

City of Long Prairie  
Council meeting  
7:00 P.M., Monday August 17, 2015

The Long Prairie City Council met in regular session at City Hall, 7:00 p.m., Monday, August 17, 2015. Mayor Don Rasmussen called the meeting to order with the following present: Council members Art Rowan, Devin Hines, Lilah Gripne, Tony Towle, and City Administrator/Clerk Brenda Thomes.

**Councilor Towle motioned Gripne seconded to approve the council minutes of August 3, 2015 and the August bills. Motion unanimously carried.**

Council discussed resolution 10-17-15-02 a resolution for the proposed 2016 street and utility improvements project for the following streets:

8th Street SE/NE (CSAH 40) from 4th Avenue SE (TH 287) to 1st Avenue NE (TH 27),  
8th Street NE from 1st Avenue NE (TH 27) to 2nd Avenue NE,  
2nd Avenue NE from 6th Street NE to 9th Street NE,  
7th Street NE from 1st Avenue NE (TH 27) to 6th Avenue NE,  
4th Avenue NE from 6th Street NE to 7th Street NE,  
Fairview Avenue NW (CR 86) from Riverside Drive (CSAH 56) to 550' west, and  
1st Street S from 360' to 1030' south of 8<sup>th</sup> Avenue SE

**Councilor Rowan motioned Gripne seconded to accept the following resolution 10-17-15-02:**

**Resolution 10-17-15: 02  
Receiving Feasibility Report and Calling Hearing on Improvement**

WHEREAS, pursuant to resolution of the council adopted March 16 2015, a report has been prepared by the city engineer with reference to the proposed 2016 Street and Utility Improvements Project, the improvement of the following streets:

8th Street SE/NE (CSAH 40) from 4th Avenue SE (TH 287) to 1st Avenue NE (TH 27),  
8th Street NE from 1st Avenue NE (TH 27) to 2nd Avenue NE,  
2nd Avenue NE from 6th Street NE to 9th Street NE,  
7th Street NE from 1st Avenue NE (TH 27) to 6th Avenue NE,  
4th Avenue NE from 6th Street NE to 7th Street NE,  
Fairview Avenue NW (CR 86) from Riverside Drive (CSAH 56) to 550' west, and  
1st Street S from 360' to 1030' south of 8<sup>th</sup> Avenue SE

by reconstructing the street and utilities, and this report was received by the council on August 17, 2015, and

WHEREAS, the report provides information regarding whether the proposed improvement is necessary, cost-effective, and feasible; whether it should best be made as proposed or in connection with some other improvement; the estimated cost of the improvement as recommended; and a description of the methodology used to calculate individual assessments for affected parcels.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF LONG PRAIRIE, MINNESOTA:

1. The council will consider the improvement of such street in accordance with the report and the assessment of abutting property for all or a portion of the cost of the improvement pursuant to Minnesota Statutes, Chapter 429 at an estimated total cost of the improvement of \$4,360,600.
2. A public hearing shall be held on such proposed improvement on the 21<sup>st</sup> day of September , 2015, in the council chambers of the city hall at 7:10 p.m. and the clerk shall give mailed and published notice of such hearing and improvement as required by law.

Adopted by the council this 17<sup>th</sup> day of August, 2015.

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Mayor

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City Clerk

**Roll call: Yes; Gripne, Hines, Towle Rowan, Rasmussen. Motion unanimously carried**

Council discussed the KEYL building and MPCA removing options for removing contaminants underneath those buildings. Mayor Rasmussen asked the MPCA for a meeting. Lyle Danielson noted that there are some other businesses that are looking at getting an attorney to review what the MPCA has been doing.

Centra Care Health will be having a meeting with the city on August 20<sup>th</sup> to review the plans for the developer's agreement to take care of the final items on TIF and to finalize the final plat. Administrator Thomes invited all council if they would like to attend, she would notice that meeting. Unfortunately, only 2 council members, or maybe just the Mayor, will be attending that meeting so there is no need to notice the meeting.

Shannon Wettstein addressed the council about the upcoming Central Minnesota Decision Maker Symposium on October 7<sup>th</sup> from 10:00 to 3:00 pm. Don Shelby will be the keynote speaker. There are 9 different counties that are involved in this: Becker, Cass, Crow Wing, Douglas, Hubbard, Morrison, Otter Tail, Todd, and Wadena. This is a leadership training event that will be held in Parkers Prairie for the benefit of Central Minnesota Land Use Decision Maker & Administrators. This is a collaboration on how to make land use decision while also protecting water quality. Lilah Gripne is already signed up along with Administrator Thomes and waiting on other council members as to whether or not they will attend.

**Councilor Gripne motioned Hines seconded to approve a gambling permit for St. Mary of Mount Carmel for November 1, 2015. Motion unanimously carried.**

Mayor Rasmussen briefly spoke about Community Concern for Youth and resolution 10-17-15-01 a resolution of sponsorship.

**Councilor Hines motioned Towle seconded to approve the following resolution 10-17-15-01:**

**Resolution of Sponsorship 10-17-15: 01**

Resolution authorizing participation with the Community Concern For Youth Program with Todd-Wadena Community Corrections.

BE IT RESOLVED by the Long Prairie City Council that Todd County act as sponsoring unit of government for the project entitled Community Concern For Youth to be conducted by Todd-Wadena Community Corrections during the period from 01/01/16 through 12/31/16. Dave Kircher, Chairperson, Todd County Board of Commissioners, is hereby authorized to execute such agreements and funding as are necessary to implement the project on behalf of the Long Prairie City Council.

BE IT RESOLVED that the Long Prairie City Council hereby agrees to contribute \$2,328 for the project entitled Todd-Wadena Community Concern For Youth during the period from 01/01/16 through 12/31/16, which is to be paid on 01/01/16.

It is understood that the Long Prairie-grey Eagle School Board contributes \$2,937, and the Grey Eagle City Council contributes \$277, for a total community contribution of \$5,542.

I hereby certify that the above resolutions were adopted by the Long Prairie City Council on August \_\_\_, 2015.

Signed:

Witnessed:

\_\_\_\_\_  
(Signature)

\_\_\_\_\_  
(Signature)

\_\_\_\_\_  
(Title)

\_\_\_\_\_  
(Title)

**Motion unanimously carried.**

Councilor Hines stated the public works director, Dan Spieker, felt it was necessary to move forward with the maintenance agreement with Ziegler for the generators.

Fire Chief Jim Kreemer briefly talked about the \$500 grant that was received to retain fire fighters for the years: 2014, 2015, and 2016. They needed to be on either the fire department or the ambulance crew for the complete year in order to receive the \$500. There was a grass grant that Jim Kreemer will also be working on.

Councilor Rowan gave the police report for Kevin Langer who was absent from the meeting. Rowan stated the Todd County Fair went well with the exception of an injury during the demo derby. The Bike and Trike Rally had no incidents and the motor cycle parade well very well. Friday, August 21<sup>st</sup>, there will be radar recertification in the squads.

Councilor Gripne noted that EDA will be having their first meeting with Justin Burslie on Wednesday, August 19<sup>th</sup>.

Mayor Rasmussen briefly restated the report that Community Concern for Youth has submitted with attendance issues, personal family problems, alcohol offenses, marijuana offenses, tobacco offenses, and theft. This is just a summary of the Community Concern for Youth for 2014, 2015 school year. The group worked with 18 youths from the Long Prairie area.

Monroe Crossing will be performing in the park on Thursday night which will be the last event in the Concert in the Park Series.

Administrator Thomes had a brief discussion in regards to a request to attend the Civic Systems Symposium which runs September 24<sup>th</sup> and 25<sup>th</sup>. Civic Systems is giving Administrator Thomes 1 free admission. Council approved Thomes attendance which includes wages, driving expenses, and lodging for the 2 nights.

**Councilor Towle motioned Mayor Rasmussen seconded to approve all expenses for Administrator Thomes for September 24<sup>th</sup> and 25<sup>th</sup> for the symposium. Motion unanimously carried.**

**Councilor Gripne motioned Rowan seconded to adjourn. Motion unanimously carried. Meeting adjourned at 8:20 p.m.**

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Brenda Thomes  
City Administrator/Clerk

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Don Rasmussen  
Mayor