

City of Long Prairie
7:00 P.M., Monday October 5th, 2020
City Council Meeting Held Via-Teleconference

The Long Prairie City Council met by phone at City Hall, 7:00 pm, on Monday October 5th, 2020. Mayor Jodi Dixon called the meeting to order with the following present by phone or at City Hall: Council members, Lilah Gripne, David Wright, and City Administrator/Clerk Ted Gray. Randy Mechels and Don Rasmussen were absent.

Council member Dixon motioned Wright seconded to approve the consent agenda items with the additions:

- (a) Approve Agenda for October 5th, 2020**
 - (b) Approve Minutes for September 21st, 2020**
- Additions:**
- (c) Approve Purchase of 2021 Police Tahoe**
 - (d) Approve route for Seth Hibbs Welcome Home Parade**
 - (e) Review Downtown Trick or Treat Event**

Roll Call Vote: Yes: Wright, Gripne, Dixon. No: 0. Motion carried unanimously.

(Appointments)

Kent Louwagie from Bolton & Menk gave the council an update on the 2021 Road Improvement project. Kent reviewed key points of the project that have changed during preliminary work completed by Bolton & Menk. The watermain loop around Riverside Drive will be removed from the project and an upsized watermain will be researched for the area. There was review of three box culverts on the 1st, 2nd, 3rd Ave's S that cross Vientwitz Creek. There will be continued review of the sizes needed and Kent will provide the council with a memo regarding the sizes needed for each crossing. The memo will also explain flood plain, floodway, and flood zone changes in the area. Kent stated that the project scheduling is still on schedule to beginning bidding for the project in the Spring of 2021. However, the project will be split into different bidding schedules to allow for areas to be removed or altered pending possible financial constraints. The plan as of now is to complete the roads that are shared with Todd County.

(New Business)

Council member Gripne motioned Dixon seconded to approve Pay Application #4 for Runway 34 Extension Construction Project in the amount of \$42,308.09.

Roll Call Vote: Yes: Wright, Gripne, Dixon No: 0. Motion carried unanimously.

Council member Wright motioned Gripne seconded to approve Pay Request #16 for Wastewater Treatment Facility Improvements in the amount of \$567,908.85 payable to Rice Lake Construction Group.

Roll Call Vote: Yes: Gripne, Wright, Dixon. No: 0. Motion carried unanimously.

Council member Dixon motioned Wright seconded to approve Health Insurance Renewal for City of Long Prairie Health Insurance.

Roll Call Vote: Yes: Wright, Gripne, Dixon. No: 0. Motion carried unanimously.

Council member Dixon motioned Wright seconded to approve the request for Just for Kix Halloween Performance at Lake Charlotte Park.

Roll Call Vote: Yes: Gripne, Wright, Dixon. No: 0. Motion carried unanimously.

Council member Wright motioned Dixon seconded to approve the purchase of the 2021 Police Tahoe in the amount of \$43,977.17.

Roll Call Vote: Yes: Wright, Gripne, Dixon. No: 0. Motion carried unanimously.

Council member Dixon motioned Wright seconded to approve of the Seth Hibbs Welcome Home Parade to take place on Friday October 9th, 2020.

Roll Call Vote: Yes: Gripne, Wright, Dixon. No: 0. Motion carried unanimously.

Council member Dixon motioned Wright seconded to approve the proposed down Trick Treating event for Friday October 30th from 3:00 pm to 5:00 pm.

Roll Call Vote: Yes: Wright, Gripne, Dixon. No: 0. Motion carried unanimously.

The City Council reviewed the CARES Expenditure sheet. Administrator Gray explained the spreadsheet and the proposed future expense. The council gave input on additional items to add to the future items purchased with the CARES Act Funds. Items added, additional N995 masks, water fountains, and updating air exchange systems. Administrator Gray will add these items to the expenditure sheet.

(Council Reports)

Public Works: Administrator Gray read a report from Public Works Director Chad Bosl. For the wastewater plant project, they are paving, painting, and adding topsoil for new grass. The Public Works staff will be picking up leaves, flushing hydrants, and cleaning sewers over the next few weeks.

Police Safety: Council member Wright gave a report on the Police and Fire Departments. The Police Department had 404 incidents in the month of September. The Fire Department will be participating in Fire Prevention Week, even though they are limited due to COVID-19. There has been a burn permit granted to Jenni-O Turkey from October 5th to the 20th, to burn and clean up the area around their shavings mill on Highway 71

Planning & Zoning: Council member Gripne gave a report on Planning & Zoning. Planning & Zoning reconvened on Monday October 5th to discuss the Conditional Use request for 220 1st Ave. They will be bringing a recommendation for the council on October 19th meeting.

Community Concerns: Mayor Dixon gave a report about a concern she received regarding the ditches along Highway 71. With the new ditch there was new sodded added, and the concern is

that it will be torn up with potential snowmobile and 4-wheeler traffic. Administrator Gray will speak with the Police Department to monitor this area in the upcoming months.

Mayor Dixon, Administrator Gray, the City Council and Staff send their condolences to the Mary Noble family. They wish to thank Mary for her years of service, and she will be greatly missed by all.

**Council member Wright motioned Dixon seconded to adjourn the meeting at 7:58 pm.
Motion unanimously carried.**

Ted Gray
City Administrator/Clerk

Jodi Dixon
Mayor