

**City of Long Prairie
7:00 P.M., Monday, August 17th, 2020
City Council Meeting Held Via-Teleconference**

The Long Prairie City Council met by phone at City Hall, 7:00 pm, on Monday, August 17th, 2020. Mayor Jodi Dixon called the meeting to order with the following present by phone or at City Hall: Council members, Lilah Gripne, Don Rasmussen, David Wright, Randy Mechels, and City Administrator/Clerk Ted Gray.

Council member Rasmussen motioned Gripne seconded to approve the consent agenda items:

- (a) Approve Agenda for August 17th, 2020**
- (b) Approve Minutes for August 3rd, 2020**
- (c) Approve July & August Bills**
- (d) move items (d) and (e) to new business and Add the appointment of Doug Becker to Planning and Zoning**

Roll Call Vote: Yes: Rasmussen, Gripne, Wright, Dixon. No: 0. Motion carried unanimously.

(New Business)

Council member Gripne motioned Rasmussen seconded to approve Resolution 20-08-17-01 PERA Police Officer Declaration for Preston W Oetterer

Roll Call Vote: Yes: Gripne, Wright, Rasmussen, Dixon. Motion carried unanimously.

**RESOLUTION # 20-08-17-01
PERA POLICE OFFICER DECLARATION**

WHEREAS, the policy of the State of Minnesota as declared in Minnesota Statutes 353.63 is to give special consideration to employees who perform hazardous work and devote their time and skills to protecting the property and personal safety of other; and

WHEREAS, Minnesota Statutes Section 353.64 permits governmental subdivisions to request coverage in the Public Employees Police and Fire plan for eligible employees of police departments whose position duties meet the requirements stated therein and listed below.

BE IT RESOLVED that the City Council of the City of Long Prairie hereby declares that the position titled Police Officer, currently held by Preston W Oetterer, meets all of the following Police and Fire membership requirements:

- 1. Said position requires a license by the Minnesota peace officer standards and training board under sections 626.84 to 626.863 and this employee is so licensed;**
- 2. Said position's primary (over 50%) duty is to enforce the general criminal laws of the state;**

3. Said position charges this employee with the prevention and detection of crime'
4. Said position gives this employee full power of arrest, and
5. Said position is assigned to a designated police or sheriff's department.

BE IT FURTHER RESOLVED that this governing body hereby requests that the above-named employee be accepted as a member of the Public Employees Police and Fire Plan effective the date of this employee's initial Police and Fire salary deduction by the governmental subdivision.

**STATE OF MINNESOTA
COUNTY OF TODD**

I, Theodore Gray, City Administrator/Clerk of the City of Long Prairie, do hereby certify that this is a true and correct transcript of the resolution that was adopted at a meeting held on the 17th day of August 2020; the original of which is on file in this office. I further certify that 5 members voted in favor of this resolution and that 5 members were present and voting.

Signed: _____ **Date:** _____
Theodore Gray
City Administrator/Clerk

Council member Gripne motioned Dixon seconded to approve the Resolution 20-08-17-02 Approving 2020 CARES Act Grant for Elections.

Roll Call Vote: Yes: Wright, Rasmussen, Gripne, Dixon. No: 0. Motion carried unanimously.

**City of Long Prairie
Resolution 20-08-17-02
Approving 2020 CARES Act Grant for Elections
County – Municipality Agreement**

WHEREAS, the COVID-19 Pandemic requires additional efforts to make the election process safe, sanitary and effective;

WHEREAS, the County of Todd is currently soliciting Grant Agreements from municipalities for grants pursuant to Laws 2020, Chapter 77, section 4 and the federal CARES Act; and

WHEREAS, the County of Todd is distributing funds pursuant to the Office of the Secretary of State's default allocation agreement; and

WHEREAS, additional assistance may be forthcoming later in this election cycle from state and federal funds, particularly those funds appropriated for these purposes by the Legislature; and

WHEREAS, there are continuing needs throughout the election cycle for both COVID-19 and election security efforts and concomitant costs; and

WHEREAS, time is of the essence;

THEREFORE, BE IT RESOLVED, that the City Council of the City of Long Prairie hereby adopts the 2020 CARES Act Grant for Elections County-Municipality Agreement attached hereto.

BE IT FURTHER RESOLVED, that the Council hereby appropriates the required match amount as indicated in the grant agreement for the purposes set forth in the grant agreement; and

BE IT FURTHER RESOLVED, that the Clerk of this Council and Mayor are directed to submit this approved Grant Agreement at the earliest opportunity but no later than September 8th, 2020 to the County Auditor-Treasurer.

Mayor

City Administrator/Clerk

Council member Dixon motioned Gripne seconded to approve Application for Temporary ON-Sale Liquor License for American Legion Post-12.

Roll Call Vote: Yes: Rasmussen, Gripne, Wright, Dixon. No: 0. Motion carried unanimously.

Council member Rasmussen motioned Dixon seconded to approve 3-year Customer Support Agreement with Ziegler for the City owned generators.

Roll Call Vote: Yes: Rasmussen, Wright, Gripne, Dixon. No: 0. Motion carried unanimously.

Council member Gripne motioned Wright seconded to approve corrected HACH Service agreement in the amount of \$10,041.00.

Roll Call Vote: Yes: Wright, Rasmussen, Gripne, Mechels, Dixon. No: 0. Motion carried unanimously.

The council reviewed a proposal from St. Mary of Mt. Carmel Catholic School regarding the possibility of a Todd Street Drop-Off and Pick-Up Area for Improved Student Safety. The

proposal would call for a temporary one way to set up between 7:45 a.m. to 8:15 a.m. and again at 2:45 p.m. to 3:15 p.m. The one way would run South on Todd Street between Central Ave and 1st Ave S.

Council member Mechels motioned Dixon seconded to approve a temporary one way running south on Todd Street from Central Ave to 1st Ave S.

Roll Call Vote: Yes: Wright, Rasmussen, Gripne, Mechels, Wright, Dixon. No: 0. Motion carried unanimously.

The council noted that they will review this temporary one way at the first meeting October to discuss any issues and make changes as needed.

Administrator Gray gave a brief overview of the categories where funds received from the CARES Act can be expended. Administrator Gray received input from the council on items, upgrades, and other expenses to review and add to the CARES Act expenditure list.

The council discussed the Utility Clerk Interviews. The interview committee made the recommendation to hire Candace Bruder to fill the Utility Clerk Position. Due to Candace's prior experience the committee recommends that she start at \$19.07.

Council member Gripne motioned Dixon seconded to approve the hiring of Candace Bruder for the Utility Clerk Position with a starting wage of \$19.07.

Roll Call Vote: Yes: Wright, Mechels, Rasmussen, Gripne, Dixon. No: 0. Motion carried unanimously.

Council member Mechels motioned Dixon seconded to approve the appointment of Doug Becker to Planning and Zoning

Roll Call Vote: Yes: Mechels, Rasmussen, Gripne, Wright, Dixon. No: 0. Motion carried unanimously.

(Council Reports)

Public Works: Chad Bosl gave a report on the Public Works Department. The wastewater plant project is moving along, the three new aeration basins are in service and being used. The old aeration basins are still out of service and under construction. The painting of parking stalls cross walks and handicap parking stalls is now complete. The department will be working on patching, mowing, and cleaning sewers in the next few weeks.

Police Safety: Council member Wright gave a report on the Police and Fire Departments. The Police department is looking at some options for restarting the DARE program.

The Fire Department would like to thank the community and the sponsors for their support at the chicken and corn feed. It was a great turn out and everyone's participation was much appreciated.

Library: Council member Gripne gave a report on the Library. The Library is now open regular hours. If you want to use the computers, please call the Library to make a reservation.

Administrator Report: Administrator Gray gave a report. Gray will be presenting to the council the preliminary budget at the September 8th meeting. We also will continue to work on the CARES Act fund expenses.

Council member Mechels motioned and Dixon seconded to adjourn the meeting at 7:50 pm. Motion unanimously carried.

Ted Gray
City Administrator/Clerk

Jodi Dixon
Mayor