

City of Long Prairie
Council meeting
7:00 P.M., Monday, June 13, 2016

The Long Prairie City Council met in regular session at City Hall, 7:00 p.m., Monday, June 13, 2016. Mayor Don Rasmussen called the meeting to order with the following present: Council members Lilah Gripne, Devin Hines, James Ruiz and City Administrator/Clerk Brenda Thomes. Councilor Towle was absent.

Additions to the agenda include:

- Resolution #16-06-13:03
- Resolution #16-06-13:04
- Resolution #16-06-13:05

Councilor Gripne motioned Hines seconded to approve the additions to the agenda. Motion carried.

Council Gripne motioned Ruiz seconded to approve the council minutes of May 23rd and June 2nd. Motion carried.

Todd Hagen of Ehlers present the pre-sale report for the \$3,775,000 General Obligation Improvement Bonds, Series 2016A and the pre-sale report for the \$875,000 General Obligation Tax Increment Bond, Series 2016B.

Councilor Gripne motioned Hines seconded to approve the following resolution for bonds:

**Resolution No. 16-06-13:03
Resolution Providing for the Sale of
\$3,775,000 General Obligation Improvement Bonds, Series 2016A**

- A. WHEREAS, the City Council of the City of Long Prairie, Minnesota has heretofore determined that it is necessary and expedient to issue the City's \$3,775,000 General Obligation Improvement Bonds, Series 2016A (the "Bonds"), to finance the construction of the 2016 Street and Utility Improvement Project in the City; and
- B. WHEREAS, the City has retained Ehlers & Associates, Inc., in Roseville, Minnesota ("Ehlers"), as its independent municipal advisor for the Bonds in accordance with Minnesota Statutes, Section 475.60, Subdivision 2(9);

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Long Prairie, Minnesota, as follows:

1. Authorization; Findings. The City Council hereby authorizes Ehlers to assist the City for the sale of the Bonds.
2. Meeting; Proposal Opening. The City Council shall meet at 7:00 p.m. on July 25, 2016, for the purpose of considering proposals for and awarding the sale of the Bonds.
3. Official Statement. In connection with said sale, the officers or employees of the City are hereby authorized to cooperate with Ehlers and participate in the preparation of an official statement for the Bonds and to execute and deliver it on behalf of the City upon its completion.

The motion for the adoption of the foregoing resolution was duly seconded by City Council Member Hines and, after full discussion thereof and upon a vote being taken thereon, the following City Council Members voted in favor thereof: Ruiz, Gripne, Hines, and Rasmussen.

and the following voted against the same:

Whereupon said resolution was declared duly passed and adopted.

Dated this 13th day of June, 2016.

City Administrator-Clerk

Roll call: Yes; Hines, Ruiz, Gripne, Rasmussen. Motion carried.

Councilor Gripne motioned Hines seconded to approve the following resolution for bonds:

Resolution No. 16-06-13:04
Resolution Authorizing the City to Enter into a Credit Enhancement
Program Agreement with the Minnesota Public Facilities Authority

- A. WHEREAS, the City Council of the City of Long Prairie, Minnesota (the "City") proposes to issue its General Obligation Improvement Bonds (the "Bonds"), the proceeds of which will be used to finance the costs of construction, improvement or rehabilitation of water, sanitary sewer, and storm sewer facilities; and
- B. WHEREAS, the City Council hereby determines it is in the best interests of the City to apply to the Minnesota Public Facilities Authority (the "Authority") for credit enhancement of the Bonds;

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Long Prairie, Minnesota, as follows:

1. Approval of the Authority's Credit Enhancement Program Agreement. The Authority's Credit Enhancement Program Agreement (the "Agreement") is hereby approved, the same being before the City Council and made a part of this resolution by reference.
2. Authorization to Sign Agreement and Related Forms. The Mayor and the City Administrator-Clerk are authorized to sign the Agreement on the City's behalf and to execute any other related forms prescribed by the Authority with respect to the Agreement.
3. Agreement to Comply with Minnesota Statutes, Section 446A.086. The City is entering into the Agreement with the Authority pursuant to Minnesota Statutes, Section 446A.086 (the "Act") and the City hereby agrees to comply with and be bound by the provisions of the Act.
4. Submission of the Agreement. The Mayor and City Administrator-Clerk are hereby authorized to submit, on the City's behalf, the Agreement to the Authority, together with the nonrefundable application fee in the amount of \$500.

The motion for the adoption of the foregoing resolution was duly seconded by Council Member Hines and, after full discussion thereof and upon a vote being taken thereon, the following Council Members voted in favor thereof: Hines, Ruiz, Gripne, and Rasmussen.

and the following voted against the same:

Whereupon said resolution was declared duly passed and adopted.

Dated this 13th day of June, 2016.

City Administrator-Clerk

Roll call: Yes; Ruiz, Gripne, Hines, Rasmussen. Motion carried.

Councilor Gripne motioned Ruiz seconded to approve the following resolution for bonds:

Resolution No. 16-06-13:05

**Resolution Providing for the Sale of
\$875,000 General Obligation Tax Increment Bonds, Series 2016B**

- A. WHEREAS, the City Council of the City of Long Prairie, Minnesota has heretofore determined that it is necessary and expedient to issue the City's \$875,000 General Obligation Tax Increment Bonds, Series 2016B (the "Bonds"), to finance the construction of the 2016 CentraCare Street and Utility Improvements in a new subdivision of the City; and
- B. WHEREAS, the City has retained Ehlers & Associates, Inc., in Roseville, Minnesota ("Ehlers"), as its independent municipal advisor for the Bonds in accordance with Minnesota Statutes, Section 475.60, Subdivision 2(9);

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Long Prairie, Minnesota, as follows:

1. Authorization; Findings. The City Council hereby authorizes Ehlers to assist the City for the sale of the Bonds.
2. Meeting; Proposal Opening. The City Council shall meet at 7:00 p.m. on July 25, 2016, for the purpose of considering proposals for and awarding the sale of the Bonds.
3. Official Statement. In connection with said sale, the officers or employees of the City are hereby authorized to cooperate with Ehlers and participate in the preparation of an official statement for the Bonds and to execute and deliver it on behalf of the City upon its completion.

The motion for the adoption of the foregoing resolution was duly seconded by City Council Member Ruiz and, after full discussion thereof and upon a vote being taken thereon, the following City Council Members voted in favor thereof: Gripne, Hines, Ruiz, and Rasmussen.

and the following voted against the same:

Whereupon said resolution was declared duly passed and adopted.

Dated this 13th day of June, 2016.

City Administrator-Clerk

Roll call: Yes; Gripne, Hines, Ruiz, Rasmussen. Motion carried.

Council discussed proposals for mosquito control from Clarke and Mosquito Squad for the city. At this, the city will continue looking into other avenues for mosquito control. Clark stated they would handle the permitting and work with the city. A concern about noise level was raised for the vehicles that would be applying the fog for the pesticide. The noise level is minimal.

Council discussed the generator that was going to be donated from CentraCare. That generator has burned up and will no longer be donated to the city. The city will continue putting money away in the budget for the generator.

Bolton & Menk briefly have reviewed the pollution control and began the design process and anticipate providing updates to the council. The review plan of the treatment plant and the updating. This is for the wastewater design engineering update. This is for the future project of the wastewater treatment plant that will be a project in 2017. The 2016 road improvement project will be scheduling a meeting with the contractor and getting the schedule of the project timeline and setting up an informational meeting for the residents. We also will be doing a walkthrough along the project area and getting any questions that the residents may have in regards to the project answered.

Councilor Gripne motioned Hines seconded to approve the following resolution for reimbursement:

RESOLUTION NO. 16-06-13:02

**DECLARING THE OFFICIAL INTENT OF LONG PRAIRIE TO REIMBURSE
CERTAIN EXPENDITURES FROM THE PROCEEDS
OF BONDS TO BE ISSUED BY THE CITY**

WHEREAS, the Internal Revenue Service has issued Treas. Reg. § 1.150-2 (the “Reimbursement Regulations”) providing that proceeds of tax-exempt bonds used to reimburse prior expenditures will not be deemed spent unless certain requirements are met; and

WHEREAS, the City expects to incur certain expenditures that may be financed temporarily from sources other than bonds, and reimbursed from the proceeds of a tax-exempt bond;

WHEREAS, the City has determined to make this declaration of official intent (“Declaration”) to reimburse certain costs from proceeds of bonds in accordance with the Reimbursement Regulations.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF LONG PRAIRIE AS FOLLOWS:

1. The City proposes to undertake the construction of municipal info structure improvements in the City in 2016 (Fiber Project).

2. The City reasonably expects to reimburse the expenditures made for certain costs of the Project from the proceeds of bonds in an estimated maximum principal amount of \$5,909,740. All reimbursed expenditures will be capital expenditures, costs of issuance of the bonds, or other expenditures eligible for reimbursement under Section 1.150-2(d)(3) of the Reimbursement Regulations.

3. This Declaration has been made not later than 60 days after payment of any original expenditure to be subject to a reimbursement allocation with respect to the proceeds of bonds, except for the following expenditures: (a) costs of issuance of bonds; (b) costs in an amount not in excess of \$100,000 or 5 percent of the proceeds of an issue; or (c) "preliminary expenditures" up to an amount not in excess of 20 percent of the aggregate issue price of the issue or issues that finance or are reasonably expected by the City to finance the project for which the preliminary expenditures were incurred. The term "preliminary expenditures" includes architectural, engineering, surveying, bond issuance, and similar costs that are incurred prior to commencement of acquisition, construction or rehabilitation of a project, other than land acquisition, site preparation, and similar costs incident to commencement of construction.

4. This Declaration is an expression of the reasonable expectations of the City based on the facts and circumstances known to the City as of the date hereof. The anticipated original expenditures for the Project and the principal amount of the bonds described in paragraph 2 are consistent with the City's budgetary and financial circumstances. No sources other than proceeds of bonds to be issued by the City are, or are reasonably expected to be, reserved, allocated on a long-term basis, or otherwise set aside pursuant to the City's budget or financial policies to pay such Project expenditures.

5. This Declaration is intended to constitute a declaration of official intent for purposes of the Reimbursement Regulations.

Approved by the City Council of Long Prairie this 14th day of June, 2016.

LONG PRAIRIE, MINNESOTA

Mayor

Attest:

City Administrator-Clerk

Roll call: Yes; Gripne, Hines, Ruiz, Rasmussen. Motion carried.

Councilor Gripne motioned Hines seconded to approve a raffle for St. Mary of Mount Carmel Church for September 11, 2016. Motion carried.

Councilor Gripne motioned Ruiz seconded to accept the resignation of Brittney Just as a full-time officer. Brittney stated she will continue to be a part-time officer if needed. Motion carried.

Council discussed pay equity compliance for the City. The city received approval and confirmation that our information has been submitted and accepted in regards to our pay equity from Minnesota Management & Budget.

Administrator Thomes presented a bid for the Laserfiche Management Software for our historical data. This will be used to update our historical data software. The price quote for the project is \$6,635 along with an annual maintenance of \$660. This includes the laserfiche express server, three users, and the company to come in and transfer all of our current data into the laserfiche; and training to show us how to enter future information for our historical data.

Mayor Rasmussen motion Ruiz seconded to approve the project. Motion carried.

Council discussed a Grant proposal from the Five Wings Arts Council in the amount of \$5,000. The lead artist, Claire Witt, will conduct a total of 9 clay tile mosaic which will be done in three or four workshops. The City would be the fiscal agent (pass through the Grant funds) for this project.

Councilor Gripne motioned Hines seconded to approve the proposal from the Five Wings Arts Council. Motion carried.

Mayor Rasmussen motioned Hines seconded to approve a 1 day Temporary Consumption Permit for St. Mary of Mount Carmel Parish. Motion carried.

Councilor Gripne motioned Hines seconded to approve a 1-4 day Temporary On-Sale Liquor License for the Todd County Ag Society. Motion carried.

Councilor Hines noted that the public works was working on the street sweeping getting everything ready for the upcoming Prairie Days Parade.

The fire department is taking care of the pumper truck that had some problems. The fire department brought the pumper to Alexandria to get repairs done. The department is getting ready for Prairie Days along with their pancake breakfast for Father's Day.

Councilor Gripne noted that there will be a Planning and Zoning meeting coming up on June 20th for the CUP for CentraCare Hospital regarding the new hospital being built. EDA will continue to finalize the Comp Plan.

Tourism is coming up with ideas on bringing more people into Long Prairie. Community Concern for Youth will be coming to our July council meeting to give an update on what is going on with them.

Administrator Thomes noted Braun Intertec did a geological evaluation and they submitted a bill. Administrator Thomes wanted to bring that information to the council's attention. The cost of the site sketch was \$6,650.75.

Greg from Gray Plant Mooty submitted some information in regards to the broadband and the franchise agreement. He supplied some information for the council to look at. Council wants Administrator Thomes to have Gray Plant Mooty bring back some examples of the franchise agreement for the next city council meeting.

Councilor Ruiz reported for the police department in the absence of Kevin Langer. There were 380 incidents for the month of May. They cancelled the order of the rectifiers for the tornado sirens due to the generator burning up. Brittney Just accepted a deputy position with Todd County and her last day will be June 23rd but will stay on part-time. Joshua Nice also accepted a position with the County but will stay part-time with the city. He will start July 1st. On June 8th, the police department had a qualification shoot and everyone did well. All squads are back up and running at this time.

The next city council meeting will be June 27, 2016.

Councilor Gripne motioned Hines seconded to adjourn. Motion carried. Meeting adjourned at 8:50p.m.

Brenda Thomes
City Administrator/Clerk

Don Rasmussen
Mayor