

City of Long Prairie
7:00 P.M., Monday June 7th, 2021
City Council Meeting Held Via-Teleconference

The Long Prairie City Council met by phone at City Hall, 7:00 pm, on Monday June 7th, 2021, Mayor Jodi Dixon called the meeting to order with the following present by phone or at City Hall: Council members, Lilah Gripne, Bob Klick, Dattrick Mitchell, David Wright, and City Administrator/Clerk Ted Gray. Others present Fire Chief Dan Laumeier, Kent Louwagie, Officer Trevor Larson, Police Chief Duane Breiter, Luan Thomas Brunkhorst, Jodi Bebault, Jim Kreemer, and Teresa Sorenson.

Council member Wright motioned Klick seconded to approve the consent agenda:

- (a) **Approve Agenda for June 7th, 2021, with the addition's items:**
 - 4. Gambling Permit for St. Mary's**
 - 5. Approve Variance per recommendation from Planning and Zoning**
 - 6. Approve Lot Split/Consolidation per recommendation from Planning and Zoning**
- (b) **Approve Minutes for May 17th, 2021**

Motion carried unanimously.

(Appointments)

Luan Thomas-Brunkhorst presented to the City Council a request for welcoming center to be located at the Library and Chamber of Commerce offices. Luan had applied for a grant through the University of Minnesota Extension for the creation of this welcoming center and for individuals to staff it. Luan is looking to use the available space in the Library and Chamber of Commerce offices. The City Council saw no issue with this, and Administrator Gray will check into make sure we have the correct documentation to allow this.

Luan also asked about the Tourism Commission and how to re-establish this commission. Administrator Gray reviewed the ordinance regarding boards and commissions and stated that the council would need to appoint a new commission if anyone had interest in serving on the tourism board. For the time being the council would handle decisions related to the Tourism funds.

Council member Klick presented to the City Council a request from Liquor Store Manager Pam Koska. The request was to make the Sunday Liquor Store hours 11:00 am to 4:00 pm. Currently the Sunday Hours are from 11:00 am to 6:00 pm. This change in hours will allow for flexibility in schedules and for Pam to have additional staff for busier times, such as Saturday evenings.

Council member Klick motioned Gripne seconded to approve the Sunday Liquor Store hours of 11:00 am to 4:00 pm effective immediately. Motion carried unanimously.

(New Business)

Council member Klick motioned Dixon seconded to approve Resolution 21-06-07-01 – MNDOT Grant Agreement for Federal Airport Expenses. Motion carried unanimously.

**RESOLUTION 21-06-07-01
AUTHORIZATION TO EXECUTE
MINNESOTA DEPARTMENT OF TRANSPORTATION
GRANT AGREEMENT FOR FEDERAL AIRPORT
EXPENSES REIMBURSEMENT**

It is resolved by the City of Long Prairie as follows:

1. That the state of Minnesota Agreement No. 1046694,
"Grant Agreement for Federal Airport Expenses Reimbursement," for
State Project No. A7701-C2 at the Todd Field is accepted.

2. That the _____ and _____ are
Mayor City Administrator

authorized to execute this Agreement and any amendments on behalf of the
City of Long Prairie.

CERTIFICATION

STATE OF MINNESOTA

COUNTY OF _____

I certify that the above Resolution is a true and correct copy of the Resolution
adopted by the

City of Long Prairie

at an authorized meeting held on the _____ day of _____, 21
as shown by the minutes of the meeting in my possession.

Signature: _____
(Clerk or Equivalent)

CORPORATE SEAL

/OR/

NOTARY PUBLIC

My Commission Expires: _____

Council member Dixon motioned Mitchell seconded to approve the raffle fundraiser for the Long Prairie Area Chamber of Commerce. Motion carried unanimously.

The council discussed possible dates for a work session to review the 2021 Road Project Cost Study. The proposed date is for Wednesday, June 23rd at 6:00 pm. Administrator Gray will confirm with Ehlers's Financial that this date will work for them.

Council member Gripne motioned Klick seconded to approve Gambling Permit for St. Mary's Church. Motion carried unanimously.

Council member Klick motioned Mitchell seconded to approve the variance allowing the lots owned by Mary and Jeff Littler and Joyce Nation to be under the minimum lot requirement and to allow for a structure to be within the 10-foot setback requirement. Motion carried unanimously.

Council member Klick motioned Dixon seconded to approve the lot split consolidation to clarify the title between Mary and Jeff Littler and Joyce Nation. Motion carried unanimously.

(Public Comment)

Jim Kreemer and Jodi Bebault addressed the council regarding a noise issue that occurred at Soldier's Field over the weekend. A group that was playing softball at the field brought a large sound system to play music. The volume was far louder than it had been in past weeks which caused issues throughout the neighborhood. The Long Prairie Police Department did respond twice to noise complaints at the field. The group did turn the volume down after the first complaint, but once the officer left the music was than turned back up. Administrator Gray reviewed the noise ordinance and with the description given of the noise level, it would violate the City's ordinance and be considered a nuisance. If this would occur again the patrons using the softball field would have to remove the sound system.

(Council Reports)

Public Works: Council member Mitchell gave a report on the Public Works Department. The daily water and wastewater rounds and samples are going fine. Next Monday, June 14th, we will be pumping out aeration basin number 3 at the wastewater treatment plant for inspection. The department will continue working on painting the downtown parking stalls, crosswalks, and crack filling on the sealcoat route in the next few weeks.

Police Safety: Council member Wright and Fire Chief Dan Laumeier were called to a Fire. Police Chief Duane Breiter gave a report on the Police Department. On May 14th Chief Breiter attended an awards ceremony at LPGE Elementary for 4 students who participated in School Patrol. Chief Breiter attended an emergency management meeting at Centra Care as well. Officer Hanson and Chief Breiter attended the last LPGE School Board meeting to discuss the SRO. The decision was made to not move forward with the position. Chief Breiter attended a welcome event put on by the Chamber of Commerce with Sheriff Steve Och and answered questions from a class of English Language Learners. On May 25th and May 27th, all officers attended the use of force, defensive tactics, and taser training. Officer Hanson attend the LPGE Graduation Ceremony. Chief Breiter commented that the department will be having a meeting for all full time and part time officers on June 30th, after the training they will conduct their firearms training.

EDA: EDA will have a meeting on Wednesday, June 16th.

Planning and Zoning: Council member Gripne gave and update on planning and zoning. Planning and zoning will be having a meeting on June 28th to re-start the discussion on the City of Long Prairie's Rental Ordinance.

**Council member Klick motioned Mitchell seconded to adjourn the meeting at 8:22 pm.
Motion unanimously carried.**

Ted Gray
City Administrator/Clerk

Jodi Dixon
Mayor