

City of Long Prairie  
Council meeting  
7:00 P.M., Monday, September 21, 2015

The Long Prairie City Council met in regular session at City Hall, 7:00 p.m., Monday, September 21, 2015. Mayor Don Rasmussen called the meeting to order with the following present: Council members Art Rowan, Devin Hines, Tony Towle, Lilah Gripne, and City Administrator/Clerk Brenda Thomes.

**Councilor Rowan motioned Towle seconded to approve the council minutes of September 8<sup>th</sup> and the September bills. Motion carried.**

Mayor Rasmussen made a switch on the appointments moving down Nancy Judd and moving Bolton & Menk to 7:00 p.m.

Kent Louwagie from Bolton & Menk discussed the 2016 road project. Kent identified the following roads that will be in the construction project:

- 8<sup>th</sup> Street SE/NE (CSAH 40) from 4<sup>th</sup> Avenue SE (TH 287) to 1<sup>st</sup> Avenue NE (TH 27)
- 8<sup>th</sup> Street NE from 1<sup>st</sup> Avenue NE (TH 27) to 2<sup>nd</sup> Avenue NE,
- 2<sup>nd</sup> Avenue NE from 6<sup>th</sup> Street NE to 9<sup>th</sup> Street NE,
- 7<sup>th</sup> Street NE from 1<sup>st</sup> Avenue NE (TH 27) to 6<sup>th</sup> Avenue NE,
- 4<sup>th</sup> Avenue NE from 6<sup>th</sup> Street NE to 7<sup>th</sup> Street NE,
- Fairview Avenue NW (CR 86) from Riverside Drive (CSAH 56) to 550' west, and
- 1<sup>st</sup> street South from 360' to 1030' south of 8<sup>th</sup> Avenue SE

These are the project areas which we will be redoing the roads, water, and sewer.

**Councilor Rowan motioned Towle seconded to approve the following resolution:**

**Resolution 09-21-15:04  
Resolution Ordering Improvement and Preparation of Plans**

WHEREAS, a resolution of the city council adopted the 17<sup>th</sup> day of August, 2015, fixed a date for a council hearing the proposed 2016 Street and Utility Improvements Project, the improvement of the following streets:

8<sup>th</sup> Street SE/NE (CSAH 40) from 4<sup>th</sup> Avenue SE (TH 287) to 1<sup>st</sup> Avenue NE (TH 27),  
8<sup>th</sup> Street NE from 1<sup>st</sup> Avenue NE (TH 27) to 2<sup>nd</sup> Avenue NE,  
2<sup>nd</sup> Avenue NE from 6<sup>th</sup> Street NE to 9<sup>th</sup> Street NE,  
7<sup>th</sup> Street NE from 1<sup>st</sup> Avenue NE (TH 27) to 6<sup>th</sup> Avenue NE,  
4<sup>th</sup> Avenue NE from 6<sup>th</sup> Street NE to 7<sup>th</sup> Street NE,  
Fairview Avenue NW (CR 86) from Riverside Drive (CSAH 56) to 550' west, and  
1<sup>st</sup> Street S from 360' to 1030' south of 8<sup>th</sup> Avenue SE

by reconstructing the street and utilities, and

WHEREAS, ten days' mailed notice and two weeks' published notice of the hearing was given, and the hearing was held thereon on the 21<sup>st</sup> day of September, 2015, at which all persons desiring to be heard were given an opportunity to be heard thereon,

NOW THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF LONG

PRAIRIE, MINNESOTA:

1. Such improvement is necessary, cost-effective, and feasible as detailed in the feasibility report.
2. Such improvement is hereby ordered as proposed in the council resolution adopted the 17<sup>th</sup> day of August, 2015.
3. Bolton & Menk, Inc. is hereby designated as the engineer for this improvement. The engineer shall prepare plans and specifications for the making of such improvement.
4. The city council declares its official intent to reimburse itself for the costs of the improvement from the proceeds of tax exempt bonds.

Adopted by the council this 21<sup>st</sup> day of September, 2015.

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Mayor

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Clerk

**Roll call: Yes; Gripne, Hines, Towle, Rasmussen, and Rowan. Motion carried.**

Nancy Judd addressed the council on refugee resettlement. Nancy introduced Ron Branstner who was the main speaker. Ron talked about several different items: refugees without high school diplomas, unlawful immigrants, the means test, the interim phase, the current law, illegal immigrants, household annual deficit, and retirement phase. He broke down with more discussion on the Minnesota state plan for refugee resettlement. The document is about 20 pages long and talks about what is going to happen to local cities and counties. Ron and Nancy invited the council to attend an additional meeting that they will be holding at the American Legion in the coming week.

Council discussed the yearly maintenance contract with Hach Service Plus from September 2015 to September 2016. This contract will help take care of the phosphorus filters and all the maintenance at the wastewater treatment plant. We are looking for a longer contract with Hach but at this point, all we got was just another year. Hopefully, next year we will be able to come up with a longer contract.

**Councilor Hines motioned Gripne seconded to approve the Hach Service Partnership Contract for the year September 2015 to September 2016. Motion carried.**

Council discussed Resolution 09-21-15:05 “Authorization to Execute Minnesota Department of Transportation Grant Agreement for Airport Improvement Excluding Land Acquisition”. This is for the 500 foot extension. The agreement is executed by the State of Minnesota and will remain in effect until 9/30/2015.

**Councilor Towle motioned Rowan seconded to approve the following Resolution 9-21-15:05:**

**RESOLUTION 09-21-15:05**

**AUTHORIZATION TO EXECUTE  
MINNESOTA DEPARTMENT OF TRANSPORTATION  
GRANT AGREEMENT FOR AIRPORT IMPROVEMENT  
EXCLUDING LAND ACQUISITION**

It is resolved by the City of Long Prairie as follows:

1. That the state of Minnesota Agreement No. 1001629,

"Grant Agreement for Airport Improvement Excluding Land Acquisition," for

State Project No. A7701-30 at the Long Prairie Municipal Airport is accepted.

2. That the \_\_\_\_\_ and \_\_\_\_\_ are  
(Title) (Title)

authorized to execute this Agreement and any amendments on  
behalf of the

City of Long Prairie.

**CERTIFICATION**

STATE OF MINNESOTA

COUNTY OF \_\_\_\_\_

I certify that the above Resolution is a true and correct copy of the Resolution adopted by the

\_\_\_\_\_  
(Name of the Recipient)

at an authorized meeting held on the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_

as shown by the minutes of the meeting in my possession.

Signature: \_\_\_\_\_  
(Clerk or Equivalent)

\_\_\_\_\_

CORPORATE SEAL

**/OR/**

NOTARY PUBLIC

My Commission Expires:

\_\_\_\_\_

This grant agreement for the airport improvement does exclude the land acquisition. The following shows a cost participation breakdown of the project:

- Federal share           90%
- State share             5%
- Local share             5%

The project will not exceed \$135,995.60. The majority of the portion is the Federal portion which is \$122,396 with no multiyear amounts. The state portion, which is also included in the \$122,396.00, is \$6,799.78.

**Motion carried.**

**Councilor Rowan motioned Hines seconded to approve a two year snow removal and truck rental fall of 2015 through May 1, 2017 with Cary Hudalla. Motion carried.**

**Councilor Gripne motioned Towle seconded to approve the renewal of an on sale liquor license for the Long Prairie VFW through the Minnesota Department of Public Safety Alcohol and Gambling Enforcement. Motion carried.**

Fire Chief Jim Kreemer stated that they had two more application for the fire department. Fire Fighter 1 and 2 training will be starting shortly after the new year.

Councilor Towle stated the community gardens is asking if we could grind all the stumps. Tony has purchased a brush hog and cleaned all the brush out and is hoping he could barter and use the city's stump grinder. In return, next spring, the city could use the brush hog at any of our parks.

There was a brief discussion about black dirt at the gardens. Council recommended, since it is not city property, we would be able to haul the black dirt to the property but the city would not be in favor of paying for the black dirt. If we had black dirt on site, we would probably be able to use that but we would not be able to purchase.

Councilor Gripne stated there haven't been any Planning and Zoning meetings. There is a Manufacturer's Breakfast October 13<sup>th</sup> at 7:00 am. They are still working on the Comp Plan with Justin Bearsley through the National Joint Powers. Justin is doing a wonderful job.

Mayor Rasmussen stated Tourism is now done for the year. They had a great year for Music in the Park. Rasmussen stated they are still working on the 500 foot runway extension at the Airport.

Administrator Thomes talked about the dog bite that occurred after hours with one of the city's employee's, Ryan Twardowski. Ryan was working at another job site and he approached to visit one of his friends. His friend had a dog at his side on a leash, but the dog ended up attacking Ryan and gave him 30 stitches. Ryan had to end up going to the hospital to get the stitches put in. Under our current ordinance, we need to take a look at deeming this dog as a dangerous animal under 12.112 of the Long Prairie City Ordinance.

The requirements of the city does not order destruction of the animal that has been declared dangerous but the city council, as an alternative, ordered all the of following:

- The owner provides and maintains a proper disclosure for the dangerous animal as specified in section 12.111.
- Post the front and the rear of the premises with clear visible warning signs, including warning symbols, to inform children that there is a dangerous animal on the property as specified in Minnesota Statute 347.51.
- Provide and show prove annually of public liability insurance in the minimum amount of \$300,000.
- If the animal is a dog and is outside the property enclosure, the dog must be muzzled and restrained by a substantial chain or leash not to exceed 6 feet in length and under the physical restraint of a person 16 years of age or older.
- The muzzle must be of such design as to prevent the dog from biting any person or animal but will not cause injury to the dog or interfere with the vision.
- If the animal is a dog, it must have an easily identifiable standard tag identifying the dog as a dangerous dog affixed to its collar at all times specified by Minnesota Statute 347.51.
- If the animal is a dog, the dog must be licensed and up to date on rabies vaccination.
- Impose a \$500 annual fee for dangerous dogs, in addition to any regular dog licensing fees.
- Require the owner of a dangerous dog to have a microchip implanted in the dog for identification and bear the costs involved. Information about the microchip must be provided to the animal control authority.
- The owner must register the dog annually with the animal control authority. The owner must also notify the animal control authority if the animal dies or has moved to a new jurisdiction.
- It shall be a misdemeanor for removing a microchip from a dangerous dog. Signing a false affidavit about a dog's death, or its removal from the city, shall also be considered a misdemeanor.

The current owners of this dog are Benjamin Govea and Barbara Rodriguez. Benjamin's address is 130 Todd Street North, Long Prairie. Administration will send a letter deeming this dog a dangerous animal to Benjamin.

**Councilor Rowan motioned Gripne seconded to deem this dog a dangerous animal. Motion carried.**

**Councilor Gripne motioned Towle seconded to adjourn. Motion carried. Meeting adjourned at 8:40 p.m.**

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Brenda Thomes  
City Administrator/Clerk

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Don Rasmussen  
Mayor