

City of Long Prairie  
Council meeting  
7:00 P.M., Monday, April 3, 2017

The Long Prairie City Council met in regular session at City Hall, 7:00 p.m., Monday, April 3, 2017. Mayor Don Rasmussen called the meeting to order with the following present: Council members Randy Mechels, Lilah Gripne and City Administrator/Clerk Brenda Thomes. Councilors Hines and Towle were not in attendance.

**Councilor Gripne motioned and Mechels seconded to approve the agenda as presented. Motion carried.**

**Mayor Rasmussen motioned Gripne seconded to approve the council minutes of March 20, 2017. Motion carried.**

Bolton & Menk discussed the 2017 projects that are going on. There are bogs on Lake Charlotte that will be taken out this spring.

**Councilor Gripne motioned Mechels seconded approve the following resolution:**

**Resolution 17-04-03:01**

**Resolution Ordering Preparation of Report on Improvement**

WHEREAS, it is proposed to improve the following streets by reconstructing the street and utilities, and constructing new street and utilities, and to assess the benefited properties for all or a portion of the cost of the improvement, pursuant to Minnesota Statutes, Chapter 429,

- 2nd Ave NE, from 4<sup>th</sup> St N to 6th St NE
- 1st St S, from Lake Charlotte Road to 1,390 feet north
- Lake Charlotte Road: 1st Street S to 250-feet west

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF LONG PRAIRIE, MINNESOTA:

That the proposed improvement, called the Amendment to the 2016 Improvement Project, be referred to the city engineer for study and that that person is instructed to report to the council with all convenient speed advising the council in a preliminary way as to whether the proposed improvement is necessary, cost-effective, and feasible; whether it should best be made as proposed or in connection with some other improvement; the estimated cost of the improvement as recommended; and a description of the methodology used to calculate individual assessments for affected parcels.

Adopted by the council this 3<sup>rd</sup> day of April, 2017.

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
City Administrator/Clerk

**Motion carried.**

**Councilor Gripne motioned Mechels seconded to approve the following resolution:**

**Resolution 17-04-03:02**

**Resolution Receiving Feasibility Report and Calling Hearing on Improvement**

WHEREAS, pursuant to resolution of the council adopted April 3 2017, a report has been prepared by the city engineer with reference to the proposed Amendment to the 2016 Street and Utility Improvements Project, the improvement of the following streets:

- 2nd Ave NE, from 4<sup>th</sup> St N to 6th St NE
- 1st St S, from Lake Charlotte Road to 1,390 feet north
- Lake Charlotte Road: 1st Street S to 250-feet west

by reconstructing the street and utilities, and constructing new street and utilities, and this report was received by the council on April 3, 2017, and

WHEREAS, the report provides information regarding whether the proposed improvement is necessary, cost-effective, and feasible; whether it should best be made as proposed or in connection with some other improvement; the estimated cost of the improvement as recommended; and a description of the methodology used to calculate individual assessments for affected parcels.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF LONG PRAIRIE, MINNESOTA:

1. The council will consider the improvement of such street in accordance with the report and the assessment of abutting property for all or a portion of the cost of the improvement pursuant to Minnesota Statutes, Chapter 429 at an estimated total cost of the improvement of \$1,002,630.00.
2. A public hearing shall be held on such proposed improvement on the 1<sup>st</sup> day of May, 2017, in the council chambers of the city hall at \_\_\_\_\_ p.m. and the clerk shall give mailed and published notice of such hearing and improvement as required by law.

Adopted by the council this 3<sup>rd</sup> day of April, 2017.

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
City Administrator/Clerk

**Motion carried.**

Council discussed the memorandum for Runway 34 Land Acquisition at the airport. This will be a 60/40 split between the City (60) and County (40).

**Councilor Mechels motioned Gripne seconded to approve Work Order No. 5 to Professional Services Contract, Airport Planning, Surveying, and Funding Assistance Services for**

**Runway 34 Land Acquisition Services Project. Motion carried.**

**Councilor Gripne motioned Mechels seconded to approve the 3 year contract Joint Powers and Cost Share Agreement with Todd County for GIS Motion carried.**

**Councilor Gripne motioned Mechels seconded to approve a raffle for St. Mary of Mount Carmel School. Motion carried.**

**Councilor Gripne motioned Mayor Rasmussen seconded to approve the agreement for inspection services with Summit Companies. Motion carried.**

Councilor Mechels noted that the phone lines were down at the water treatment plant.

Fire Chief Jim Kreemer discussed the camera and doors in the fire hall. We are putting security alarms on the doors. There were a couple gas lines hit by Elite Underground.

Police Chief Kevin Langer noted there were 332 incidents for the past month. April 10<sup>th</sup> is the start of TZD. April 11<sup>th</sup> and 13<sup>th</sup> will be training in defensive tactics here at city hall.

Mayor Rasmussen noted that the Community Concern for Youth meeting will be April 15<sup>th</sup> at 2:00 p.m. Mayor Rasmussen will be going to the FAA Conference from April 11<sup>th</sup> through the 14<sup>th</sup>.

Council discussed the liquor store opening on Sundays. There will be more to come regarding this matter.

Councilor Gripne stated EDA will meet on April 20<sup>th</sup> and will be working with the downtown plan.

**Councilor Mechels motioned Gripne seconded to adjourn at 8:07. Motion carried.**

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Brenda Thomes  
City Administrator/Clerk

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Don Rasmussen  
Mayor