

**City of Long Prairie
7:00 P.M., Monday March 1st, 2021
City Council Meeting Held Via-Teleconference**

The Long Prairie City Council met by phone at City Hall, 7:00 pm, on Monday March 1st, 2021, Mayor Jodi Dixon called the meeting to order with the following present by phone or at City Hall: Council members, Lilah Gripne, Bob Klick, Dattrick Mitchell, David Wright, and City Administrator/Clerk Ted Gray. Others present Dan Laumeyer, Chad Bosl, Kent Louwagie, Jeremy Sovich, and Officer Ryan Hanson.

Council member Klick motioned Mitchell seconded to approve the consent agenda:

- (a) **Approve Agenda for March 1st, 2021 with additional items 7, 8, 9:
7. Review and Approve Food Drop for March 8th, 2021.
8. Approve Transient Merchant Licenses for Amos Yoder
9. Review and Approve Ad for Up North Magazine.**
- (b) **Approve Minutes for February 16th, 2021**
- (c) **Approve Resolution 21-03-01-01 – Resolution Acknowledging Donations**

**Resolution #21-03-01-01
RESOLUTION ACKNOWLEDGING DONATIONS**

WHEREAS, the City of Long Prairie has received the following donations during the month(s) of December, January & February for the following purposes:

Donor	Amount	Purpose
Camp S'More Campground	\$100.00	Fire Department
Billy Dinkel & Nancy Haas	\$500.00	Fire Department
Central Bi Products	\$1,000.00	Fire Department
Colin King & Christina Esposito	\$50.00	Fire Department

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF LONG PRAIRIE, MINNESOTA THAT: The City Council of the City of Long Prairie acknowledges and accepts the donations received the month of December & January & February.

BE IT FURTHER RESOLVED THAT: The City Council of the City of Long Prairie expresses its thanks and appreciation for the donations to all Donor(s) listed.

Adopted this 1st day of March 2021, by the City Council of the City of Long Prairie.

ATTEST:

Theodore Gray
City Administrator/Clerk

Jodi Dixon
Mayor

Motion carried unanimously.

(New Business)

Council member Dixon motioned Gripne seconded to approve Resolution 21-03-01-02 applying for the PFA Clean Water Fund. Motion carried unanimously.

**RESOLUTION OF APPLICATION
21-03-01-02**

BE IT RESOLVED that the City of Long Prairie, Minnesota, is hereby applying to the Minnesota Public Facilities Authority for a loan from the Clean Water Revolving Fund for improvements to its municipal collection system as described in the loan application.

BE IT FURTHER RESOLVED that the City of Long Prairie, Minnesota, estimates the loan amount to be \$2,885,491 or the as-bid cost of the project.

BE IT FURTHER RESOLVED that the City of Long Prairie, Minnesota, has the legal authority to apply for the loan, and the financial, technical, and managerial capacity to repay the loan and ensure proper construction, operation and maintenance of the project for its design life.

BE IT FURTHER RESOLVED that the City of Long Prairie, Minnesota, hereby expresses its official intent to use proceeds of this loan to reimburse construction expenditures made prior to the issuance of its general obligation bond to the Public Facilities Authority.

I CERTIFY THAT the above resolution was adopted by the Long Prairie City Council on _____.

SIGNED: _____

WITNESSED: _____

Name: _____

Name: _____

Title: _____

Title: _____

Council member Klick motioned Wright seconded to approve Resolution 21-03-01-03 applying for the PFA Drinking Water Fund. Motion carried unanimously.

**RESOLUTION OF APPLICATION
21-03-01-03**

BE IT RESOLVED that the City of Long Prairie, Minnesota, is hereby applying to the Minnesota Public Facilities Authority for a loan from the Drinking Revolving Fund for improvements to its drinking water system as described in the loan application.

BE IT FURTHER RESOLVED that the City of Long Prairie, Minnesota, estimates the

loan amount to be \$4,465,644 or the as-bid cost of the project.

BE IT FURTHER RESOLVED that the City of Long Prairie, Minnesota, has the legal authority to apply for the loan, and the financial, technical, and managerial capacity to repay the loan and ensure proper construction, operation and maintenance of the project for its design life.

BE IT FURTHER RESOLVED that the City of Long Prairie, Minnesota, hereby expresses its official intent to use proceeds of this loan to reimburse construction expenditures made prior to the issuance of its general obligation bond to the Public Facilities Authority.

I CERTIFY THAT the above resolution was adopted by the Long Prairie City Council on _____.

SIGNED: _____

WITNESSED: _____

Name: _____

Name: _____

Title: _____

Title: _____

Council member Gripne motioned Klick seconded to approve Christie House Historical Society Income and Expense Report for 2020. Motion carried unanimously.

Council member Dixon motioned Klick seconded to approve the final roads for the 2021 Seal Coating Project. Motion carried unanimously.

Council member Gripne motioned Klick seconded to approve 2016 Improvements Final Payment in the amount of \$64,790.70. Motion carried unanimously.

Council member Wright motioned Mitchell seconded to approve the purchase of the Cellular Based Alarm System for the Wastewater and Water plants in the amount of 8,003.00. Motion carried unanimously.

Council member Mitchell motioned Dixon seconded to approve the Food Drop for March 8th, 2021. Motion carried unanimously.

Council member Dixon motioned Mitchell seconded to approve the Transient Merchant License for Amos Yoder. Motion carried unanimously.

The council reviewed and discussed the advertisement for the Up North Magazine. Council member Wright stated his opposition to the advertisement and questioned the reasoning to approve this advertisement when the proposed EDA advertisement in the Initiative Foundation Magazine for the Industrial Park was denied at the last Council meeting. At this time there was no decision made on the approval or denial of the advertisement.

Council member Mitchell motioned Klick seconded to table the discussion for the advertisement in the Up North Magazine. Motion carried unanimously.

Kent Louwagie from Bolton & Menk presented to the council and gave an update on the 2021 Road Project. Kent reviewed a map of the project area that laid out the costs for several sections of the project. Administrator Gray explained the reasoning for the division of this project. The city is working on a cost analysis with Ehlers to show a more accurate estimate of the costs of this project. This analysis will look at the overall assessments, potential tax levy, storm water fund, and water and sewer revenue funds. This study will help the council in future decisions with the project. Kent also discussed the upcoming open house meetings with individual residents in the project areas. The open house will take place on Wednesday, March 10th from 4:00 p.m. to 7:00 p.m.

(Council Reports)

Public Works: Council member Mitchell and Public Works Director Chad Bosl gave a report on the Public Works Department. The Public Works Department will be working on equipment maintenance/shop projects, sweeping streets as snow melts, and patching holes. They also will be cleaning chlorine contact chamber at the wastewater treatment plant next few week.

Police Safety: Council member Wright gave a report on the Police and Fire Departments. Noah Koltes and Mike Terwey have completed had completed their Firefighter One training at Camp Ripley. They will be attending their Firefighter Two training next month.

Council member Wright read a letter from Police Chief Kevin Langer. Chief Langer will be retiring from the Long Prairie Department on April 30th, 2021. Langer has been serving the Long Prairie community for 32 years. The City Council thanks Chief Langer for his years of service.

EDA: Council member Wright gave a report on the EDA. Council member Wright expressed his disappointment in the non-approval of the EDA Advertisement in the Initiation Foundation magazine for the Industrial Park. However, Council member Wright explained that Luan was able to gather funds from local financial institutions to cover the costs of the advertisement. Also, from the previous EDA meeting, Rich Utech with the Todd County EDA has grant funds still available from the CARES Dollars and the City of Long Prairie has a story about the history of the Industrial Park.

Census: Council member Gripne gave a report on the Library. The Library experienced some heating issues during last weeks cold weather. The heating system has now been repaired.

Mayor Dixon gave a report. At last weeks Thursday meals at the Senior Center, Chief Langer discussed with patrons the growing issues with online and phone scams. Mayor Dixon would like to thank everyone who participated in last week's Winterfest.

Administrator Gray discussed with the City Council the retirement of Chief Kevin Langer. Through the discussion the City will open applications for both internal and external candidates. Tentatively, applications will be due around March 25th, with interviews to take place the following weeks. It was recommended by council member Gripne that the city should look to

have Police Chief from another community sit in on the interview process. Administrator Gray will reach out to several local departments to inquire on another Police Chief's participation in this process.

**Council member Gripne motioned Dixon seconded to adjourn the meeting at 8:04 pm.
Motion unanimously carried.**

Ted Gray
City Administrator/Clerk

Jodi Dixon
Mayor