

City of Long Prairie
Council meeting
7:00 P.M., Tuesday, September 6, 2016

The Long Prairie City Council met in regular session at City Hall, 7:00 p.m., Tuesday, September 6, 2016. Mayor Don Rasmussen called the meeting to order with the following present: Council members Devin Hines, James Ruiz, Lilah Gripne and City Administrator/Clerk Brenda Thomes. Councilor Tony Towle was absent from the meeting.

Councilor Hines motioned Ruiz seconded to approve the agenda. Motion carried.

Councilor Gripne motioned Ruiz seconded to approve the council minutes of August 15, 2016. Motion carried.

Mayor Rasmussen called to order a public hearing at 7:02 p.m. on the Fritzlar easement vacation. Council briefly discussed the vacation of the easement and Mayor Rasmussen closed the meeting at 7:07.

Councilor Gripne motioned Ruiz seconded to approve the following resolution vacating a 10 foot utility easement:

CITY OF LONG PRAIRIE
Resolution # 16-09-06:01

RESOLUTION VACATING A TEN
FOOT UTILITY EASEMENT

The City Council of the City of Long Prairie, Minnesota, does hereby resolve as follows:

WHEREAS, the City Council of Long Prairie previously passed Resolution #16-08-15:03 noting its interest in vacating pursuant to Minn. Stat. §412.851, a ten foot utility easement located between Lots 4 and 5 in Whispering Prairie subdivision, legally described as:

A 10.00 foot wide Vacation of a Utility Easement as delineated and dedicated on the recorded plat of WHISPERING PRAIRIE, on file in the office of the County Recorder, Todd County, Minnesota, being described as the North 5.00 feet of Lot 4, Block 1 and the South 5.00 feet of Lot 5, Block 1 of said plat of WHISPERING PRAIRIE, which lies easterly of the West 40.00 feet of said Lots 4 and 5 and lies westerly of the Easterly 10.00 feet of said Lots 4 and 5. and

WHEREAS, a public hearing was set to consider the vacation of the easement; and

WHEREAS, a public hearing to consider the vacation of the easement was held on September , 2016, before the City Council in the City Hall located at 615 Lake Street South and at p.m. after due published and posted notice had been given, as well as personal mailed notice to all affected property owners by the City Administrator/Clerk, and all interested and affected persons were given an opportunity to voice their concerns and be heard; and

WHEREAS, any person, corporation or public body owning or controlling easements contained upon the property vacated, reserves the right to continue maintaining the same or to enter upon such way or portion there vacated to maintain, repair, replace or otherwise attend

thereto; and

WHEREAS, the Council in its discretion has determined that the vacation will benefit the public interest because:

1. The City Engineer has reviewed the proposed utility easement to be vacated and finds that it has no current use nor value to the City; and
2. The corresponding property owner desires to build a home which would extend across the utility easement; and
3. The City finds there is a public benefit in the form of property taxes to be paid for the completed home. and

WHEREAS, four-fifths of all members of the City Council concur in this Resolution.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF LONG PRAIRIE, MINNESOTA:

1. The vacation of a ten foot utility easement line between Lots 4 and 5 in Whispering Prairie subdivision, legally described as follows:

A 10.00 foot wide Vacation of a Utility Easement as delineated and dedicated on the recorded plat of WHISPERING PRAIRIE, on file in the office of the County Recorder, Todd County, Minnesota, being described as the North 5.00 feet of Lot 4, Block 1 and the South 5.00 feet of Lot 5, Block 1 of said plat of WHISPERING PRAIRIE, which lies easterly of the West 40.00 feet of said Lots 4 and 5 and lies westerly of the Easterly 10.00 feet of said Lots 4 and 5.

is hereby APPROVED.

2. The Mayor and City Administrator/Clerk are hereby authorized to sign all documents necessary to effectuate the intent of this resolution.

Adopted by the City Council of the City of Long Prairie on this _____ day of September, 2016.

Brenda Thomes
City Administrator/Clerk

Don Rasmussen
Mayor

Motion carried.

Council discussed the variance application for Katrina Scheve. Planning and Zoning has recommended to approve the variance request. Scheve is short 4 feet from her 25 foot setback for a deck. The deck is detached from the house and the sidewalk is intact.

Councilor Gripne motioned Hines seconded to approve the variance request of the Planning Commission for Katrina Scheve. Motion carried.

Councilor Gripne motioned Hines seconded to approve pay request No. 2 for R.L. Larson in the amount of \$421,244.41. Roll call: Yes; Hines, Ruiz, Gripne, Rasmussen. Motion carried.

Kent Louwagie of Bolton & Menk updated the council on the 2016 road project. Fairview should have a base coat of tar put on within the next week. Utilities should be complete and back to grade if the rain holds out on the 8th Street project. They are starting to lay utility lines and remove some of the bad dirt on the Centra Care project.

Councilor Gripne motioned Ruiz seconded to approve a request for the Annual Enviro-fest in the amount of \$200.

Councilor Ruiz motioned Mayor

Rasmussen seconded to approve a request

for donation to Experience Works in the amount of \$250. Motion carried.

Councilor Hines motioned Ruiz seconded to approve a non-intoxicating beer license for Mi Pueblito Market. Motion carried.

Councilor Gripne motioned Mayor Rasmussen seconded to approve the following resolution relating to a tax abatement by the city on certain property located within the city:

CERTIFICATION OF MINUTES RELATING TO
A TAX ABATEMENT BY THE CITY ON CERTAIN PROPERTY LOCATED WITHIN THE
CITY

Issuer: City of Long Prairie, Minnesota

Governing Body: City Council

Kind, date, time and place of meeting: A regular meeting held on September 6, 2016, at 7:00 p.m., at the Long Prairie City Hall.

Members present: Mayor Rasmussen and Councilmembers Gripne, Ruiz, and Hines.

Members absent: Towle

Documents Attached:

Minutes of said meeting (including):

RESOLUTION NO.16-09-06:02

RESOLUTION RELATING TO A TAX ABATEMENT BY THE CITY ON
CERTAIN PROPERTY LOCATED WITHIN THE CITY

I, the undersigned, being the duly qualified and acting recording officer of the public corporation issuing the bonds referred to in the title of this certificate, certify that the documents attached hereto, as described above, have been carefully compared with the original records of said corporation in my legal custody, from which they have been transcribed; that said documents are a correct and complete transcript of the minutes of a meeting of the governing body of said corporation, and correct and complete copies of all resolutions and other actions taken and of all documents approved by the governing body at said meeting, so far as they relate to the topic of this resolution; and that said meeting was duly held by the governing body at the time and place and was attended throughout by the members indicated above, pursuant to call and notice of such meeting given as required by law.

WITNESS my hand officially as such recording officer this 6th day of September, 2016.

City Administrator/Clerk

Motion carried.

Councilor Gripne motioned Ruiz seconded to approve the following resolution calling for a public hearing authorizing the grant and abatement of the property imposed for the parcels located within the city and surrounding areas with the public hearing set for October 3rd:

RESOLUTION NO. 16-09-06:03

RESOLUTION RELATING TO A TAX ABATEMENT BY THE CITY
ON CERTAIN PROPERTY LOCATED WITHIN THE CITY

BE IT RESOLVED by the City Council, City of Long Prairie, Minnesota (the “City”), as follows:

1.01. The City, pursuant to Minnesota Statutes, Sections 469.1812 to 469.1815, as amended (the “Act”), is authorized to grant an abatement of the property taxes imposed by the City on parcels of property located within the City, if certain conditions are met, through the adoption of a resolution, specifying the terms of the abatement.

1.02. To finance \$4,000,000 the City is proposing to abate the property taxes imposed by the City with respect to the parcels of property which are described in Exhibit A hereto (the “Property”).

1.03. Pursuant to the Act, this Council may approve the abatement only after holding a public hearing on the abatement.

Section 2. Public Hearing. A public hearing on the proposed abatement of property taxes imposed by the City with respect to the Property is hereby called and shall be held on October 3, 2016 at approximately 7:00 p.m. at City Hall.

Section 3. Notice. The City Clerk is hereby authorized and directed to cause notice of said hearing in substantially the form attached hereto as Exhibit A to be given one publication in a newspaper of general circulation in the City at least 10 days but not more than 30 days before the hearing. The newspaper must be one of general interest and readership in the City, and the notice must be published at least once.

Adopted this 6th day of September, 2016.

Upon vote being taken thereon, the following voted in favor thereof: Mayor Rasmussen, Councilmember Gripne, Ruiz, and Hines.

and the following absent: Towle

whereupon the Resolution was declared duly passed and adopted.

Exhibit A

NOTICE OF PUBLIC HEARING

REGARDING PROPOSED PROPERTY TAX ABATEMENTS

NOTICE IS HEREBY GIVEN that the City Council of the City of Long Prairie, Minnesota, will hold a public hearing of the City Council beginning at 7:00 p.m., on October 3, 2016, to be held at City Hall, 615 Lake Street South, Long Prairie, Minnesota, on the proposal that the City abate property taxes levied by the City on the property identified as tax parcel numbers:

36-0004700	36-0005900	36-0004600	36-0006000
36-0003903	18-0015600	36-0113600	36-0105300
36-0000100	36-0006402	36-0006800	20-0027300
36-0001400	36-0001301	36-0115500	36-0005700

The total amount of the taxes proposed to be abated by the City on the property for up to a 20 year period is estimated to be not more than \$4,000,000. The City Council will consider the property tax abatement to assist in financing the infrastructure necessary to provide a new high-speed internet FTTH Broadband Communications Network in the City for lease to Consolidated Telecommunications Company (the "Project").

The City proposes to issue Taxable General Obligation Tax Abatement Bonds in an amount not to exceed \$4,000,000 to finance the Project.

All interested persons may appear at the October 3, 2016 public hearing and present their views orally or in writing.

BY ORDER OF THE CITY COUNCIL OF
THE CITY OF LONG PRAIRIE, MINNESOTA

/s/ Brenda Thomes
City Administrator /Clerk

Motion carried.

Both of these abatement bonds are in regards to the Broadband Project that we are working on with the City of Long Prairie. The breakdown of schedule for this project: the city adopts the resolution calling for the public hearing on the proposed property abatement program for 2016.

There was a request for the Homecoming parade on Friday, September 30th, at 1:00 to block off the homecoming route from 1:00 to 3:30.

Councilor Hines motioned Mayor Rasmussen seconded to approve blocking off the homecoming parade route. Motion carried.

Councilor Gripne motioned Mayor Rasmussen to adopt Resolution #16-09-06:04 titled “Resolution of Sponsorship” a resolution authorizing participation with the Community Concern for Youth Program with Todd-Wadena Community Corrections for 2017. Motion carried.

A copy of the resolution may be viewed at city hall.

Councilor Ruiz gave the police report prepared by Kevin Langer. There were 327 ICR’s. There will be two officers going to training September 26, 27, and 28 for continuing education for the officers.

Fire Chief Jim Kreemer noted that there is one apartment already in use at the Hart Mall. Rick Holt has been working with the applicant but Jim Kreemer and the fire marshal have done a walkthrough and there are some items that need to get into compliance. Administrator Thomes will make sure that Building Inspector Holt gets in contact with the Fire Chief Jim Kreemer.

Councilor Gripne motioned Hines seconded to approve the training classes. Motion carried.

September 22nd there will be an EDA meeting. There will be a public hearing for our variance application and our conditional on September 12th.

Administrator Thomes is continuing work on following through with all the information that we received from our training with the FAA.

The Concert in the Park went well this summer and they are making plans for next year’s schedule.

The audit will be presented at the next council meeting along with the preliminary budget. Administrator Thomes will be gone Thursday and Friday for her conference.

Councilor Gripne motioned Ruiz seconded to adjourn at 7:55. Motion carried.

Brenda Thomes
City Administrator/Clerk

Don Rasmussen
Mayor