

City of Long Prairie
Council meeting
7:00 P.M., Monday, April 25, 2016

The Long Prairie City Council met in regular session at City Hall, 7:00 p.m., Monday, April 25, 2016. Mayor Don Rasmussen called the meeting to order with the following present: Council members Lilah Gripne, Tony Towle, Devin Hines, James Ruiz and City Administrator/Clerk Brenda Thomes.

Councilor Towle motioned Hines seconded to approve the agenda. Motion carried.

Council Gripne motioned Towle seconded to approve council minutes of April 11th and the April bills. Motion carried.

Scott talked to the council about the Bike and Trike Rally which will be held August 19th and 20th. They would like to do a monster truck run. Council thought this was a good idea.

Councilor Gripne motioned Towle seconded to approve the Bike and Trike Rally at the Industrial Park provided they return everything back to the way it was before they started. The Bike and Trike Rally is going to have two bands, pig races, and the monster truck mud run. Motion carried.

Administrator Thomes updated the council on the parking at McDonald's for large vehicles. There was a request to remove the boulevard by McDonald's to expand the parking for large vehicles. There is a potential 8 foot wide parking lane approximately 144 feet long. Using the standard vehicle lengths, the parking lane has a potential to accommodate approximately 2 semi-trailers or three school busses. Vehicles with trailers or campers, possibly 3. This information will be relayed back to McDonald's and we will see how they would like to proceed.

Kevin Langer has received an estimate from Long Prairie Lumber to replace the shelter roof at Lake Charlotte Park.

Councilor Towle motioned Gripne seconded to approve the \$3,381.42 for the project. Kevin is working on another estimate that will be coming in next week sometime. Whichever is the lowest, council will go with. Motion carried.

Charlie Reichert of the Long Prairie Lions Club asked if we could install a new sidewalk along side of Lake Charlotte Park bathrooms on the ladies side. It will be approximately 36 feet long and about 16 feet wide, and the width is about 4 feet.

Council would like Administrator Thomes to ask the Lions if they would also like to donate some money to re-roofing the shelter as well.

Kent Louwagie of Bolton and Menk updated that council on where they are at with the 2016 Road Project and explained a little bit more about calling for the feasibility report on the CentraCare project.

Bolton and Menk has submitted the Feasibility Report and Calling for Hearing on the Improvements of the CentraCare street and utility improvements. This is a preliminary engineer report relating to the CentraCare street and utility project. The city of Long Prairie is in the process of constructing a new street and utility services. Attached is the preliminary engineer report. The project as of today is in the amount of \$2,754,000.00.

• Street and restoration is	\$1,656,800.00
• State Highway 27 Right Turn & Bypass Lanes	\$89,500.00
• C.S.A.H. 12 Right Turn & Bypass Lanes	\$73,400.00
• Sanitary Sewer	\$185,500.00
• Watermain	\$ 539,700.00
• Storm Sewer	<u>\$209,200.00</u>
• Total	\$2,754,000.00

The funding is related to the Developer’s Agreement with CentraCare. CentraCare Health will be contributing \$1,500,000.00 for the street and utility improvements. The remaining amount will be funded through bonding from the City of Long Prairie.

Councilor Towle motioned Hines seconded to approve the following resolution:

Resolution #16-4-25:01

Resolution Receiving Feasibility Report and Calling Hearing on Improvement

WHEREAS, pursuant to resolution of the council adopted April 11, 2016, a report has been prepared by the city engineer with reference to the proposed CentraCare Street & Utility Improvements project, including improvements to the sanitary sewer, watermain, storm sewer, streets and turn lanes for the CentraCare development, and this report was received by the council on April 25, 2016, and

WHEREAS, the report provides information regarding whether the proposed improvement is necessary, cost-effective, and feasible; whether it should best be made as proposed or in connection with some other improvement; the estimated cost of the improvement as recommended; and a description of the methodology used to calculate individual assessments for affected parcels.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF LONG PRAIRIE, MINNESOTA:

1. The council will consider the improvement of such street in accordance with the report and the assessment of abutting property for all or a portion of the cost of the improvement pursuant to Minnesota Statutes, Chapter 429 at an estimated total cost of the improvement of \$2,754,000.
2. A public hearing shall be held on such proposed improvement on the 23rd day of May in the council chambers of the city hall at 7:00 p.m. and the clerk shall give mailed and published notice of such hearing and improvement as required by law.

Adopted by the council this 25th day of April, 2016.

Mayor

City Clerk

The public hearing shall be held on Monday, May 23, 2016, in the council chambers of the Long Prairie City Hall. Meeting will be at 7:00 p.m. and the city will mail out notices as follows. Motion carried.

Councilor Gripne motioned Mayor Rasmussen seconded to approve the following resolution:

**Resolution #16-04-25:02
RESOLUTION ACKNOWLEDGING DONATIONS**

WHEREAS, the City of Long Prairie has received the following donations during the month(s) of April, for the following purposes:

Donor	Amount	Purpose
Gaylord & Mary Saetre	\$50.00	Police Dept – donation
Long Prairie Oil	\$75.00	Police Dept – donation

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF LONG PRAIRIE, MINNESOTA THAT: the City Council of the City of Long Prairie acknowledges and accepts the donations received the month of April.

BE IT FURTHER RESOLVED THAT: the City Council of the City of Long Prairie expresses its thanks and appreciation for the donations to all Donor(s) listed.

Adopted this 25th day of April, 2016, by the City Council of the City of Long Prairie.

ATTEST:

Brenda Thomes
City Administrator/Clerk

Don Rasmussen
Mayor

Motion carried.

Administrator Thomes and City Attorney Churchwell felt it was necessary to contact Gray, Plant, and Mooty to work with us on resolving the franchise agreement request made by Charter Communications. Gray, Plant, and Mooty submitted an engagement letter regarding the franchise agreement from Charter. Council needs to approve the engagement letter in order for Administrator Thomes and Attorney Churchwell to continue.

Councilor Towle motioned Ruiz seconded to approve the engagement letter with Gray, Plant, and Mooty. Roll call: Yes; Ruiz, Towle, Hines, Gripne, Rasmussen. Motion carried.

There was a request by the Long Prairie Fire Department to purchase a 1999 Ford F350 super duty truck. This will be replacing the 1977 half ton pickup truck. This vehicle was used to pull the Kabota. The fire department is looking at putting the skid unit that contains the water tank pump and hose reel in the back of this new vehicle which they will also use to pull the Kabota which will make this vehicle more versatile. The 1977 truck had a very hard time pulling the Kabota. The quote for this vehicle was \$19,000.00 with \$500.00 in earnest money and \$18,500 will need to be paid at the time they pick up the vehicle. The department also received the following bids for a custom 200 gallon skid and light bar:

- Great Plains Fire Skid \$16,577.41 Light bar package \$9,100.76.
- Heiman Skid \$16,900.00 Light bar package \$9,500.00

Councilor Gripne motioned Towel seconded to accept the bid for the 1999 Ford and the bids from Great Plains Fire for the skid and light bar. Motion carried.

Councilor Hines noted that public works is working very hard at getting the mowing going and hauling sludge.

Councilor Ruiz noted May 5th is Cinco de Mayo The fire department will have their trucks and the police vehicles at Cinco de Mayo.

Administrator Thomes noted the new squad has just arrived. We need to get it equipped with equipment.

Councilor Towle noted the liquor store is still waiting on getting the door installed. They are hoping to get this done next week.

Council Gripne noted Planning and Zoning will have a meeting May 2nd to hear the CentraCare project.

Mayor Rasmussen noted that Tourism is up and running. Mayor Rasmussen talked a bit about potential items of the campground along the river. He has been looking in to see if we can collaborate with other cities in regards to that.

Administrator Thomes briefly discussed the approval of the Clerk’s Conference for Administrator Thomes to drive back and forth during the 4 days of the conference. Administrator Thomes ended up sharing a room with a couple other clerks and she was able to get meals, lodging, and mileage for a total of \$190. The city will pay \$100.00 to the City of Bertha because the clerk paid for the rooms; and \$90 going to Administrator Thomes for mileage because they only stayed 2 nights versus driving and mileage amounting to \$244.

Mayor Rasmussen motioned Gripne seconded to approve payment of \$190 for the Clerks Conference. Motion carried.

Community Corrections and Sentence to Serve is looking for donations as presented at the last council meeting. This is the first year that they are looking at doing this.

Mayor Rasmussen motioned and Gripne seconded to donate \$500 to the STS Program. Motion carried.

Councilor Gripne motioned Towle seconded to adjourn. Motion carried. Meeting adjourned at 7:55 p.m.

Brenda Thomes
City Administrator/Clerk

Don Rasmussen
Mayor