

City of Long Prairie
7:00 P.M., Monday July 18th, 2022
City Council Meeting Held in Person & Via-Teleconference

The Long Prairie City Council met in person and by phone at City Hall, 7:00 pm, on Monday July 18th, 2022, Mayor Dixon called the meeting to order with the following present by phone or at City Hall: Council members, Bob Klick, Lilah Gripne, David Wright, and City Administrator Ted Gray. Council member Mitchell was absent. Others present Police Chief Ryan Hanson, Officer Trevor Larson, Office Ethan Wise, Kent Louwagie, Daiv Freeman, and Neal Leagjeld.

Council member Gripne motioned Klick seconded to approve the consent agenda:

- (a) Approve Agenda for July 18th, 2022, with the addition of item number 4, Cigarette License for the Red Lounge LLC**
- (b) Approve Council Meeting Minutes from July 5th, 2022**
- (c) Approve Bills for June-July 2022**

Motion carried unanimously.

(Council Reports)

Public Works: Administrator Gray reported for Public Works. The daily water/wastewater rounds and samples are going fine, the crack filling and patching on the seal coat route is almost complete. In the next few weeks Public Works will be working on painting the downtown parking stalls, cross walks and will also continue patching around town.

EDA: Council member Wright reported that the EDA will be meeting on Wednesday July 20th at 4:30 p.m., they will also meet on July 28th at 1:00 p.m. to review the preliminary applications for the downtown revitalization grant.

Public Safety: Council member Wright reported for the Fire and Police Department. The Fire Department had 5 calls over a 24-hour period during the prior week. They also put in 90-man hours at the Todd County Fair, along with Clarissa and Browerville Fire Departments. The back up generator has been installed, and we are currently waiting for CenterPoint to update their meter. The Police Department responded to 131 calls in the last two weeks. Chief Hanson is going to do a presentation at Harmony Apartments on July 19th. Chief Hanson will be attending a Chief's Training in Brainard on July 26th. There were no reported incidents at the Todd County Fair. The two speed signs are in place on Highway 27 and Highway 287.

Liquor Store: Council member Klick presented the monthly liquor store revenue report.

Planning & Zoning: Council member Gripne reported that Planning and Zoning held a meeting on July 18th to review and approve a lot combination for 903 and 907 4th Ave NE.

Administration: Administrator Gray gave an update on the Emergency Management Planning meetings that have been taking place with staff. The 2023 Preliminary Budget was being finished up as well as updates to the City's Financial Management Plan. The 2021 audit is continuing, and an extension has been filed with the state.

Kent Louwagie provided the council with an update on the road project. The water and sewer lines had services have been completed on 2nd Ave. They have now moved to 1st Ave and 3rd Ave. For 2nd Ave they are now prepping the area for the road reconstruction. The box culverts for 1st Ave, 2nd Ave and 3rd Ave will be here the beginning of August for installation.

(New Business)

The City Council reviewed a Land Purchase Memo that was presented by the City Administrator. The memo described a brief outline of a process for the city to sell city owned property.

The council reviewed the resolution of sponsorship for the Community Concern for Youth Program. Mayor Dixon asked if Administrator Gray could have a representative from The Community Concern for Youth to attend an upcoming meeting to provide an update to the city council.

Council member Klick motioned Dixon seconded to approve Resolution 22-07-18-26 a Resolution of Sponsorship for Community Concern for Youth Program for amount of \$3,260.00. Motion carried unanimously.

**RESOLUTION OF SPONSORSHIP
22-07-18-26**

Resolution authorizing participation with the Community Concern for Youth Program with Todd-Wadena Community Corrections.

BE IT RESOLVED by the Long Prairie City Council that Todd County act as sponsoring unit of government for the project entitled Community Concern for Youth to be conducted by Todd-Wadena Community Corrections during the period from 01/01/23 through 12/31/23. Rod Erickson, Chairperson, Todd County Board of Commissioners, is hereby authorized to execute such agreements and funding as are necessary to implement the project on behalf of the Long Prairie City Council.

BE IT RESOLVED that the Long Prairie City Council hereby agrees to contribute \$3,260.00 for the project entitled Todd-Wadena Community Concern for Youth during the period from 01/01/23 through 12/31/23, which is to be paid on 01/01/23.

It is understood that the Long Prairie-Grey Eagle School Board contributes \$3,810.00, and the Grey Eagle City Council contributes \$350.00, for a total community contribution of \$7,420.00.

I hereby certify that the above resolutions were adopted by the Long Prairie City Council on _____.

Signed:

Witnessed:

(Signature)

(Signature)

Mayor _____ Clerk-Administrator _____
(Title) (Date) (Title) (Date)

Council member Gripne motioned Klick seconded to approve Utility Easement Vacation Petition and Resolution 22-07-18-27 to hold a public hearing on the Vacation of Utility Easements. Motion carried unanimously.

**Resolution #22-07-18-27
A Resolution Setting a Public Hearing on a Vacation**

**THE CITY COUNCIL OF THE CITY OF LONG PRAIRIE, MINNESOTA DOES
HEREBY RESOLVE AS FOLLOWS:**

WHEREAS, the City Council pursuant to Minnesota Statute 412.851 desires to consider the vacation of the utility easements located along the easterly line of Lot 1, Block 1, and the westerly line of Lot 3, Block 1 in the East Acres Plat in the City of Long Prairie.

**NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF LONG
PRAIRIE, MINNESOTA:**

- 1. The council will consider the vacation of such utility easements and a public hearing shall be held on such proposed vacation on the 1st day of August 2022, before the city council in the city hall at 7:00 p.m.**
- 2. The City Administrator/Clerk is hereby directed to give published, posted and mailed notice of such hearing as required by law.**

Theodore Gray
City Administrator/Clerk

Jodi Dixon
Mayor

Mayor Dixon motioned Wright seconded to approve the Cigarette License for the Red Lounge LLC. Motion carried unanimously.

There being no further business, motion by Wright seconded by Klick to adjourn the meeting at 7:28 p.m.

Ted Gray, City Administrator

Jodi Dixon, Mayor