

CHAPTER 2

MAYOR, COUNCIL AND GENERAL GOVERNMENTAL PROVISIONS

FORM OF GOVERNMENT

2.101. Optional Plan "A" in Effect. In accordance with the applicable Minnesota statutes, the city shall be governed under the plan of government known as Optional Plan "A". As provided by the statutes, the city shall be governed by a council composed of a mayor and four members of the council elected as required by law.
(No prior Ordinance)

MAYOR AND COUNCIL

Mayor

2.201. Duties of the Mayor. The mayor of the city shall have the following duties and responsibilities, in addition to those which may be prescribed by statute:

- (1) The mayor shall preside at all meetings of the council.
- (2) The mayor shall sign all ordinances or resolutions passed by the council.
(No prior Ordinance)

2.202. Salary of the Mayor. The annual salary of the mayor shall be \$2,400 payable in 12 installments of \$200 each, payable on the first day of each month for the preceding month. In addition to the annual salary the mayor shall be paid \$50 for attendance at each special meeting of the council.
(Ordinance 10/03/94)

Council Members

2.210. Duties of Council Members. The members of the city council shall have the following duties and responsibilities, in addition to those which may be prescribed by statute:

- (1) Each member of the council shall attempt to attend all regular and special meetings of the council.
(No prior Ordinance)

2.211. Salaries of Council Members. The annual salary of each council member, excluding the mayor, shall be \$1,800 payable in 12 installments of \$150 each, payable on or about the first day of each month for the preceding month. In addition to the annual salary the council shall be paid \$50 for attendance at each special meeting of the council.
(Ordinance 10/03/94)

Council Meetings

2.220. Rules of Government of the City Council. The following rules shall govern meetings of the council:

- (1) Regular meetings of the council shall be held on the first and third Mondays of each month at 7:00 p.m. at the City Hall. All meetings shall be open to the public.
- (2) Special meetings may be called by any two members of the council or by the mayor filed in writing with the City Administrator-Clerk who shall thereupon notify all other members of the council of the time and place of the meeting, and shall also give public notice as required by law.
- (3) The mayor shall preside at all meetings when he is present. In his absence, the council may select an acting mayor to preside.
- (4) Minutes of each meeting shall be kept by the City Administrator-Clerk or, in his absence, the deputy clerk.
- (5) Except as otherwise provided by statute or by these provisions, the meetings of the council shall be conducted in accordance with Roberts' Rules of Order, Revised.
- (6) Every council member shall vote upon every question put forth by the presiding officer unless excused by the council.
(Ordinance 2, sec. 1-5, 2/1/04)

2.221. Ordinances. Every ordinance shall be introduced in writing and, upon passage in the manner prescribed by law, shall be numbered in the following manner:

- (1) The ordinance numbers shall be a two-part number separated by a hyphen.
 - a. The first number shall be the last two digits of the year in which the ordinance was approved.
 - b. The number after the hyphen shall be the number of ordinances approved during that calendar year.
(No prior Ordinance)