

City of Long Prairie
Council meeting
7:00 P.M., Monday, November 20, 2017

The Long Prairie City Council met in regular session at City Hall, 7:00 p.m., Monday, November 20, 2017. Mayor Don Rasmussen called the meeting to order with the following present: Council members Tony Towle, Randy Mechels, Lilah Gripne, Devin Hines and City Administrator/Clerk Brenda Thomes.

Councilor Hines motioned Mechels seconded to approve the addition to the agenda of non-union employees under old business #2. Motion carried

Councilor Gripne motioned Hines seconded to approve the council minutes of November 6th and bills for November along with the correction to the scanners. Motion carried.

Mayor Rasmussen called to order a public hearing at 7:04 p.m., on the Wellhead Protection Part 2. Dave Neiman with MN Rural Water started by talking about the DWSMA area. The Long Prairie Drinking Water Supply Management Area for moderate vulnerabilities. He explained the area of our DWSMA for the City of Long Prairie. Then he briefly talked about the implementation and the schedule. The strategies are on the back side of the map that he gave us. We have 38 strategies that we need to complete in the next ten years. They are kind of broken out into different parts throughout the ten year on how to get this completed.

There were no questions by the council so Dave called for the council to review Resolution 17-11-20:01 the Wellhead Protection Policy and Approval of Plan Part 2. Mayor Rasmussen closed the Public Hearing at 7:14 p.m.

Councilor Gripne motioned Towle seconded to approve the following resolution:

RESOLUTION NO. 17-11-20:01

CITY OF LONG PRAIRIE

**WELLHEAD PROTECTION POLICY
AND
APPROVAL OF PLAN (PART 2)**

PREAMBLE:

Statement of Purpose

The purpose of this resolution is to approve the Wellhead Protection Plan Amendment for the City's wells which has been presented to the City of Long Prairie.

Background

Groundwater is an essential source of fresh water for the public water supply system of City of Long Prairie.

Virtually any activity on the surface of the ground which involves hazardous substances may contaminate the groundwater. Once polluted, groundwater is difficult, and sometimes impossible,

to clean. The natural microorganisms which help break down some pollutants on the surface of the ground and in the top soil layers are not present (or not present in sufficient quantities) in groundwater. The slow rates of groundwater flow, ranging from one foot per day to one foot in fifty years, limit dilution or dispersal of contaminants. Groundwater contaminated by today's land uses and activities may remain contaminated for many years.

The State Of Minnesota (Department of Health) Wellhead Protection Program requires all public water suppliers to develop local wellhead protection programs. A complete program submission includes the following key elements:

1. Identification of roles and responsibilities
2. Assessment of data elements
3. Delineation of Wellhead Protection Area(s)
4. Vulnerability assessment
5. Identification of potential sources of contamination
6. Establishment of management strategies for the Wellhead Protection Area
7. Evaluation program
8. Water supply contingency strategy
9. Review and comment by the public
10. Implementation of the Wellhead Protection Plan
11. Resolution of disputes
12. Enforcement

As defined by the Federal Safe Drinking Water Act, the wellhead protection area is “the surface and subsurface area surrounding a water well or wellfield, supplying a public water system, through which contaminants are reasonably likely to move toward and reach such water well or well field”. In order to develop a wellhead protection plan, each of the twelve (12) above-mentioned elements must be addressed. The City has addressed all twelve elements.

RESOLUTION:

WHEREAS, the City of Long Prairie recognizes the importance of its groundwater supply as a natural resource used for drinking; and

WHEREAS, it is within the responsibility of the City of Long Prairie, as a public water supplier, to consider the health, safety and welfare of its customers; and

WHEREAS, the protection of current and potential future sources of groundwater used for drinking water is worthwhile from the standpoint of resource protection; and

WHEREAS, the City has been presented and has reviewed a plan amendment from the City of Long Prairie wellhead protection team which details the locations of the potential contaminant sources within the wellhead protection area, identifies goals, issues and opportunities, and action measures to address potential risks to groundwater quality, a plan to evaluate WHP plan implementation efforts by the City of Long Prairie and an Emergency/Contingency Plan in the event of a water system disruption.

NOW THEREFORE BE IT RESOLVED that the City of Long Prairie does hereby agree to take action to: protect their well(s) or well field (s) recharge area(s) which have/has been determined in compliance with the State of Minnesota Wellhead Protection Program; and

BE IT ALSO RESOLVED that the City of Long Prairie does hereby agree that the Wellhead Protection Plan Amendment developed for the aforementioned Wellhead Protection Area, Drinking Water Supply Management Area for the City of Long Prairie wells and water supply aquifer is correct and accurate according to the best available information and will be submitted to the governing authority Minnesota Department of Health for review and approval; and

BE IT FURTHER RESOLVED that the City of Long Prairie does hereby agree to continue the wellhead protection planning process by implementing the plan which focuses resources on reaching the goals, objectives, and management for the contaminants of concern in addition to maintaining a effective Plan Evaluation Program and Emergency/Contingency Plan.

Adopted this _____ day of November, 2017.

Brenda Thomes, City Administrator

Don Rasmussen, Mayor

Motion carried.

Kent Louwagie of Bolton & Menk gave a project update and also talked about the water meter improvements:

- **Kent noted that the 2016 project is almost done.**
- **they are opening Lake Charlotte Road at the end of the day on Monday.**
- **they put down the Class 5 on Charlotte and laid everything out**
- **through the winter and next spring, until they can get the bituminous on, RL Larson will be maintaining that section of road**
- **there are a few other temporary water lines that they have to pick up but otherwise they are pretty much done for the season.**

Kent submitted a memorandum to the city council regarding the water meters as a project. During the last couple months there's quite a bit of research that has been done on the different types of meters. The city staff has reviewed different meter supply companies and also talked to distributors along with visiting surrounding cities that are using the current meters that the staff is looking at. The estimated cost for the meters is roughly around \$500,000 and the install is about \$250,000. All total, is about a \$750,000 project. Dave Neiman with MN Rural Water suggested that we contact them in regards to a low interest loan. Administrator Thomes will check into that.

Council appreciated the update on the meters and looks forward to more information coming.

City council accepted the letter from the Crossroads Counseling Center regarding Twist's dogs.

Councilor Mechels motioned Grippe seconded to table this for one more meeting. They asked

Administrator Thomes to go forward and talk to our city attorney on drafting a motion for the approval of the Twist's dogs. Administrator Thomes will bring that back to the next council meeting. Motion carried.

Council Towle motioned Gripne seconded to include all non-union employees for the cost of living for 2018 of 2.25% and also to allow administration to go along with the clerks on the day after Thanksgiving versus talking off Columbus Day. Motion carried.

Councilor Gripne motioned Hines seconded set the Truth in Taxation Public Hearing for December 4th. Motion carried.

Councilor Towle motioned Gripne seconded to approve the renewal of Liquor, Wine, Club or 3.2 License for Irish's. Motion carried.

Councilor Hines motioned Towle seconded to approve the renewal of Liquor, Wine, Club or 3.2 License for Coborn's. Motion carried.

Mayor Rasmussen motioned Gripne seconded to approve a Proclamation for General Aviation Appreciation Month 2017. Motion carried.

Councilor Gripne motioned Towle seconded to approve the next Block Time Support Services Agreement from XS Consulting Group. Motion carried.

Going forward, there will be a Water, Sewer, and Collection System Supervisor; and a Streets, Parks, and Airport Department Supervisor.

Councilor Gripne motioned Towle seconded to accept the two job descriptions for Water, Wastewater, and Collections; and Streets, Parks, and Roads. Motion carried.

Councilor Gripne motioned Hines seconded to approve Trevor Zastrow to the EDA Board. Motion carried.

Councilor Mechels noted that broadband "CTC" is doing a great job with getting all the connections for residential. There is starting to get a large backup of people wanting to get connected.

Councilor Towle read a report from Officer Langer:

- the police will be in the Bright Lights Parade on Friday night
- Saturday is the Craft Sale
- the homicide trial starts next week

Fire Chief Jim Kreemer noted that Administrator Thomes and he is working getting some quotes for the sign. He is in the process of receiving another quote from PJ Signs. Once that comes in, we will submit all the quotes back to the council. We came across the funding source. We are looking at using some of the funds out of the money that we have been saving up to redo the floor where all the trucks are in the fire lanes. Then we can look at getting some grant money to have the floor done out in the fire garages.

Councilor Hines noted at the liquor store they are working with Clear Net Intelligent Processing

to be the new provider for the credit card transactions. Riverside Liquor will be switching companies and no longer using US Card Services.

Councilor Gripne noted that we added a new member to the EDA Board. There is nothing going on for Planning and Zoning.

Mayor Rasmussen noted that next year music in the park is going to be Blue Grass. There will be no Tourism meeting in December. Not much is going on at the airport right now or Community Concern for Youth.

Administrator noted that Friday night will be fireworks down by the Incubator Building.

The upcoming council meet on December 4th will include a final assessment hearing for the 2016 road project and also Truth in Taxation Public Hearing.

Councilor Gripne motioned Mechels seconded to adjourn the meeting at 8:25 p.m. Motion carried.

Brenda Thomes
City Administrator/Clerk

Don Rasmussen
Mayor