

City of Long Prairie
Council meeting
7:00 P.M., Monday, May 23, 2016

The Long Prairie City Council met in regular session at City Hall, 7:00 p.m., Monday, May 23, 2016. Mayor Don Rasmussen called the meeting to order with the following present: Council members Lilah Gripne, Devin Hines, Tony Towle and City Administrator/Clerk Brenda Thomes. Councilor James Ruiz arrived at the meeting at 7:10.

Additions to the agenda include:

- Mosquito control discussion
- Resolution ordering improvements for the CentraCare Project Road
- Resolution for Brown and Krueger to provide prosecutorial services for the City of Long Prairie and to have them acquire access to the new MGA requirements for Master Subscriber's Agreement
- Subordination agreement for Anita Steffen located at 309 2nd Avenue SW

Councilor Towle motioned Gripne seconded to approve the additions. Motion carried.

Council Towle motioned Hines seconded to approve the council minutes of May 9, 2016, and the May bills. Motion carried.

Councilor Towle motioned Hines seconded to approve the following resolution for a public hearing for the improvements to the CentraCare Project and for the utilities and road:

**Resolution #16-05-23:02
Resolution Ordering Improvement and Preparation of Plans**

WHEREAS, a resolution of the city council adopted the 25th day of April, 2016, fixed a date for a council hearing on the proposed CentraCare Street & Utility Improvements project, including improvements to the sanitary sewer, watermain, storm sewer, streets and turn lanes for the CentraCare development, and

WHEREAS, ten days' mailed notice and two weeks' published notice of the hearing was given, and the hearing was held thereon on the 23rd day of May, 2016, at which all persons desiring to be heard were given an opportunity to be heard thereon,

NOW THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF LONG PRAIRIE, MINNESOTA:

1. Such improvement is necessary, cost-effective, and feasible as detailed in the feasibility report.
2. Such improvement is hereby ordered as proposed in the council resolution adopted the 25th day of April, 2016.
3. Plans and specifications prepared by Bolton & Menk, Inc., engineer for such improvement pursuant to council resolution, a copy of which plans and specifications is attached hereto and made a part hereof, are hereby approved and shall be filed with the city clerk.
4. The city clerk shall prepare and cause to be inserted in the official paper (and on Quest CDN) an advertisement for bids upon the making of such improvement under such approved plans and

specifications. The advertisement shall be published for three week(s), shall specify the work to be done, shall state that bids will be opened and considered by the council at 11:00 a.m. on June 2, 2016, in the council chambers of the city hall, and that no bids will be considered unless sealed and filed with the clerk and accompanied by a cash deposit, cashier's check, bid bond, or certified check payable to the clerk for five percent of the amount of each bid.”

6. The city council declares its official intent to reimburse itself for the costs of the improvement from the proceeds of tax exempt bonds.

Adopted by the council this 23rd day of May, 2016.

Mayor

Clerk

Motion carried.

Money that had been set aside for the generator will be used for cameras to be installed at city hall.

Councilor Gripne motioned Towle seconded to approve the request for Video Protection Services in the amount of \$6,483.56. Motion carried.

Councilor Gripne motioned Hines seconded to approve the request for Sentry Siren in the amount of \$11,903.56. Motion carried.

Council discussed training for Chris Haasser, Ryan Twardowski, and Dan Warner for Central District Waterworks Operator June 22nd – 24th. The training cost will be \$150per person plus exam fee.

Councilor Towle motioned Gripne seconded to approve training for public works. Motion carried.

Councilor Towle motioned Hines seconded to approve the election judge roster for the primary and general elections. Motion carried.

Councilor Towle motioned Gripne seconded to approve a Transient Merchant application for Kenneth Wayne Velier of Willow Fruit, LLC. Motion carried.

Councilor Gripne motioned Hines seconded to adopt the following resolution acknowledging donations:

**Resolution #16-05-23:01
RESOLUTION ACKNOWLEDGING DONATIONS**

WHEREAS, the City of Long Prairie has received the following donations during the month(s) of May, for the following purposes:

Donor	Amount	Purpose
Prairie Sanitary Service	\$100.00	Police Dept – equipment fund

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF LONG PRAIRIE, MINNESOTA THAT: the City Council of the City of Long Prairie acknowledges and accepts the donations received the month of May.

BE IT FURTHER RESOLVED THAT: the City Council of the City of Long Prairie expresses its thanks and appreciation for the donations to all Donor(s) listed.

Adopted this 23rd day of May, 2016, by the City Council of the City of Long Prairie.

ATTEST:

Brenda Thomes
City Administrator/Clerk

Don Rasmussen
Mayor

Mayor Rasmussen motion Towle seconded to approve the Wastewater Grant Assistant Agreement between the City of Long Prairie and Region Five. Motion carried.

Councilor Gripne motioned Hines seconded to approve the following resolution for contracted services between the City of Long Prairie and Brown and Krueger: Motion carried.

Councilor Gripne motioned Hines seconded to schedule a special council meeting in regards to the awarding the bids on June 2, 2016, 4:00 p.m. Motion carried.

Council discussed a subordination agreement for Anita Steffen. Anita is looking to refinance.

Councilor Towle motioned Gripne seconded to subordinate for Anita Steffen at 309 2nd Avenue SW. This agreement will be coming up in 2019. If a property owner decides to sell prior to that time, they will need to refund the money in full. Motion carried.

Council received a request to identify what a neatly maintained compost pile is. Administrator Thomes put a residential compost guideline together for the council.

Mayor Rasmussen motioned Towle seconded to approve the residential compost guidelines for residents of Long Prairie to assist them with City Ordinance 11.103 public nuisance affecting peace and safety #18. Motion carried.

Councilor Hines noted that public works is working on doing wastewater samples and mowing.

Fire Chief Jim Kreemer noted that Casey Pesta is on light duty and also asked the council if they could look at purchasing a floor scrubber in the amount of \$4,300. It will be coming to the city sometime this coming week for them to test out. Jim will bring this to the next meeting if this is something they like.

Duane Breiter noted that the squad car is back up and running. The new squad is waiting for the new push bumper and the TZD seat belt program has started.

June 20th will be the next planning and Zoning meeting to discuss the next CUP for CentraCare

for the new hospital and clinic.

Mayor Rasmussen briefly discussed mosquito control and information about the Zika virus. Council asked if we could invite Mr. Olson who is the representative for mosquito control to come and speak at the next council meeting. Administrator Thomes will work on that.

Administrator Thomes introduced Austin Mogard as our summer intern through the National Joint Powers.

Councilor Towle motioned Gripne seconded to adjourn. Motion carried. Meeting adjourned at 7:55 p.m.

Brenda Thomes
City Administrator/Clerk

Don Rasmussen
Mayor