

**City of Long Prairie
Council meeting
7:00 P.M., Monday, July 2, 2018**

The Long Prairie City Council met in regular session at City Hall, 7:00 p.m., Monday, July 2, 2018. Mayor Don Rasmussen called the meeting to order with the following present: Council members Tony Towle, Lilah Gripne, and Randy Mechels. Devin Hines was not in attendance.

There were two additions to the agenda:

- McQueen SnoGo Blower - repairs
- Reappoint Mary Ann Sanders to the Housing and Redevelopment Authority

Councilor Gripne motioned Mechels seconded to approve the additions to the agenda. Motion carried.

Councilor Gripne motioned Towle seconded to approve the council minutes of June 18th and June 25th with the addition for June 25th minutes (2-2 bedroom and 2-3 bedroom per 4-plex) Motion carried.

Mayor Rasmussen opened the Public Hearing for the Long Prairie Downtown Vision Plan at 7:03pm. Ashley Kaisershot from Sourcewell formerly NJPA explained the Vision Plan consisted of 10 blocks of Downtown Long Prairie. All of the information for this plan was compiled through several public meetings from Residents, Business Owners, Long Prairie Chamber, Long Prairie EDA, and surrounding community members. There was also an online survey done. Mayor Rasmussen closed the Public Hearing at 7:09pm.

Councilor Gripne motioned Towle seconded to approve the Downtown Vision Plan with the two additions: Expanded initiatives and projects that the city can begin and Additional examples on successful communities who underwent similar project. Motion carried.

Variance Permit for Terry and Linda Mentele. The applicants are looking to add a 9x11 addition with a full basement. The new addition will be encroaching on the side yard setback to the East by 2.9ft. The City Ordinance requires a side yard setback of 5ft. and the total impervious coverage is at 38% for this property. This is very close to our 40% maximum. The property is located in R-1 zoning district.

1. Air-condition unit to be relocated.
2. Full Basement to be added to the addition.

Councilor Towle motioned Gripne seconded to approve the recommendation from the Long Prairie Planning and Zoning for the Variance Permit of Terry and Linda Mentele also to include additions noted. Motion carried.

Variance Permit for Ronald Conley. The applicant is looking to add a 9x13 deck of the front of his house. The new deck will be encroaching on the front property setback about 3ft. The City Ordinance requires a front yard setback of 25ft. and the road right-of-way setback is 40ft.

Councilor Towle motioned Gripne seconded to approve the recommendation from the Long Prairie Planning and Zoning for the Variance Permit of Ronald Conley also noted deck doesn't exceed beyond other structures in the neighborhood. Motion carried.

Ryan Schmidt from Schlenner Wenner & Co. presented the 2017 audit report to the City Council. Schlenner and Wenner discussed the audit report for 2017. Their overall outlook for the city was that we were in very good standings. The auditor went over each of the funds with the council and explained the audit process and results.

The overall report from Schlenner and Wenner:

- the city is using preferred accounting practices are being used by management
- no significant or unusual transactions noted
- no alternative accounting treatments discussed with management
- no significant estimates in the financial statement
- audit adjustments were posted appropriately
- no disagreements with management
- no consultations with other accountants
- no significant issues discussed with during the audit were encountered

Councilor Gripne motioned Towle seconded to approve the audit from Schlenner and Wenner for 2017. Yah Gripne, Towle, Mechels, Rasmussen and Nah noon.

Sandra Steuck address the City Council regarding dog bite on June 4, 2018. Sandra told the City Council she gave the dog to a friend that lives outside of the City of Long Prairie.

Councilor Towle motioned Mechels seconded that no further action is required as long as the dog doesn't return to the city. The dog was deemed a dangerous dog. Motion carried.

Kent Louwagie presented Pay Application 14 for the 2016 Road Improvement Project.

Councilor Gripne motioned Mechels seconded to approve Pay Application 14 in the amount of \$86,890.68. Motion carried.

Councilor Gripne motioned Rasmussen seconded to reappoint Maryanne Sanders to the Housing and Redevelopment Authority. Motion carried.

Councilor Mechels motioned Gripne seconded to approve the 2019 budget for the Initiative Foundation in the amount that the city has been giving to the Initiative Foundation for the last several years. Motion carried.

Councilor Towle motioned Gripne seconded to table the mosquito spraying for one more meeting. Clark Mosquito did not get the revised bid back to the city. Motion carried.

Fire Chief Jim Kreemer noted the following:

- The light bar for tanker 144 was giving them some trouble so they are looking at replacing the current light bar with a LED light bar which will be about \$2,000 – this will match truck 145.01

Councilor Towle motioned Gripne seconded to approve the new light bar for tanker 144. This will be a LED light bar. This will be upon the approval of the rest of the Fire Department after their meeting on Wednesday night. Motion carried.

Councilor Towle noted the following from Police Chief Kevin Langer:

- June incidents – 401
- Todd County Fair will be July 12th – 15th with patrols on the ground – Officer Lashinski and Officer Brackette gave a scam and safety presentation to the Senior Citizens Center on Friday, June 29th. They both got high reviews from the audience.

Councilor Gripne noted the following:

- We need to check the library's fresh air return – some of the louvers were not functioning properly
- Council heard the Planning and Zoning CUP for Cody and Sarah Nelson on the 25th

Mayor Rasmussen noted the following:

- The airport funding – waiting until August to find out what is going on with the funding
- Tourism has Bluegrass bands this year
- Temporary project to address the roads in the city - Public Works Director, Administrator and Mayor went over to Alexandria to look at the new way they are temporarily sealing roads until a new project comes up. The city will look at this project a little more in detail and get some quotes on this and bring back to the council at the next meeting.

Administrator Thomes noted the following:

- Bjerga Feed building – Administrator Thomes had pictures of the building and wanted a motion from the council to work with Joe Krueger on getting this building cordoned off so no other debris can fall on the public or on vehicles

Councilor Gripne motioned Mechels seconded to approve Administrator Thomes to continue working with Joe Krueger to get the Bjerga Feed building back into compliance.

Councilor Mechels noted that he will not be in attendance for the July 16th council meeting.

Councilor Gripne motioned Mechels seconded to adjourn the meeting. Motion carried.

Brenda Thomes
City Administrator/Clerk

Don Rasmussen
Mayor