

City of Long Prairie  
Special Council meeting  
2:00 P.M., Wednesday, March 2, 2016

The Long Prairie City Council met in special session at City Hall, 2:00 p.m., Wednesday, March 2, 2016. Mayor Don Rasmussen called the meeting to order with the following present: Council members James Ruiz, Tony Towle, Devin Hines, Lilah Gripne and City Administrator/Clerk Brenda Thomes.

Bob Brown from Bolton & Menk spoke to the council regarding the water treatment facility expansion. This special session was to go ahead and approve Resolution 16-03-02-1 titled "A RESOLUTION APPROVING THE WASTEWATER TREATMENT FACILITY PLAN" and to go out for bonding for the project.

Prior to the special meeting, the city had met with Dan's Prize, Long Prairie Packing and Central Bi. In these discussions, we have all talked about what it was going to cost for an additional expansion to our wastewater treatment plant. For us to go out for grants, we needed to go out as of March. The minimum amount for us to get the grant is \$0, of course. We have another \$1.5 million possibility or the total package is about \$3 million dollars in grants. That's the basic reasoning for our special city council meeting today.

Bob Brown briefly explained why we needed to start today to go out and do this exercise:

- the overview of the existing wastewater treatment facility
- existing design flow and load allocations
- the major users: the City of Long Prairie, Dan's Prize, Central Bi and Long Prairie Packing
- our existing discharge permit parameters
- requirement flows and loading increases
- preliminary wastewater treatment facility expansion layout
- our capital costs.

The existing design flows and load allocations currently only give us about 10% in flows. Our TSS, TKN, Phosphorus are at 0. We couldn't even, at this point, take on another new business. We want to work with all of our major industries on putting together a good capital cost estimate. The total estimate of a new project like this would be about \$7,638,000. With us going out for the grants that we're looking at, that would cut our project pretty much in half.

The cost sharing approach:

- develop projects and project costs,
- participation in improvements
- flow and load categories
- create a monthly base fee to recover the capital investment.

The resolution is a resolution to approve the wastewater treatment facility plans.

**Councilor Towle motioned Gripne seconded to approve the following Resolution No. 16-03-02-1:**

**City of Long Prairie, MN  
Long Prairie, MN  
Todd County  
RESOLUTION NO. 16-03-02-1**

**A RESOLUTION APPROVING THE WASTEWATER TREATMENT FACILITY PLAN NOW THEREFORE, BE IT RESOLVED**, by the City of Long Prairie City Council as follows:

1. The City Council does hereby approve the Wastewater Treatment Facility Plan as presented by Bolton & Menk, Inc. as Consulting Engineers.
2. The City Council hereby authorized and directed to submit the Wastewater Treatment Facility Plan to the Minnesota Pollution Control Agency for review and approval.

The motion for the adoption of the foregoing resolution was made by Towel and was duly seconded by Gripne and upon vote being taken thereon, the following voted in favor: Ruiz, Towel, Hines, Gripne, and Rasmussen.

And the following voted against the same: \_\_\_\_\_

And the following abstained: \_\_\_\_\_

And the following were absent: \_\_\_\_\_

ADOPTED BY THE CITY COUNCIL OF THE CITY OF LONG PRAIRIE THE 2<sup>ND</sup> DAY FOR MARCH, 2016.

Adopted:

\_\_\_\_\_  
Mayor

ATTEST:

\_\_\_\_\_  
City Administrator/Clerk

**Roll call: Yes; Ruiz, Towle, Hines, Gripne, and Rasmussen. Motion carried.**

**Councilor Gripne motioned Towle seconded to adjourn. Motion carried. Meeting adjourned at 2:30 p.m.**

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Brenda Thomes  
City Administrator/Clerk

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Don Rasmussen  
Mayor