

City of Long Prairie
7:00 P.M., Monday February 7th, 2022
City Council Meeting Held Via-Teleconference

The Long Prairie City Council met by phone at City Hall, 7:00 pm, on Monday February 7th, 2022, Mayor Dixon called the meeting to order with the following present by phone or at City Hall: Council members, Bob Klick, Lilah Gripne, David Wright, and City Administrator Ted Gray. Council member Datrik Mitchell was absent. Others present Fire Chief Dan Laumeyer, Officer Trevor Larson, Officer Ryan Hanson, Public Works Director Chad Bosl, Kent Louwagie, Daiv Freeman, Jim Kreemer, and Ron Richter

Council member Klick motioned Gripne seconded to approve the consent agenda:

- (a) Approve Agenda for February 7th, 2022, with addition of item 7 to New Business: Discussion on Meeting Date for March 7th.**
- (b) Approve Minutes from January 18th, 2022, with the correction to Council Member Gripne's report on the Library.**
- (c) Approve Donations Resolution 22-02-07-03**

Motion carried unanimously.

Resolution #22-02-07-03
RESOLUTION ACKNOWLEDGING DONATIONS

WHEREAS, the City of Long Prairie has received the following donations during the month(s) of January for the following purposes:

Donor	Amount	Purpose
Marilyn Zastrow	\$20.00	Hockey Rink
Farmers Union	\$1,000.00	Hockey Rink
David & Marilyn Bengston	\$20.00	Hockey Rink
Dan & Jody Bebault	\$100.00	Hockey Rink
Long Prairie Hockey	\$25.00	Hockey Rink
Marilyn Gibson	\$50.00	Hockey Rink
Liberty Diversified International	\$25.00	Hockey Rink
Glenn & Geneva Pesta	\$250.00	Hockey Rink
Dragon Willow Winery	\$100.00	Hockey Rink
Billy Dinkel & Nancy Haas	\$100.00	Hockey Rink
Long Prairie Packing Plant	\$100.00	Hockey Rink
Rohdes Midway Gas Bar & Grill	\$1,000.00	Hockey Rink
Greg & Dawn Graves	\$100.00	Hockey Rink
Terry & Linda Mentele	\$100.00	Hockey Rink
Anonymous Donor	\$20.00	Hockey Rink
CMCU	\$100.00	Hockey Rink
Northern Star Coop	\$500.00	Hockey Rink
David & Marilyn Bengston	\$80.00	Hockey Rink
John & Jasmine Ecker	\$300.00	Hockey Rink
Kali Christensen	\$50.00	Hockey Rink
Sharon Werner	\$50.00	Hockey Rink

Dan & Deb Laumeyer	\$100.00	Hockey Rink
Anonymous Donor	\$20.00	Hockey Rink
Todd-Wadena Electric	\$500.00	Hockey Rink
Lennes Brothers Electric	\$250.00	Hockey Rink
Roger & Lois Neumann	\$100.00	Hockey Rink
Dennis Breitenfeldt	\$2,500.00	Hockey Rink
Salon Serenity Stacy Urman	\$100.00	Hockey Rink
Judy & Wally Hedlund	\$100.00	Hockey Rink

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF LONG PRAIRIE, MINNESOTA THAT: The City Council of the City of Long Prairie acknowledges and accepts the donations received the month of January.

BE IT FURTHER RESOLVED THAT: The City Council of the City of Long Prairie expresses its thanks and appreciation for the donations to all Donor(s) listed.

Adopted this 7th day of February 2022, by the City Council of the City of Long Prairie.

ATTEST:

Theodore Gray
City Administrator/Clerk

Jodi Dixon
Mayor

(Public Comment)

Jim Kreemer addressed the council on ordinance violations for snow removal on side walks and accumulation of junk and cars on properties in the city. Mr. Kreemer questioned process and timelines for enforcement of these ordinance violations.

(Council Reports)

Public Works: Public Works Director Chad Bosl reported the daily water, wastewater rounds, and samples are going fine, public works has been busy plowing snow, equipment maintenance, and shop projects. In the next few weeks, we will continue plowing snow as needed and be working on equipment maintenance at the wastewater treatment plant.

Police Safety: Council member Wright reported that the Police Department responded to 268 calls in January and on January 26th, Sheriff Steve Och, Police Chief Melissa Birkholtz, and Chief Breiter attended a West Central Task Force meeting in Alexandria. The Fire Department responded to 17 calls in January. The department finished their EMR refresher course on the weekend of January 28th through January 29th. Alex Air will be certifying the SCBA air tanks during the second week of February.

EDA: Council member Wright reported that Don Hickman from the Initiative Foundation presented at the last EDA meeting on the Downtown Revitalization Grant the EDA is applying for. The funds could be used to update and repair buildings within the City's commercial districts.

Liquor Store: Council member Klick reported that the liquor store has updated two security cameras.

Airport: Council member Klick reported on the Airport Commission meeting that was held on January 12th. The commission discussed potential airport projects that will be added to the airport Master plan.

Library: Council member Gripne reported that winter reading program is in progress until February 28th.

Wellness: Council member Gripne presented a flyer offering a home health assessment for owners and renters. To schedule an assessment, residents are to contact David Determan at Todd County.

Community: Mayor Dixon reported that they are looking for youth volunteers to assist at the outdoor ice hockey rink. Mayor Dixon discussed concern about water tank hill and the sledding accident that occurred over the weekend. Dixon stated that the city would look into a buffer or barriers be designed and placed along side water tank hill to prevent sliders from hitting trees.

(New Business)

Council member Wright motioned Klick seconded to approve the Permit Application for a Taqueria El Guerretito Mobile Food Unit. Motion carried unanimously.

Council member Klick motioned Gripne seconded to approve Partner Sponsorship to Todd County EDA in the amount of \$2,500.00. Motion carried unanimously.

Council member Klick motioned Dixon seconded to approve the Purchase of a 60-inch Heavy-Duty Rotary Broom for 1500 JD Lawn Mower in the amount of \$4,409.17. Motion carried unanimously.

The council reviewed the Fire Department Financial Report for 2021. Within the report the Fire Department was showing a projected fund deficit from the past few years. Council member Wright stated that this deficit was not caused specifically by the Fire Department.

The council reviewed the proposed roads to be seal coated in 2022. There were no additional roads added to this proposal and Administrator Gray will create a cost estimate for council approval.

City Engineer Kent Louwagie from Bolton and Menk presented to the council a memo regarding the upcoming 2021 Road Project. The new description for this road project will be the CSAH 56 & CSAH 38 Improvements. Kent presented the bid results from January 26th:

1.	C & L Excavating, Inc. St. Joseph, MN	\$11,629,747.50
2.	RL Larson Excavating, Inc. St. Cloud, MN	\$11,817,762.55
3.	R & R Excavating, Inc. Hutchinson, MN	\$12,540,176.06
4.	Sellin Brothers, Inc. Hawley, MN	\$13,824,557.50

5. Crow River Construction New London, MN \$15,775,884.30

Kent stated these bids were competitive and responsive to the project and rebidding the project would not provide and cost savings in our opinion. With the low bid from C & L Excavating, INC, Mr. Louwagie, Administrator Gray, and Ehlers financial will work through the cost breakdown to present a cost study at the February 22nd Meeting. Mr. Louwagie went on to discuss the two assessment adjustments for council review. The first adjustment made All utility assessment lengths (except for significant industrial users) were made equivalent to a typical residential lot. Sewer and water main assessment lengths greater than 66' were reduced to 66'. The second adjustment discarded the "new construction" assessment rates, which assessed 100% of the improvement cost to abutting parcels. Applied the "reconstruction" assessment rates to all parcels. The reconstruction assessment rates assess 35% of the improvement cost to the abutting parcels. Mr. Louwagie finished by reviewing the anticipated schedule for the project. At this time, the council was not presented or required to make a decision on this road project.

Administrator Gray presented an option to the council to move the March 7th meeting date to Monday March 14th. By moving the meeting to March 14th, it would allow for additional flexibility in relation to the road project timeline.

Council member Klick motioned Dixon seconded to approve the moving of the regular council meeting from March 7th to March 14th at 7:00 p.m. Motion carried unanimously.

There being no further business, motion by Gripne, seconded by Klick to adjourn the meeting at 7:54 p.m.

Ted Gray, City Administrator

Jodi Dixon, Mayor