

City of Long Prairie  
Council meeting  
7:00 P.M., Wednesday, July 5, 2017

The Long Prairie City Council met in regular session at City Hall, 7:00 p.m., Wednesday, July 5, 2017. Mayor Don Rasmussen called the meeting to order with the following present: Council members Lilah Gripne, Devin Hines, Tony Towle, Randy Mechels and City Administrator/Clerk Brenda Thomes.

**Councilor Gripne motioned Towle seconded to approve the following additions to the agenda:**

- **Ziegler routine preventive maintenance**
- **Thunder Lodge Temporary Liquor License**

**Motion carried.**

**Councilor Mechels motioned Hines seconded to approve the council minutes of June 19<sup>th</sup>. Motion carried.**

Kent Louwagie of Bolton Menk addressed the council about the 2016 project. They will be starting to pave out by 3<sup>rd</sup> Street out in front of the Library. That will be done starting on Thursday, July 6<sup>th</sup>. Striping on 8<sup>th</sup> and CentraCare Drive will also be starting Thursday and Friday. July 17<sup>th</sup> they will be starting with the two additions that we had for 2<sup>nd</sup> Avenue North and 1<sup>st</sup> Street South.

Bolten and Menk submitted Pay Request No. 7 in the amount of \$451,678.

**Councilor Gripne motioned Towle seconded to go forward with Pay Request No. 7 to R.L. Larson. Motion carried.**

Bolten and Menk also had a memo regarding the following alleys:

- Fairview Alley

This is a dead end alley south of Fairview Avenue, extending west from Riverside Drive. This is a paved bituminous alley. The bituminous is in fair condition with a few cracks. It's estimated to be about 35 years old. It's about 1.5" mill and overlay at approximately \$5,000.

- Tweed's Third Addition, Block 3

This is a gravel alley, extending east from Second Street No to the center of the Block, then north to Third Avenue N. Where vehicles turn the corner in the center of the lot, the gravel appears to have been rounded out onto private property. There is a paved extension going east from the center of the block to Third Street N. This total project Cost is about \$35,000. The alley is platted at 15' and the proposed is at 13'. If the residents are not concerned about the drainage of the alley and the approach, we could potentially look at the cost dropping down the about \$15,000. This method would be a higher potential for more drainage issues.

- Lawin's First Addition, Block

This is located east of 8<sup>th</sup> Street SE and west of the American Lutheran Church. The platted

alley is about 16.5' wide. The existing pavement is about 33 feet wide. A portion of the alley looks like it's upon part of the church parking lot. There is also a concrete curb in there on the east side; however, there is no curb that meets up it up to the church parking lot. The curb is in fair condition. There are several locations that have settled and do not drain properly. With all this fixture, the total improvement would be about \$85,000 to do this. This would probably be a cost share between the city and the church.

**Councilor Gripne motioned Towle seconded to move to table the alley proposals for next year and Administrator Thomes will put these in the budget for next year. Motion carried.**

**Councilor Towle motioned Mechels seconded to accept the proposal for the land acquisition for Zinter's and Dairy Ridge. Zinter's were \$8,500 for 1.3 acres of land and for .4 acres of land it was \$2,400 for Dairy Ridge. Motion carried.**

VFW Post 1140 is moving forward with going to the Legion building. The current address for the VFW is 111 1<sup>st</sup> Street South and they will be moving to the same address as the American Legion Post 12 to 714 Commerce Road.

**Councilor Gripne motioned Hines seconded to go forward with this change and along with this new fee application, the city will also include the minutes to be sent down to gambling control. Motion carried.**

**Councilor Mechels motioned Hines seconded to approve the Solicitation Permit for Southwestern Books. Motion carried.**

Administrator Thomes discussed with the council some of the processes city staff has made changes to move the violations for long grass and cars parked on the grass and debris laying around. Hoping that this new change will help speed up the process a little bit. Council was very happy with this change and looking to see if this will work or not. So at this time, council just discussed each of the ordinances a little bit and we will just go forward with trying to keep out process moving. At this time, there is no action.

There are two service level agreements submitted by Ziegler again for the inspection of the two generators that the city has:

- **maintenance agreement #2026**                      **\$3,570.00**
- **maintenance agreement #15233**                      **\$751.79**

**Mayor Rasmussen motioned Hines seconded to approve maintenance agreement #2026 and maintenance agreement #15233. Motion carried.**

Thunder Lodge Sports Bar submitted an application for a Temporary on-sale Liquor License on the July 19<sup>th</sup> for the MS Tram at the Todd County Fairgrounds.

**Councilor Mechels motioned Hines seconded to approve the Temporary On-Sale Liquor License for Thunder Lodge Sports Bar for July 19, 2017. Motion carried.**

Councilor Mechels noted that Public Works was having some issues with their lift station. Administrator Thomes added in some comments about the main lift station went down and there is some additional repairs that we have to do to get that back up and working again. Mechels also talked about Broad Band. Everything is moving forward. Fiber should be going in within the next

week or so. We should probably be seeing some business accounts turned up here in the next month.

Councilor Towle mentioned Kevin submitted his report. There were 347 incidents. The Todd County Fair is starting July 13<sup>th</sup> – July 16<sup>th</sup>. Everything went well for the parade.

Councilor Hines talked to Nancy Potter over at the library. Everything is going well.

Councilor Gripne noted that July 10<sup>th</sup> will be a variance application for Manuel Meza. EDA will have their annual meeting July 20<sup>th</sup>.

Mayor Rasmussen noted that we had already discussed the airport. Tourism is doing very well with the music in the park. They've been getting a lot of good feedback. Community Concern for Youth is working with the Bike and Trike Rally. They will be doing the beer wagon this year .

Administrator Thomes submitted the final plans for at the liquor store and the way the new cabinets and checkout counter will be set up. There was a brief discussion about the public hearing that MnDOT will be holding Thursday from 4 – 6 at Long Prairie City Hall. People can come in and talk about what's happening on T.H. 71 and T.H. 27 for their project.

Administrator Thomes also noted that the Police Department has passed their review by the Minnesota Board of Peace Officers Standards and Training (Post Board).

Administrator Thomes also talked a little bit about the Sunday liquor. Our liquor store was open for the last Sunday for the first time and everything went very well. There was a little bit of an increase from the past years. So we will just continue to monitor.

Public Works Director Dan Spieker did not have time to go and get some quotes for the Venewitz Bridge. Councilor Towle is going to check into it. He's gonna talk to Loren over at the county and get a couple other bids.

**Councilor Gripne motioned Mechels seconded to adjourn at 8:17. Motion carried.**

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Brenda Thomes  
City Administrator/Clerk

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Don Rasmussen  
Mayor