

City of Long Prairie  
Council meeting  
7:00 P.M., Monday, October 2, 2017

The Long Prairie City Council met in regular session at City Hall, 7:00 p.m., Monday, October 2, 2017. Mayor Don Rasmussen called the meeting to order with the following present: Council members Devin Hines, Tony Towle, Randy Mechels and City Administrator/Clerk Brenda Thomes. Lilah Gripne was not in attendance.

There were no additions or deletions to the agenda.

**Councilor Towle motioned Hines seconded to accept the agenda as is and approve the minutes as is for September 18<sup>th</sup>. Motion carried.**

Council discussed a variance permit from Todd County Ag Society. The Ag Society would like to put up a 30 X 40 addition to the Southeast side of the building. The zoning is agricultural (A-0). The only concern the city has received is from Minnesota Power. The powerline is going to be very close to where they are building this new addition. The only thing Minnesota Power said was the building needs to be 10 feet away from the powerlines. If they are any closer, Todd County Ag Society would need to pay for any movement of the power poles. The building maximum height is 15 feet.

**Councilor Towle motioned Mechels seconded to approve the variance application for Todd County Ag Society with the findings of facts as described in the application. The building needs to be at least 10 feet away from the Minnesota Power pole; otherwise, the move will be at the expense of Todd County Ag Society. Motion carried.**

Council discussed a variance permit from Doug and Cindy Bundy at 113 6<sup>th</sup> Avenue South.

**Councilor Towle motioned Mechels seconded to approve the variance application for Doug and Cindy Bundy as recommended by the Long Prairie Planning and Zoning with the findings of facts described in the application. Motion carried.**

Council discussed a variance permit from Karen Hartung at 714 2<sup>nd</sup> Avenue SE.

**Councilor Towle motioned Hines seconded to approve the variance request as recommended by the Long Prairie Planning and Zoning with the findings of facts as described in the application. Motion carried.**

Council discussed a Preliminary Plat, Final Plat, and Conditional Use Permit from Henry Street Properties/Long Prairie Packing Company.

**Councilor Towle motioned Hines seconded to approve the Preliminary Plat, Final Plat, and Conditional Use Permit upon recommendation by the Long Prairie Planning and Zoning based on the findings of facts as listed in the application for Henry Street Properties/American Foods Group. They also need to complete the final approval for the Corp of Engineers and Todd County Soil and Water before a building permit can be issued by the city. There were 15 conditions that Henry Street Properties/Long Prairie Packing/American Foods Group needed to have resolved before we could go forward with issuing the building permit. Motion carried.**

**Councilor Towle motioned Mechels seconded to approve Contractor’s Pay Request No. 10 in the amount of \$277,602.44 for the 2016 Improvement Project. Motion carried.**

**Councilor Mechels motioned Towle seconded to approve the permit application for the homecoming parade. Motion carried.**

Council received a request by Todd-Wadena Community Corrections to contribute \$2,665 for the Community Concern for Youth for the period from 1/1/18 – 12/31/18. Last year’s contribution was \$2,520.

**Mayor Rasmussen motioned Mechels seconded to approve the request in the amount of \$2,665 for the year 2018. Motion carried.**

**Councilor Mechels motioned Hines seconded to approve the following resolution:**

**RESOLUTION  
17-10-2:01  
AUTHORIZATION TO EXECUTE  
MINNESOTA DEPARTMENT OF TRANSPORTATION  
GRANT AGREEMENT FOR AIRPORT IMPROVEMENT  
INCLUDING LAND ACQUISITION**

It is resolved by the **City of Long Prairie** as follows:

1. That the state of Minnesota Agreement No. **1029434**,  
“Grant Agreement for Airport Improvement Excluding Land Acquisition,”  
for State Project No. **A7701-31** at the **Long Prairie Municipal Airport** is accepted.
2. That the \_\_\_\_\_ and \_\_\_\_\_ are  
(Title) (Title)  
Authorized to execute this Agreement and any amendments on behalf of the  
**City of Long Prairie.**

**CERTIFICATION**

STATE OF MINNESOTA

COUNTY OF \_\_\_\_\_

I certify that the above Resolution is a true and correct copy of the Resolution a  
adopted by the \_\_\_\_\_  
(Name of Recipient)

at an authorized meeting held on the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_

as shown by the minutes of the meeting in my possession.

Signature: \_\_\_\_\_  
(Clerk or Equivalent)

CORPORATE SEAL

/OR/

\_\_\_\_\_  
NOTARY PUBLIC

My Commission Expires: \_\_\_\_\_

**Motion carried.**

**Councilor Towle motioned Hines seconded to approve the following resolution:**

**RESOLUTION  
17-10-2:02  
AUTHORIZATION TO EXECUTE  
MINNESOTA DEPARTMENT OF TRANSPORTATION  
AIRPORT MAINTENANCE AND OPERATION GRANT CONTRACT**

It is resolved by the **City of Long Prairie** as follows:

1. That the state of Minnesota Contract No. **1028999**,  
“Airport Maintenance and Operation Grant Contract,” at the  
**Long Prairie Municipal Airport** is accepted.
2. That the \_\_\_\_\_ and \_\_\_\_\_ are  
(Mayor, Chairperson, President, etc.) (Clerk, Auditor, Secretary, etc.)  
authorized to execute this Contract and any amendments on behalf of the  
**City of Long Prairie.**

**CERTIFICATION**

STATE OF MINNESOTA

COUNTY OF \_\_\_\_\_

I certify that the above Resolution is a true and correct copy of the Resolution a  
adopted by the \_\_\_\_\_  
(Name of Recipient)

at an authorized meeting held on the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_

as shown by the minutes of the meeting in my possession.

Signature: \_\_\_\_\_  
(Clerk or Equivalent)

CORPORATE SEAL

/OR/

\_\_\_\_\_  
NOTARY PUBLIC

My Commission Expires: \_\_\_\_\_

**Motion carried.**

Council discussed a service agreement with Northern Star Cooperative.

**Mayor Rasmussen motioned Mechels seconded to approve Administrator Thomes to work out a contract with Northern Star Cooperative for fuel oil out at the airport. Motion carried.**

Council discussed union negotiations for the police officers for the next three years. We've made a change from two years to three year contract. The changes:

- Article 15 under overtime - An employee can accumulate up to fifty (50) hours of overtime for the years, 2018, 2019 and 2020. At the end of the year, if it is not used, it will be paid out.
- Article 26 clothing allowance – Clothing allowance increased from \$825.00 to \$875.00 and will be in place in 2018 and will carry for 2018, 2019 and 2020.
- Cost of living adjustment – the police never did an elimination of step 1 and an addition of step 7. So for the period of 2018, 2019 and 2020, the police officers for 2018 will do an elimination of step 1 and an addition of a new step 7. In the years, 2019 and 2020 for the cost of living, the police officers will receive a 2.25% increase.

**Councilor Hines motioned Rasmussen seconded the union committee would like to make a motion to accept the new Teamsters Police Officers' Labor Agreement. The change and the steps for the police officers was due to the last union agreement. Public Works and non-union employees had a change in their steps. Step 1 was eliminated and a new step 7 was added. For the years 2019 and 2020, the cost of living adjustment will be 2.25%. Motion carried.**

Fire Chief Jim Kreemer noted Kyle Karolus and Salvador are the 2 new hires for the fire department. Casey Pesta has resigned from the fire department. Administrator Thomes will be attending the next fire department meeting to discuss budget for 2018.

Councilor Hines noted the 16<sup>th</sup> will be the next park board meeting. Everything is going forward at the liquor store.

Administrator Thomes noted that on Tuesday, October 10<sup>th</sup> will be the Manufactures' Breakfast.

Mayor Rasmussen noted that we had the donation request from Community Concern for Youth. Tourism is moving forward with getting their new list for music in the park and some other winter activities.

**Councilor Mechels motioned Towle seconded to adjourn at 7:50. Motion carried.**

\_\_\_\_\_  
Brenda Thomes  
City Administrator/Clerk

\_\_\_\_\_  
Don Rasmussen  
Mayor