

City of Long Prairie
Council meeting
7:00 P.M., ~~Monday~~, February 6, 2017

The Long Prairie City Council met in regular session at City Hall, 7:00 p.m., Monday, February 6, 2017. Mayor Don Rasmussen called the meeting to order with the following present: Council members Devin Hines, Tony Towle, Lilah Gripne and City Administrator/Clerk Brenda Thomes. Councilor Randy Mechels was absent.

Councilor Gripne motioned and Hines seconded to approve the addition to the agenda the purchase agreement for training with Civics. Motion carried.

Councilor Gripne motioned Towle seconded to approve the council minutes of January 17, 2017. Motion carried.

Long Prairie Fire Chief Jim Kreemer stated that President Otis Ostendorf has made a recommendation to accept Jim Kreemer as the new fire chief.

Councilor Towle motioned Gripne seconded to approve the recommendation of Jim Kreemer as the Fire Chief. Motion carried.

Nancy Potter presented council with an update on the Great River Regional Library. Nancy was very pleased and happy with the services that we have provided through the year with the maintenance.

Councilor Gripne had the following ordinance amendments and bi-law changes for the EDA:

Section 1.3 Seal

The Authority shall have an official seal. Change to: The Authority shall have an official seal, which is the seal of the City of Long Prairie.

Section 2.1 Membership

This section was recommended to stay the same with the Mayor having a two year term and a Council member having a four year term to coincide with their term of office.

Section 3.1 Annual Meeting

The annual meeting of the Board shall be held at City Hall on the second Thursday of July from 7:00-9:00 p.m. Change to: The annual meeting of the Board shall be held at City Hall in the month of July

Section 4.5 Report to the City

The Authority shall annually, at a time designated by the City, make a report to the City Council giving a detailed account of its activities and of its receipts and expenditures for the preceding calendar year. The Authority shall, at the City's request, make available all records necessary to conduct an audit of the Authority's finances. Change to: The Authority shall annually in the month of February, make a report to the City Council giving a detailed account of its activities and of its receipts and expenditures for the preceding calendar year. The Authority shall, at the City's request, make available all records necessary to conduct an audit of the Authority's finances.

Councilor Towle motioned Hines seconded to approve the changes as proposed by the EDA.

Motion carried.

Councilor Towle motioned Hines seconded that all departments that have overtime be approved by the department head and the city administrator. This is not to include emergency call outs or mandatory police department shifts. This is just all routine overtime. Motion carried.

Council received the following bids to rebuild the 2004 Chevrolet Silverado which has an engine that is starting to go out:

- Hillig Auto Center \$5,192.97
- Hillig Auto Center \$6,164.19

Councilor Towle motioned Gripne seconded to approve the purchase of a 2017 Chevrolet Silverado truck for \$30,193 plus sales tax. Motion carried.

The city originally started out with one bid for Laserfiche software, but we now have two. The original bid was for \$6,635 plus an annual maintenance fee of \$660. The new quote that came in is just a little bit less than that quote at \$6,368 which includes an annual contract of \$753. Out of the two, OPG-3 and Mid America Business Products, we did go with the lower bid.

Councilor Towle motioned Gripne seconded to approve the Laserfiche software. Motion carried.

Councilor Gripne motioned Hines seconded to approve two routine preventive maintenance updates for our generators with Ziegler. Motion carried.

Administrator Thomes has requested additional training for Civics.

Councilor Towle motioned Gripne seconded to approve the additional training for Civics. Motion carried.

Councilor Towle stated the police department had 240 incidents for the month of January.

Fire Chief Jim Kreemer stated the townships had their meeting and it went very well. Pumper #140 is now fixed and back at city hall.

Councilor Hines stated the Park Board had a meeting. The liquor store is still looking at redoing the counters because of ADA requirements.

Councilor Gripne noted EDA will have their next meeting on February 16th. NJPA will be at that meeting. Planning and Zoning will meet on February 27th on a variance application.

Mayor Rasmussen briefly talked about Tourism. The meeting was rescheduled for Tuesday.

Councilor Towle motioned Mayor Rasmussen seconded to adjourn at 8:07. Motion carried.

Brenda Thomes
City Administrator/Clerk

Don Rasmussen
Mayor

