

City of Long Prairie
7:00 P.M., Monday, August 5th, 2019

The Long Prairie City Council met in session at City Hall, 7:00 p.m., Monday, August 5th, 2019. Mayor Jodi Dixon called the meeting to order with the following present: Council members, Randy Mechels, Lilah Gripne, David Blanchard, and City Administrator/Clerk Ted Gray.

Council member Gripne motioned Mechels seconded to approve the council minutes from July 15th, 2019 Meeting and correction to July 1st, 2019 Meeting Minutes.

Council member Mechels motioned Gripne seconded to approve the donations by Resolution #19-08-05-01.

(New Business)

Council member Gripne motioned Blanchard seconded to accept resignation of Councilman Bob Byers from the city council.

Council member Gripne motioned and Mechels seconded to approve Pay Request No. 2 of \$536,760.07 to Rice Lake Construction Group for the Wastewater Treatment Facility Improvements Project.

Council member Mechels motioned and Gripne seconded to approve Pay Request No. 1 of \$504,520.75 to Kraemer Trucking & Excavating, INC. for the Long Prairie Municipal Airport Runway 34 Extension.

Council member Mechels motioned and Gripne seconded to approve Amendment #1 to BMI Work Order #7 for a Proposal to not exceed a sum of \$40,000.00 for As-Built AGIS Survey on the 2017 Runway 34 Extension Project.

Council member Gripne motioned and Mechels seconded to approve the annual routine maintenance from Ziegler for the Volvo -Michigan-VMG-Clark-AW-Lima Generator located at the City of Long Prairie's Wastewater Treatment Plant in the amount of \$4,945.00.

Council member Gripne motioned and Mechels seconded to approve the annual routine maintenance from Ziegler for the Caterpillar Generator located at the City of Long Prairie's Public Works Garage (Main Lift Station) in the amount of \$3,765.00.

Council member Gripne motioned and Mechels seconded to approve the annual routine maintenance from Ziegler for two Automatic Transfer Switch Inspections totaling \$800.00.

Council member Mechels motioned and Gripne seconded to approve permit for solicitation for Silvestrs Irmejs with Southwestern Advantage.

Council member Mechels motioned and Gripne seconded to approve application for temporary liquor license for St Mary of Mt Carmel Church for September 8th, 2019.

Council member Gripne motioned and Blanchard seconded to approve application for temporary liquor license for the Bike-N-Trike Rally for August 16 & 17, 2019 at the Todd County Fair Grounds.

Council member Gripne motioned and Mechels seconded to approve application for temporary liquor license for the Long Prairie American Legion Post 12 for September 15th, 2019.

Council member Mechels motioned and Gripne seconded to approve application for temporary liquor license for the Long Prairie American Legion Post 12 for September 29th, 2019.

An update was given by Ted Gray on the grass/snow removal ordinance questions that were asked at the July 15th council meeting. A written notice had to be given to each property owner for violation of the grass/snow removal ordinances. If the property was rented, the property owner and renter have to be given notice. The notice could be by letter or door hanger. The council could approve the hiring of an outside vendor to complete the grass and snow removal. The council gave direction to Ted Gray to look into options to hire a contractor and to finalize changes to this ordinance.

The issues of Grass Clippings from yards being mowed was discussed with the council. The council is encouraging people to clean up any grass clippings that may end up in the street. The grass clippings may affect pedestrians, motorcyclist, and can cause issues with the City's Wastewater Treatment Plant.

Council member Mechels motioned and Gripne seconded to approve the proposal presented by Herzog Roofing to repair the City Hall Office Roof of \$53,920.00.

The council discussed the 9th Street Sewer Replacement Project. The portion of 9th Street to be replaced is the block located between Central Ave and 1st Ave. The bids collected are sufficient to make a decision on the cost of the project. The council gave direction to Ted Gray to collect additional information on previous street projects were paid for and what percentage should be paid by the city.

The council reviewed and discussed the downtown lighting project proposal to remove and cap/cover the decorative lights. **Council member Mechels motioned and Blanchard seconded to approve the proposal presented by ARC Electric to assess the lights that need to be capped and removed at the amount of \$346.12 not to exceed the cost of removal of 30 lights at a price of \$10,383.60.**

(Council Reports)

Public Works: The Wastewater Treatment Plant project is moving forward on schedule, so far, they are digging holes for the catch basins and pouring concrete. The city crew is patching various holes around town with tar and continuing to mow grass. Chad Bosl will continue to monitor workloads as the Wastewater Treatment Plant nears completion. The airport extension project is nearing completion, they have completed the taring of the extension and now need to

add the stripes and lights. The water meter project is nearing completion, the city will be billing with the new water meter readings for the month of August.

Public Safety

Police Department: National night out will be held on August 6th from 5-7. The police department had 322 incidents in July.

EDA: There will be a meeting at 5:15 pm, Wednesday August 14th. They will be discussion the Manufacturers Breakfast which Randy Mechels from Impact Technology will be presenting at.

Community: A Make a Wish celebration was held at Lake Charlette Park and went very well. We would like Thank the community for all their support to make this happen.

Council Member Mechels motioned Gripne seconded to adjourn at 8:13 PM. Motion unanimously carried.

Ted Gray
City Administrator/Clerk

Jodi Dixon
Mayor