

City of Long Prairie  
Council meeting  
7:00 P.M., Monday, May 9, 2016

The Long Prairie City Council met in regular session at City Hall, 7:00 p.m., Monday, May 9, 2016. Mayor Don Rasmussen called the meeting to order with the following present: Council members Lilah Gripne, Devin Hines, James Ruiz and City Administrator/Clerk Brenda Thomes. Councilor Tony Towle was absent.

**Councilor Gripne motioned Hines seconded to approve the May 9<sup>th</sup> agenda. Motion carried.**

**Council Gripne motioned Ruiz seconded to approve the council minutes of April 25, 2016. Motion carried.**

Council checked on the bids for the Lions Park at Lake Charlotte. We have not received a 2<sup>nd</sup> bid at this time. We will wait and see if the 2<sup>nd</sup> bid comes in. Council had approved the other bid.

CentraCare has submitted a Developer's Agreement, Final Plat, Conditional Use Permit, and the Easements for their project of the assisted care facility on their new campus location.

**Mayor Rasmussen motioned Gripne seconded to approve the Developer's Agreement. Motion carried.**

**Councilor Hines motioned Ruiz seconded to approve the Final Plat. Motion carried.**

**Councilor Gripne motioned Hines seconded to approve the Conditional Use Permit along with the Staff's Findings of Fact for the Conditional Use Permit. Motion carried.**

**Mayor Rasmussen motioned Hines seconded to approve the Easements. Motion carried.**

The project for the 2016 CentraCare Assisted Living has now all been approved. The city will wait until CentraCare submits the CUP for the hospital and clinic. CentraCare has also submitted a request for their vacant lot off of 1<sup>st</sup> Avenue SE to add a driveway.

**Councilor Gripne motioned Hines seconded to approve the request for a new driveway extension off of CentraCare's vacant lot across from the Terrace Townhomes. Motion carried.**

The city has received a letter from Minnesota Management and Budget asking if there was an error in the process when we submitted the final report for public works supervisor, police chief, and city administrator. The corrected amounts for these wages scales needs to be increased; public works supervisor by \$146.00, police chief by \$154.00, and administrator by \$560.00. This is according to the scale that was presented to budget and management.

**Mayor Rasmussen motioned Ruiz seconded to approve the increases. Motion carried.**

Administrator Thomes has applied for a summer intern through the National Joint Powers. Administrator Thomes is working with Austin Mogard and the National Joint Powers for the summer of 2016.

**Councilor Ruiz motioned Gripne seconded to approve the student intern agreement**

**through the National Joint Powers for accepting Austin Mogard for summer intern with the City of Long Prairie. Motion carried.**

Council discussed the Todd County Sheriff's 2016 permit request to place a temporary structure in the water. This structure is the raft that is placed at Lake Charlotte.

**Councilor Gripne motioned Hines seconded to approve the 2016 permit by the Todd County Sheriff's office to place a temporary structure in the water. Motion carried.**

**Mayor Rasmussen motioned Hines seconded to approve a raffle for the Todd County Ag Society for the Todd County Fair. Motion carried.**

Councilor Hines noted that public works is working on leveling out the community gardens. They were also working on flushing out hydrants and cutting down dead trees.

Councilor Ruiz noted there were 376 incidents for the month of April. National Police Week is May 15<sup>th</sup> through the 21<sup>st</sup>. May 15<sup>th</sup> is the official National Police Officer's Day. They will be having a police department office meeting on May 12<sup>th</sup> at 4:00 p.m. and the council is invited. Officer Hansen was involved with Todd County on a pursuit that resulted in damage to squad car 115 and a county squad. The damage was estimated at \$9,000. The squad is currently at Wolter's Body Shop getting repaired. The person was arrested and charged with felony criminal damage to property along with felony fleeing an officer. The installation of the new squad car will start at the end of this week or the beginning of next. There were no incidents at the school prom. Police department had a table set up at Cinco de Mayo and Safety Pup was in attendance. Levin Electric installed a transformer on the new Tornado Siren at Westside Park and it is working very well.

Fire Chief Jim Kreemer noted an incident in front of city hall during a fire call. There was an assist lift on Sunday evening and there was a minor fender bender as they were exiting onto T.H. 71. Fire Chief Kreemer requested a meeting with the manager of Coborn's to discuss the stop sign by city hall. Administrator Thomes will set up that meeting.

The Riverside liquor store has been having internet difficulties and router problems the last week. They are working on getting those issues restored again. They did get the new door at the liquor store installed.

Parks and Recreation are waiting on the 2<sup>nd</sup> bid for the shelter at Lake Charlotte.

The library is looking at shampooing a small section in the front part of the library.

Councilor Gripne noted all the information above with the CentraCare project. We will be hearing another CUP from CentraCare in regards to the hospital and clinic.

Mayor Rasmussen noted that Tourism finalized their music in the park list. The airport had their meeting and noted that there is no need for a road closure. FAA is not requiring the city to close any roads at this time for the 500 foot extension

Administrator Thomes noted CentraCare is looking to donate the generator to the City of Long Prairie. There is money that has already been reserved for the purchase of a new generator so Administrator Thomes suggested we use some of that money to buy security equipment for city

hall to install cameras outside and inside at city hall; and to get the generator setup over here and the slab poured.

**Councilor Gripne motioned Hines seconded to accept the generator donated from CentraCare, the disconnection and reconnect of the generator, and pouring the slab here at city hall. Motion carried.**

Administrator Thomes requested to ask Sentence to Serve to enclose the little triangular space up front at city hall where we currently have 3 little shrubs and some decorative rocking. We are going to clean that out and have Sentence to Serve fill in that space with concrete and we will place flower pots. Plants do not seem to live in that area due to all the salt in the winter time. Council thought that was a good idea.

**Mayor Rasmussen motion Hines seconded to approve the Sentence to Serve to pour concrete in the little triangular space by city hall. Motion carried.**

Administrator Thomes had pictures of a few houses along T.H. 71 just north of city hall. These are blighted houses and the city is in the process of working on getting those houses cleaned up.

**Councilor Gripne motioned Hines seconded to adjourn. Motion carried. Meeting adjourned at 7:50 p.m.**

---

Brenda Thomes  
City Administrator/Clerk

---

Don Rasmussen  
Mayor