

**City of Long Prairie
Council Meeting
7:00 P.M., Monday, October 1, 2018**

The Long Prairie City Council met in regular session at City Hall, 7:00 p.m., Monday, October 1, 2018. Mayor Don Rasmussen called the meeting to order with the following present: Council members Tony Towle, Randy Mechels, Lilah Gripne and City Administrator Brenda Thomes. Devin Hines was not in attendance.

Councilor Gripne motioned Towle seconded to approve the following addition to the agenda:

- **Resolution #18-10-01:02 a resolution opposing the concept of allowing strong beer, spirits, and wine to be sold, for off premises consumption, at any outlet other than the municipal liquor store. Motion carried.**

Councilor Towle motioned Gripne seconded to approve the council minutes of September 27th. Motion carried.

Timmerman Properties submitted a proposal to the City of Long Prairie to construct 2 8-plex Townhomes. Mr. Timmerman was present for the meeting to briefly discuss how he would like to do a TIF with the City of Long Prairie to run consecutively with his life of his loan.

Mayor Rasmussen motioned Towle seconded send out this TIF Application to Ehlers and have Ehlers run the projections for the Timmerman TIF. Motion carried.

Todd Hagen from Ehlers and Paul Rebholz were in attendance for the meeting to discuss the Resolution 18-10-01:01. This resolution is for our General Obligation Sewer Revenue Bonds Series 2018A. This resolution authorizes issuance providing for the award of sale, prescribing the form and details and providing for the payment of General Obligation Sewer Revenues Bonds, Series 2018A. This is resolution 18-10-01:03 and :04

Todd with Ehlers started at the beginning explaining how this resolution is going to work for the 2018 Series A Bond. There was much discussion in regards to how this bond will be setup and when we will doing the sale of the bond because the bond sale will be later in the week Wednesday, Thursday, or possibly even Friday.

Councilor Mechels motioned Gripne seconded to approve Administrator Thomes and Mayor Rasmussen to work with Ehlers and Baird on Resolution 18-10-01:03 and :04 2018 Series A Bond. Roll call: Yes; Towle, Mechels, Gripne, and Rasmussen. Motion carried.

Todd with Ehlers explained Resolution No. 18-10-01:01 Resolution Approving the Elimination of a Parcel from Tax Increment Financing District No. 1-12 Within Master Development District No. 1 of the City of Long Prairie. This resolution will amend the TIF plan 1-12 to remove 36-0133000 from the TIF District.

Councilor Gripne motioned Mechels seconded to approve Resolution 18-10-01:01 Resolution Approving the Elimination of a parcel from tax increment Financing District No. 1-12 Within Master Development District No. 1 of the City of Long Prairie. Motion carried.

**CITY OF LONG PRAIRIE
TODD COUNTY, MINNESOTA
RESOLUTION NO. 18-10-01:01**

RESOLUTION APPROVING THE ELIMINATION OF A PARCEL FROM TAX INCREMENT FINANCING DISTRICT NO. 1-12 WITHIN MASTER DEVELOPMENT DISTRICT NO. 1 OF THE CITY OF LONG PRAIRIE.

WHEREAS, on March 16, 2015, the City of Long Prairie (the "City") created its Tax Increment Financing District No. 1-12 (the "TIF District") within its Master Development District No. 1 (the "Project") by approval of a tax increment financing plan (the "TIF Plan") for the TIF District; and

WHEREAS, the City is the administrative authority for the TIF District; and

WHEREAS, the following property, by property identification number, was included in the TIF District:

36-0133000

WHEREAS, the City desires by this resolution to amend the TIF Plan to remove the above-described parcel from the TIF District, thereby reducing the size thereof; and

WHEREAS, the total current net tax capacity of the parcel to be eliminated from the TIF District equals or exceeds the original net tax capacity and, therefore this amendment to the TIF Plan is accomplished pursuant to *Minnesota Statutes, Section 469.175, Subdivision 4, clause (e)(2)(A)*.

NOW THEREFORE, BE IT RESOLVED by the City that the TIF Plan for the TIF District is hereby amended to remove the described parcel and the City Administrator is authorized and directed to notify the County Auditor thereof pursuant to *Minnesota Statutes, Section 469.175, Subdivision 4, clause (e)*.

NOW THEREFORE, BE IT FURTHER RESOLVED by the City as follows:

1. The tax increment financing plan (the "TIF Plan") for the TIF District is hereby modified to remove the Parcel from the TIF District, effective for taxes payable in 2019.
2. Staff is authorized and directed to file a copy of this resolution with the County Auditor of Todd County along with instructions to adjust the records for the TIF District accordingly.

ADOPTED: October 1, 2018

ATTEST:

Mayor

City Administrator

City Attorney Joe Krueger had a letter from the Attorney for Bjerga Feeds confirming the bid demolition and outlining the parameters of what the demolition will look like. Council was very much in favor of the outline and Administrator Thomes will continue to work with our city attorney and the attorney for Bjerga Feeds on getting this project resolved.

Councilor Towle noted the following:

- Jim will be working with Lee from Sentence to Serve on the floor drains where the grades sit over the drains. Lee will be working with Jim on that.

Councilor Gripne motioned Mechels seconded to approve the parade permit for homecoming. Motion carried.

Kent Louwagie of Bolton & Menk put together a memo to talk about the water tower inspection. The request was to inspect and evaluate the City of Long Prairie's water tower. Bolton & Menk put together the following options.

- Option #1 (Peek In): This type of inspection includes evaluation of the exterior, interior dry, and a portion of the interior wet.
- Option #2 (Diver): In addition to Option #1 (Peek In), this type of inspection includes a more comprehensive evaluation of the interior wet with a diver (with or without cleaning). The tower remains in service during the dive inspection.

Councilor Gripne motioned Mechels seconded to go with Option #1 (Peek In) this type of inspection includes evaluation of the exterior, interior dry, and a portion of the interior wet. This portion of the inspection is gonna be in the amount of \$3,300. Motion carried.

Three bids came in for the water meter improvement project. Only one bid, Core & Main, followed the bid specifications. The proposed meter improvement includes replacing of all meters with "radio read" meters as well as replacing the data collection equipment with an Advanced Metering Infrastructure (AMI) system. The bids include both furnishing and installing the meter system. With all the bids being submitted, there was only one that met all the specifications and that was Core & Main.

Councilor Towle motioned Gripne seconded to approve the bid to Core & Main for our water meter improvement project. Motion carried.

Mayor Rasmussen read the Proclamation for Minnesota Manufacturing Week from October 1 to October 7, 2018.

Councilor Gripne motioned Mechels seconded to approve the following resolution:

Resolution 18-10-01:02

RESOLUTION OPPOSING THE CONCEPT OF ALLOWING STRONG BEER, SPIRITS & WINE TO BE SOLD, FOR OFF PREMISE CONSUMPTION, AT ANY OUTLET OTHER THAN THE MUNICIPAL LIQUOR STORE

WHEREAS, the sale of strong beer, spirits and wine for off premise consumption, in any Long Prairie business outlet, other than the Municipal Liquor Store, could cause problems in our youth and at risk adults of uncontrolled and excessive drinking and subsequent increases in police protection and public health costs; and

WHEREAS, the sale of strong beer, spirits and wine in any Long Prairie outlet, for off premise consumption, other than the Municipal Liquor Store would be damaging, injurious and otherwise detrimental to the financial status of Riverside Liquor Store and the City itself.

NOW, THEREFORE, BE IT RESOLVED that the City Council of Long Prairie, State of Minnesota, hereby express our opposition to the sale of strong beer, spirits and wine, for off premise consumption, in the City other than at Riverside Liquor Store.

PASSED AND ADOPTED BY THE LONG PRAIRIE CITY COUNCIL THIS 1st DAY OF OCTOBER, 2018.

Don Rasmussen, Mayor

ATTEST:

Brenda Thomes, City Administrator/Clerk

Motion carried.

Fire Chief Jim Kreemer noted the following:

- The fire trucks will be in the Homecoming Parade
- The fire department has a meeting on Wednesday
- They have been working with Central Bi on their sand pipe – they've been very nice to work with and they've replaced a couple different hoses and clamps that have really helped the fire department

Councilor Towle noted for Chief Kevin Langer:

- The police department had 361 incidents for the month of September
- They will be having fire arm qualification night advisory weather shoot on October 10th
- October 12th is homecoming – no parking signs on Central Avenue from 1:30 – 3:00
- They just ended Toward Zero Death, seat belt, and child seat enforcement that ran from September 17th to the 29th

Councilor Gripne noted the following:

- EDA is having the Manufacturers' Breakfast on October 9th from 7:00 am to 8:30 am

Mayor Rasmussen noted the following:

- The airport project will be held over until the start of next year – funds came in a little too late
- Tourism will be meeting next week on the plan for next year

Administrator Thomes noted the following:

- Asked the council to set the date for the Truth in Taxation Public Hearing

Councilor Gripne motioned Towle seconded to approve the Truth in Taxation Hearing for December 3, 2018 at 7:05 pm. Motion carried.

Councilor Gripne motioned Mechels seconded to adjourn the meeting at 8:20p.m. Motion carried.

Brenda Thomes
City Administrator/Clerk

Don Rasmussen
Mayor