

City of Long Prairie
7:00 P.M., Tuesday July 5th, 2022
City Council Meeting Held in Person & Via-Teleconference

The Long Prairie City Council met in person and by phone at City Hall, 7:00 pm, on Tuesday July 5th, 2022. Acting Mayor David Wright called the meeting to order with the following present by phone or at City Hall: Council members, Bob Klick, Lilah Gripne, Datrik Mitchell, and City Administrator Ted Gray. Others present Police Chief Ryan Hanson, Officer Trevor Larson, Officer Preston Oetterer, Daiv Freeman, and Pat Schultz.

Council member Klick motioned Mitchell seconded to approve the consent agenda:

- (a) Approve Agenda for June 20th, 2022, with the addition of item:
7. Acknowledge Approval of the Variance requested by Dave and Joan Benning**
- (b) Approve Council Meeting Minutes from June 20th, 2022**

Motion carried unanimously.

(Public Comment)

Pat Schultz addressed the council regarding an update on the noise and vibration Long Prairie Packing concerns. Mr. Schultz also inquired on platted road located in his area and deeds for property owned by the City of Long Prairie. Discussion was had on the noise and vibrations and the data collected. On the platted road Administrator Gray was unable to locate a platted road from the documents received from Todd County. The council had discussion on the deeds for the city owned property in the Riverside and Westside Park areas. Through that discussion Mr. Schultz inquired on the city's interest to sell a small piece of land from Riverside Park to Mr. Schultz. Acting Mayor Wright asked Administrator Gray to complete research on this sale and report back to the City Council.

(Council Reports)

Public Works: Council member Mitchell reported that public work. Public works is continuing patch holes on the seal coat route and is keeping parks clean for various summer activities.

Public Safety: Council member Wright reported the Police Department has 132 calls in the last two weeks. Officer Doug Rakow completed the celebrite training. Wright reported that the Fire Department will be assisting at the Todd County Fair and the backup generator was being installed at the Fire Hall.

Liquor Store: Council member Klick reported on the liquor control meeting that he attended.

Planning & Zoning: Council member Gripne reported on the Planning and Zoning Variance Hearing that was held on June 27th, 2022

Library: Council member Gripne reported on the library's summer Children's programs.

Administration: Administrator Gray gave update on the city's 2021 audit process. Administrator Gray also reported on the 2023 budget and a noise issue with R-Way manufacturing.

Road Project: City Engineer Kent Louwagie from Bolton & Menk gave an update on the road project. At this time, the water and sewer portions of 2nd Ave are not complete. The construction will continue to 1st Ave and 3rd Ave in the upcoming weeks.

(New Business)

Council member Klick motioned Gripne seconded to approve Pay Application #2 in the amount \$428,213.45 payable to C&L Excavating, INC. Motion carried unanimously.

Kent Louwagie presented to the Council change order #2 for the road project. This change order was to update soil testing procedures and approve costs to upsize several water services.

Council member Klick motioned Mitchell seconded to approve change order #2 in the amount of \$13,510.00. Motion carried unanimously.

Council member Mitchell motioned Gripne seconded to approve the Street Closure request of 1st Ave S from 4th St S to Todd St, for September 11th, 2022, for St. Mary of Mount Carmel Catholic Church Parish Festival. Motion carried unanimously.

Council member Klick motioned Mitchell seconded to approve the Temporary Liquor License for St. Mary of Mount Carmel Catholic Church Parish Festival for September 11th, 2022. Motion carried unanimously.

Council member Klick motioned Mitchell seconded to approve the Replacement of the City's Utility Drop Box at 42 3rd ST N in the amount of \$2,350.00. Motion carried unanimously.

Council member Wright motioned Mitchell seconded to approve the hiring of Preston Oetterer from Part-Time to Full-Time Patrol Officer to start at wage of \$24.90 and placed in Step 2 of the wage scale. Motion carried unanimously.

Council member Wright motioned Klick seconded to acknowledge the approval of the variance requested by David and Joan Benning to build within the setback requirements for 903 4th Ave NE. Motion carried unanimously.

Administrator Gray added two information items. The State of Minnesota will be performing a speed test on Highway 27 and the City of Long Prairie Emergency Management Committee held their first meeting to update the city's emergency management plan and operations.

There being no further business, motion by Klick seconded by Gripne to adjourn the meeting at 7:44 p.m.

Ted Gray, City Administrator

David Wright, Acting Mayor