

**City of Long Prairie**  
**7:00 P.M., Monday January 3<sup>rd</sup>, 2022**  
**City Council Meeting Held Via-Teleconference**

The Long Prairie City Council met by phone at City Hall, 7:00 pm, on Monday January 3<sup>rd</sup>, 2022, Mayor Dixon called the meeting to order with the following present by phone or at City Hall: Council members, Bob Klick, David Wright, Lilah Gripne, and City Administrator. Council member Dattrick Mitchell was absent. Others present Fire Chief Dan Laumeyer, Police Chief Duane Breiter, Officer Trevor Larson, Officer Doug Rakow, Public Works Director Chad Bosl, Kent Louwagie, Daiv Freeman, Antonio Tejeda, Rafael De La Cruz, Lu Ann Brunkhorst, Jeff Koehn, Pat Schultz, Elizabeth Quillo, and Johanna Torres.

**Council member Klick motioned Wright seconded to approve the consent agenda:**

- (a) Approve Agenda for January 3<sup>rd</sup>, 2022**
- (b) Approve Minutes for December 20<sup>th</sup>, 2021**

**Motion carried unanimously.**

(Public Comment)

Pat Schultz addressed the City Council and asked for an update on the ongoing noise test. City Administrator Gray stated that there needed to be two additional readings taken after the hours of 7:00 p.m.

(Council Reports)

Public Works: Administrator Gray gave the report for the public works department. The daily water/ wastewater rounds, and samples are going fine, public works has been busy plowing snow the last week. In the next few weeks, they will continue to plow snow as need, clean snow around fire hydrants, airport runway lights, and take down Christmas decorations.

Police Safety: Council member Wright gave a report on the Police and Fire Departments. The Police Department received the new body worn cameras and have started the implementation process. The Fire Department had several calls over the holiday week, one concern raised by Chief Laumeyer is the increased risk to homeowners of Carbon Monoxide Building up in their homes due to the snow build up around outdoor vents.

EDA: Council member Wright gave a report on the EDA activities. The EDA is continuing to research grant opportunities to assist in updating buildings in the downtown area.

Liquor Store: The liquor store audit took place on January 1<sup>st</sup>, 2022.

Airport: Their will be an airport meeting on January 12<sup>th</sup> at the airport to continue discussion on the airport master plan.

Library: Council member Gripne reported that the library is now offering at print and go option for residents who need documents printed.

Community: Mayor Dixon reported that the senior center is currently looking for help for 5 to 10 hours a week.

Administration: Administrator Gray reported on the noise and vibration concerns from the Long Prairie Packing and the ongoing testing. The Bjerga Feed / Old Creamery building permits for demolition have been approved and the contractor may start in the upcoming weeks. The council reviewed an online water and sewer bill payment platform to be used by the city.

(Appointments)

Lu Ann Brunkhorst, Elizabeth Quillo, and Johanna Torres presented to the council on a new program called “WAVE” (Welcoming Advocates Valuing Everyone). This new group received a grant totaling \$14,000.00 to start this program. They will serve as welcoming group which will be located at the Library and Chamber of Commerce offices. The hours of operation at this time will be Tuesdays 10:00 a.m. to 4:00 p.m. and Wednesdays 10:00 a.m. to 12:00 p.m.

(Old Business)

The City Council discussed with the owner of the Red Lounge Rafael De La Cruz and his legal counsel Antonio Tejada on the reasoning for the denial of their liquor license at the December 20<sup>th</sup>, 2021 city council meeting. Through discussion and review of a letter presented by Mr. Tejada on behalf of the Red Lounge expressing their understanding of their violations, the council would reconsider the approval of their liquor license.

**Council member Gripne motioned Klick seconded to approve the Liquor License and Sunday Liquor License for the Red Lounge LLC pending they provide their updated insurance information. Motion carried unanimously.**

The City Council discussed the 2<sup>nd</sup> Ave Apartments headlight issue and if the barrier design was sufficient to assist in limiting the light issue created by vehicles exiting the property. Through discussion the council directed Administrator Gray to contact the developer of the 2<sup>nd</sup> Ave Apartments to discuss the implantation of barrier to divide the entrance and exit of the apartment complex and to plant trees in the area located between the apartment complex and the storage units.

(New Business)

**Council member Klick motioned Gripne seconded to approve Resolution 22-01-03-01 – Authorization to Execute MnDOT Airport Maintenance and Operation Grant Contract. Motion carried unanimously.**

#### **RESOLUTION 22-01-03-01**

#### **AUTHORIZATION TO EXECUTE MINNESOTA DEPARTMENT OF TRANSPORTATION AIRPORT MAINTENANCE AND OPERATOIN GRANT CONTRACT**

**It is resolved by the City of Long Prairie as follows:**

- 1. That the state of Minnesota Agreement No. 1047478,**

"Airport Maintenance and Operation Grant Contract," at the  
Long Prairie Municipal Airport is accepted.

2. That the \_\_\_\_\_ and \_\_\_\_\_ are  
(Mayor, Chairperson, President, etc.) (Clerk, Auditor, Secretary, etc.)  
authorized to execute this Contract and any amendments on behalf of the  
City of Long Prairie.

**CERTIFICATION**

STATE OF MINNESOTA  
COUNTY OF \_\_\_\_\_

I certify that the above Resolution is a true and correct copy of the Resolution  
adopted by the

\_\_\_\_\_  
(Name of the Recipient)

at an authorized meeting held on the \_\_\_\_\_ day of \_\_\_\_\_, 20  
as shown by the minutes of the meeting in my possession.

Signature: \_\_\_\_\_  
(Clerk or Equivalent)

CORPORATE SEAL

\_\_\_\_\_  
/OR/ NOTARY PUBLIC  
My Commission Expires: \_\_\_\_\_

The council discussed with Lu Ann Brunkhorst and Jeff Koehn the placement and  
implementation of an outdoor ice rink to be placed at Soldiers Field.

**Mayor Dixon motioned Wright seconded to approve the use of Soldiers Field for the  
placement of a temporary Ice Rink. Motion carried unanimously.**

**Council member Klick motioned Dixon seconded to approve the sale of the City's used  
Granite Chips in the amount of \$10,000.00 to Marty Jenkins. Motion carried unanimously.**

**Council member Wright motioned Gripne seconded to approve the purchase Motorola  
radios for the Long Prairie Police Department in the amount of \$54,273.72 to follow new  
BCA guidelines and requirements. Motion carried unanimously.**

Mayor Dixon made the following appointments for the year 2022.

## **Council Liaisons**

- 1. Public Works, Parks & Recreation – Dattrick Mitchell**
- 2. Public Safety, EDA – David Wright**
- 3. Liquor Store, Airport – Bob Klick**
- 4. Planning & Zoning, Library, Health & Wellness – Lilah Gripne**
- 5. Administration, Concern for Youth, Tourism, and Concern for Elders – Jodi Dixon**
- 6. Acting Mayor – David Wright**

## **Official Paper: Long Prairie Leader**

**Financial Institutions: American Heritage National Bank, Minnesota National Bank, Mid-Central Savings & Loan, Central Minnesota Credit Union and other financially sound institutions which are in compliance with Minnesota Statutes governing city depositories as official depositories for the city for 2022.**

**Auditors: Schlenner Wenner & Co.**

**Law Firm: Quinlivan & Hughes, P.A.**

**Insurance Agent: Advantage One Insurance**

**Council member Gripne motioned Klick seconded to approve the Mayor Appointments for the year 2022. Motion carried unanimously.**

The council reviewed the tentative meeting dates for the year 2022

**There being no further business, motion by Klick, seconded by Dixon to adjourn the meeting at 8:40 p.m.**

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Ted Gray, City Administrator

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Jodi Dixon, Mayor