companies. Council has directed City Administrator Thomes is get in contact with Summit to see if they are going to be doing the sprinkler 5 year internal pipe inspection or if we will be having Fire Construction Services. Their quote is currently a little bit less than Summit so we will be making contact and getting back to the council at the next meeting to let them know what the bids will be for this type of inspection.

The Centra Care Wetlands study is now complete. The Corp of Engineers, at this point, has sent a copy of the Department of the Army Corp of Engineers the complete letter stating that the

inspection is now complete and they can proceed with the construction project of the assisted living or the new hospital.

Councilor Gripne motioned Towle seconded to approve the renewal of liquor licenses for Coborn's Inc. and Taqueria Chavez restaurant. Motion carried.

Councilor Rowan motioned Mayor Rasmussen seconded to adopt the following resolution #15-11-16:01:

Resolution #15-11-16:01 is on file and may be viewed at City Hall.

Motion carried.

The city has received a letter from the Minnesota Department of Transportation, Eric Schiller, regarding the scope of expansion for U.S. Highway 71 and Minnesota State Highway 27 project in 2017. The Department of Transportation has expanded their scope versus an overlay to an actual reconstruction but they have wanted the city to participate in a large amount of the costs of the road construction. Bolton & Menk, City Engineers, have asked if they should draft a letter back to the department of transportation on behalf of the city. Council directed them to go forward with the draft of the letter to the Minnesota Department of Transportation. Mayor Rasmussen also asked if they could incorporate the requests for a turn lane off of Highway 27 turning to the North and a stop light at the intersection of Highways 27 and 71. Kent with Bolton and Menk said he would update the letter and send another draft out.

Councilor Rowan motioned Gripne seconded to set the date for public hearing on Monday, December 7, 2015, 7:00 p.m., Long Prairie City Hall for the purposes of adopting the Truth in Taxation final levy for 2016. Motion carried.

Councilor Gripne motioned Towle seconded to approve the following resolution:

**Resolution #15-11-16:02
RESOLUTION ACKNOWLEDGING DONATIONS**

WHEREAS, the City of Long Prairie has received the following donations during the month(s) of November, for the following purposes:

Donor	Amount	Purpose
Hillig Auto Sales	\$200.00	Bright Friday Night
CMCU	\$150.00	Bright Friday Night
Impact Technology	\$500.00	Bright Friday Night
Centra Care	\$500.00	Bright Friday Night
MN Natl Bank	\$200.00	Bright Friday Night
LP Packing Plant	\$2,000.00	Bright Friday Night
Mid Central Bank	\$200.00	Bright Friday Night
LP Lions	\$1,000.00	Bright Friday Night

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF LONG PRAIRIE, MINNESOTA THAT: the City Council of the City of Long Prairie acknowledges and accepts the donations received the month of November.

BE IT FURTHER RESOLVED THAT: the City Council of the City of Long Prairie expresses its thanks and appreciation for the donations to all Donor(s) listed.

Adopted this 16th day of November, 2015, by the City Council of the City of Long Prairie.

ATTEST:

Brenda Thomes
City Administrator/Clerk

Don Rasmussen
Mayor

Motion carried.

Councilor Hines noted that Dan Spieker will be working on getting the holiday lights up before the day after Thanksgiving.

The Police Department is potentially looking at getting some software called Dragon. This software will assist them in completing different reports.

Fire Chief Jim Kreemer stated Jeremy Sovich and Mike Luebesmier are the two new fire fighters.

Councilor Towle noted the card reader is now up and going at the liquor store and that the library is excited about getting 3 parking spaces designated for the library.

Councilor Gripne noted that the EDA will be having a meeting this coming Wednesday and we will continue with the Comp Plan. Planning and Zoning will be having a meeting on November 30th to discuss a CUP that has been presented.

Mayor Rasmussen noted that Round Prairie will be calling their township meeting after the 1st of the year to discuss the airport proposal on their 500 foot extension. Tourism is looking at doing a winter program to raise some funds for the summer music in the park.

Administrator Thomes noted that she has been working with the day after Thanksgiving Parade and there was a lot of donations that came in for the parade, the petting zoo, and all the door prizes that we will be giving away at city hall after the parade.

Councilor Gripne motioned Rowan seconded to adjourn. Motion carried. Meeting adjourned at 8:07 p.m.

Brenda Thomes
City Administrator/Clerk

Don Rasmussen
Mayor