

City of Long Prairie  
Council meeting  
7:00 P.M., Monday, May 15, 2017

The Long Prairie City Council met in regular session at City Hall, 7:00 p.m., Monday, May 15, 2017. Mayor Don Rasmussen called the meeting to order with the following present: Council members Lilah Gripne, Devin Hines, Tony Towle, and City Administrator/Clerk Brenda Thomes. Councilor Randy Mechels was absent.

Additions to the agenda:

- Bid from Bob Spandl for Riverside Liquor to put in new counters.

**Councilor Towle motioned Hines seconded to approve the agenda with the addition. Motion carried.**

Council reviewed the May bills which included a bill from Schlenner and Wenner for additional work needed regarding the prior year.

**Councilor Gripne motioned Towle seconded to approve the council minutes of May 1<sup>st</sup> and the May bills with the addition. Motion carried.**

Kent Louwagie of Bolton & Menk addressed the council with a project update on the library sanitary sewer replacement. The original project was about \$50,000 to include replacing the sanitary sewer mains and sewer service lines at 3<sup>rd</sup> Street North from T.H. 27 about 200 feet south. In order to minimize costs, the street and sidewalk were going to be patched. City Staff has identified additional surface repairs that need to be completed. The sidewalk in front of the library is not ADA compliant in multiple locations, and the curb is in poor shape. There was an estimate added to include expanding the project to correct the curb and gutter and the street in the area of the Senior Center. That cost is approximately another \$20,000, bringing the total construction to \$70,400. If the curb and sidewalk on the west side of the street were to be completely remove and replaced, that would be an extra \$5,000. This would be a total of \$75,400.

**Councilor Towle motioned Gripne seconded approve the additions. Motion carried.**

Council discussed the bituminous pavement in the intersection of 1<sup>st</sup> Avenue SE and 9<sup>th</sup> Street SE is very poor. This is up by CentraCare Hospital. They were gonna look at removing the existing pavement and repave the entire intersection at a cost of about \$8,000.

**Councilor Gripne motioned Towle seconded to redo that section but to use the city's yearly funds from the streets to fix this portion of it. Motion carried.**

Council discussed the sidewalk along 2<sup>nd</sup> Avenue NE, between Todd Street and 6<sup>th</sup> Street. There is no street and curb currently at this area. City engineers asked if we wanted to put sidewalk there.

**Councilor Gripne motioned Towle seconded not to do sidewalk in that area. Motion carried.**

Kent talked about the MnDOT project with Eric Schiller. The agreement has not been delivered yet to the city. Eric did not attend the meeting. He will be coming probably to the next meeting. There should be an anticipated agreement from MnDOT regarding the project on Hwy. 71 and T.H. 27.

Council discussed the purchase of new equipment for the fire department. They are looking at purchasing an electric fan that has a 20 minute run time or a 45 minute run time. They are actually looking at the 45 minute run time for the electric fan.

Jim Kreemer talked about it a little bit and talked about both of the quotes from Alex Air Apparatus versus Fire Safety USA. Their goal is to purchase a new fan this year and see how it goes and then possibly look at a new fan next year. The weight of the fans are lighter. The weight of the 45 minute run time fan is about 100 pounds.

**Councilor Towle motioned Hines seconded to accept the bid for Alex Air Apparatus for the \$3,391.50 for the 45 minutes fan run time. Motion carried.**

**Councilor Towle motioned Hines seconded to accept the letter from Tammy Larson regarding the release of her SCDP Housing Rehabilitation Loan. Yes; Hines, Rasmussen, Towle. No; Gripne. Motion carried.**

**Councilor Gripne motion Hines seconded to approve a Raffle Permit for St. Mary of Mount Carmel Church. Motion carried.**

Council discussed the resolution for PERA. This resolution is in association with all new officers that come into the city and PERA needs to have a resolution that describes their service.

**Councilor Gripne motioned Hines seconded to approve the following resolution:**

RESOLUTION # 17-05-15-02  
PERA POLICE OFFICER DECLARATION

WHEREAS, the policy of the State of Minnesota as declared in Minnesota Statutes 353.63 is to give special consideration to employees who perform hazardous work and devote their time and skills to protecting the property and personal safety of other; and

WHEREAS, Minnesota Statutes Section 353.64 permits governmental subdivisions to request coverage in the Public Employees Police and Fire plan for eligible employees of police departments whose position duties meet the requirements stated therein and listed below.

BE IT RESOLVED that the City Council of the City of Long Prairie hereby declares that the position titled Police Officer, currently held by Kristy M Brackett, meets all of the following Police and Fire membership requirements:

1. Said position requires a license by the Minnesota peace officer standards and training board under sections 626.84 to 626.863 and this employee is so licensed;
2. Said position's primary (over 50%) duty is to enforce the general criminal laws of the state;
3. Said position charges this employee with the prevention and detection of crime;
4. Said position gives this employee full power of arrest, and
5. Said position is assigned to a designated police or sheriff's department.

BE IT FURTHER RESOLVED that this governing body hereby requests that the above-named employee be accepted as a member of the Public Employees Police and Fire Plan effective the date of this employee's initial Police and Fire salary deduction by the governmental subdivision.

STATE OF MINNESOTA  
COUNTY OF TODD

I, Brenda Thomes, City Administrator/Clerk of the City of Long Prairie, do hereby certify that this is a true and correct transcript of the resolution that was adopted at a meeting held on the 15<sup>th</sup> day of May, 2017; the original of which is on file in this office. I further certify that 5 members voted in favor of this resolution and that 5 members were present and voting.

Signed: \_\_\_\_\_ Date: \_\_\_\_\_  
Brenda Thomes  
City Administrator/Clerk

**Motion carried.**

Council discussed the following bids for Riverside Liquor:

- Spandle Wood Products LLC – Maple exterior, maple interior, clear natural finish, shaker style doors and drawers, maple plywood drawer boxes, full extension 100LB slides, blum 170 degree door hinges, two register drawers with locks, front storage areas, wilsonart HD counter tops for a total of \$8,175.00
- Fine Wood STRUCTURES – laminated openings on front of counter, radius front corner cab, black melamine on interior, laminate countertops, recess pulls, premium ¾ white melamine drawer box for a total of \$10,500.00

Fine Wood STRUCTURES was more of a commercial style which was about \$2,325.00 more. The council did go with Fine Wood STRUCTURES out of Browerville. He does do a little bit more in commercial versus the other company.

**Councilor Hines motioned Towle seconded to accept the bid from Fine Wood STRUCTURES. Motion carried.**

Judy Breiter discussed the water ski show set for June 17<sup>th</sup> at Lake Charlotte. The ski show is from 1:00 p.m. till about 2:30 p.m. Tourism is asking if we could close the park down for that time frame while the show is going on so there would be no injuries or accidents.

Council discussed the time frame and will close the beach from 11:00 a.m. till 3:00 p.m. In order to make sure that everybody is cleared out from the beach. This will be on a Sunday so it should be an exciting event.

Councilor Gripne motioned Hines seconded to approve the closing of the beach from 11:00 a.m. till 3:00 p.m. Motion carried.

There was discussion about 3 different vendors that will be there. There will be an ice cream truck, mini doughnuts, and cheese curds.

Fire Chief Jim Kreemer talked a little bit more about the fans that they are looking at purchasing. The department has hired a new fireman, Jerry Swartzentruber. Hopefully, they will be getting another one shortly. The department will be seeing a demonstration in regards to the Jaws of Life. That is also going to be ran electrically so, hopefully, that demonstration goes well.

Police Chief Kevin Langer noted the Drug Take Back was May 5<sup>th</sup>. The Drug Take Back from October to May collected 132.2 pounds. Tuesday, May 16<sup>th</sup>, is Appreciation Day at 7:00 p.m. at the secondary school. Brittney Just gave her notice to the city and will no longer be working part time. Langer noted by the fairgrounds on 2<sup>nd</sup> Avenue NE between 9<sup>th</sup> and 7<sup>th</sup>, they are looking at putting up no parking signs. We normally do this during the fairs and other events that go on over by the fairgrounds but Chief Langer and Public Works Director Dan Spieker would like to have no parking signs up there all the time.

**Mayor Rasmussen motioned Gripne seconded to place no parking signs by the fairgrounds all the time. Motion carried.**

Councilor Hines noted that the Park Board meeting went very well. The Park Board nominated Scott Wettstein as a new member to the board.

Councilor Hines motioned Towle seconded to approve Scott Wettstein as a new member to the Long Prairie Park Board. Motion carried.

Councilor Gripne noted that there will be a variance application June 19<sup>th</sup>. Thursday will be the next EDA meeting.

Administrator Thomes noted that Andrew Barbs from DEED did submit the letter regarding Samantha Adams to go forward with them transferring the remaining years from their housing loan to the potential buyer.

Chad Kuehne is in the process of selling his trailer at the airport. He has moved to town and working out a deal with Wayne Rosenow. Council noted that the city needs to prepare a new lease agreement with the potential buyer of the trailer.

The city will be having a new intern for the summer, Daniel Garcia. We will be working with NJPA for that project.

**Councilor Gripne motioned Towle seconded to adjourn at 8:00. Motion carried.**

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Brenda Thomes  
City Administrator/Clerk

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Don Rasmussen  
Mayor