

**City of Long Prairie**  
**7:00 P.M., Monday December 2<sup>nd</sup>, 2019**

The Long Prairie City Council met in session at City Hall, 7:00 p.m., Monday, December 2<sup>nd</sup>, 2019. Mayor Jodi Dixon called the meeting to order with the following present: Council members, Lilah Gripne, Don Rasmussen, David Wright, and City Administrator/Clerk Ted Gray.

**Council member Rasmussen motioned Wright seconded to approve the council minutes from November 18<sup>th</sup>, 2019. Motion unanimously carried.**

(Appointments)

Skip Duschesneau from DW Jones Incorporated presented to the council regarding a 37 Unit apartment complex to be constructed in 2020. The land they are looking to purchase is East of Cenex Gas Station. Mr. Duschesneau and DW Jones Incorporated are currently working on several projects in Glenwood, Pelican Rapids, and Alexandria. For this project they are looking to pair with Rosen Diversified for funding and will be asking the City of Long Prairie to participate in a Workforce TIF district and Abatement Funds. The City of Long Prairie is currently working with Ehlers Financial on these items. Along with the City of Long Prairie and Rosen Diversified, Mr. Duschesneau is pursuing MHFA funds, which they feel likely to receive due to the backing of Rosen Diversified. The applications for these funds are due in January and the award would be received in March, with groundbreaking to take place in August of 2020. Mr. Duschesneau went through a folder of information regarding possible apartment layouts and location. It would have in unit washer and dryer, garbage, a playground, and attached 18 car garage. They would also have the possibility for onsite management but could pursue a local hire to manage the complex. Mr. Duschesneau closed his presentation by discussing the future timelines and stated they plan on talking with the County and the School in the future for their approval.

John Ecker from the Long Prairie Fire Department presented to the council regarding the Firemen's Relief Association Retirement Increase to \$2,000.00. Currently the rate is at \$1,700.00 per individual that is contributed towards the Firemen's Retirement Fund from the relief association. They have not asked for an increase since 2007, and the only year the City of Long Prairie had to make the contribution was in 2008. This increase would align the Long Prairie Fire Department's retirement with other neighboring communities.

**Council member Gripne motioned Rasmussen seconded to approve the increase of the \$2,000.00 contribution per member. Motion carried; council member Wright abstained from voting.**

Kent Louwagie from Bolton and Menk presented to the council regarding upcoming road project for 2021. Kent had met with Administrator Gray, Public Works Director Bosl, and Loren Fellbaum, County Engineer in November regarding Todd County's future road projects. For the year 2021, Todd County is looking to do a bituminous overlay on Riverside Dr. (CSAH 56), Second Ave SW (CSAH 38), and Sixth Street NE (CSAH 5). Kent presented the issues with each of the three road projects, which include the need for updated sewer, water, curb, and gutter. The cost estimates for each project are as follows: Riverside Dr \$1.6 million, Second Ave SW \$2.7

million, and Sixth Street NE \$1.2 million. From the discussion held in November with City Staff and the County Engineer, Kent presented to the council the roads and streets to have a preparation report on improvement completed. The roads and streets are: Riverside Drive, 1st Avenue SW from 5th St SW to Lake St S, 2nd Avenue SW from west city limits to Lake St S, 3rd Avenue SW from 6th Street SW to Banta Road, 6th Street SW from 4th Avenue SW to 2nd Avenue SW, 5th Street SW from 4th Avenue SW to 1st Avenue SW, 4th Street SW from 3rd Avenue SW to 1st Avenue SW, 3rd Street SW from 4th Avenue SW to 1st Avenue SW, 2nd Street SW from 3rd Avenue SW to 1st Avenue SW, and 1st Street SW from 3rd Avenue SW to 1st Avenue SW. It was mentioned by the council it would be in the best interest of the city to consider this project due to the possibility of a partnership with Todd County. Resolution 19-12-02-02 was presented to the council for approval.

(New Business)

**Council member Gripne motioned Wright seconded to approve the resolution 19-12-02-01 adopting 2019 Tax Levy. Motion carried unanimously.**

**RESOLUTION #19-12-02-01  
ADOPTING 2019 TAX LEVY, COLLECTIBLE  
IN THE YEAR 2020**

**Be it resolved by the City Council of the City of Long Prairie, County of Todd, Minnesota, that the following represents a revised levy correcting debt errors in the previous city preliminary levy and that the following sums of money are proposed to be levied for the current year, collectible in 2020 upon the taxable property in the City of Long Prairie for the following purposes:**

<b>Levy Purpose</b>	
General Fund	<b>\$399,837</b>
2010A G.O. Bond	<b>\$125,607</b>
2012A G.O. Bond	<b>\$ 78,934</b>
2016A G.O. Bond	<b>\$116,955</b>
2018B G.O. Bond	<b><u>\$162,645</u></b>
Total	<b>\$883,978</b>

**Council member Rasmussen motioned Dixon seconded to approve the Resolution 19-12-02-02 ordering the preparation of report on improvement. Motion Carried Unanimously.**

**Resolution 19-12-02-02  
City of Long Prairie, Minnesota  
Ordering Preparation of Report on Improvement**

**WHEREAS, it is proposed to improve the following streets**

- **Riverside Drive**
- **1<sup>st</sup> Avenue SW from 5<sup>th</sup> St SW to Lake St S**
- **2<sup>nd</sup> Avenue SW from west city limits to Lake St S**

- **3<sup>rd</sup> Avenue SW from 6<sup>th</sup> Street SW to Banta Road**
- **6<sup>th</sup> Street SW from 4<sup>th</sup> Avenue SW to 2<sup>nd</sup> Avenue SW**
- **5<sup>th</sup> Street SW from 4<sup>th</sup> Avenue SW to 1<sup>st</sup> Avenue SW**
- **4<sup>th</sup> Street SW from 3<sup>rd</sup> Avenue SW to 1<sup>st</sup> Avenue SW**
- **3<sup>rd</sup> Street SW from 4<sup>th</sup> Avenue SW to 1<sup>st</sup> Avenue SW**
- **2<sup>nd</sup> Street SW from 3<sup>rd</sup> Avenue SW to 1<sup>st</sup> Avenue SW**
- **1<sup>st</sup> Street SW from 3<sup>rd</sup> Avenue SW to 1<sup>st</sup> Avenue SW**

by reconstructing the street and utilities and to assess the benefited property for all or a portion of the cost of the improvement, pursuant to Minnesota Statutes, Chapter 429,

**NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF LONG PRAIRIE, MINNESOTA:**

**That the proposed improvement, called the 2021 Improvement Project be referred to Bolton & Menk, Inc. for study and that that person is instructed to report to the council with all convenient speed advising the council in a preliminary way as to whether the proposed improvement is necessary, cost-effective, and feasible; whether it should best be made as proposed or in connection with some other improvement; the estimated cost of the improvement as recommended; and a description of the methodology used to calculate individual assessments for affected parcels.**

**Adopted by the council this 2nd day of December 2019.**

There was discussion regarding the sale and price of the old Christmas decorations. At this time, the council decided to wait on the sale of the Christmas decorations until the City can purchase the remainder of the new Christmas decorations.

**Council member Gripne motioned Dixon seconded to approve the business licenses to sell cigarettes for Riverside Liquors, Northern Star Coop, Casey's, Holiday Gas Station, Coborn's, Family Dollar, and Dollar General. Motion carried unanimously.**

**Council member Gripne motioned Dixon seconded to approve the beer on sale license for Taqueria Chavez LLC for the year 2020. Motion carried unanimously**

**Council member Gripne motioned Dixon seconded to approve the beer off sale license for Coborn's for the year 2020. Motion carried unanimously.**

**Council member Gripne motioned Dixon seconded to approve the beer off sale license for Mi Pueblito Market for the year 2020. Motion carried unanimously.**

**Council member Gripne motioned Dixon seconded to approve the beer off sale license for Holiday Gas Station for the year 2020. Motion carried unanimously.**

**Council member Gripne motioned Dixon seconded to approve the intoxication liquor license Irish's Place for the year 2020. Motion carried unanimously.**

(Council Reports)

Public Works: Administrator Gray read a report from Public Works Director Chad Bosl: The Wastewater plant project is moving along still pouring some concrete, piping, and site work, along with moving snow. Public works last week worked on getting ready for the Bright Friday night, making sure decorations were plugged in and all the timers were set and working, along with plowing snow in town over the weekend I was out of town everyone did a great job. We will be working on cleaning up snow piles in town, and around all the lights and hangers at the airport.

Public Safety Police: Council member David Wright read a report from Police Chief Kevin Langer. The Police had 287 incidents in November. Officer Hanson will be attending Field Training Officer School on December 11-13<sup>th</sup>. No major incidents occurred from the snowstorm, and the Bright Lights Parade was well attended with no problems.

Public Safety Fire: Fire Chief Jim Kreemer gave a report regarding the fire department. The Fire Department responded to 114 calls at year end.

EDA: EDA meeting to be held on December 19<sup>th</sup> at 5:15 pm.

Community Concern for Youth/Senior Center: Mayor Dixon stated that the Thanksgiving event at the Senior Center went well, the 3<sup>rd</sup> grade class raised \$900.00 for the food-shelf, and they had roughly 130 kids come see Santa prior to the bright lights parade.

**Council member Gripne motioned and Dixon seconded to adjourn the meeting at 8:15 pm. Motion unanimously carried.**

---

Ted Gray  
City Administrator/Clerk

---

Jodi Dixon  
Mayor