

**City of Long Prairie**  
**7:00 P.M., Monday September 19<sup>th</sup>, 2022**  
**City Council Meeting Held in Person & Via-Teleconference**

The Long Prairie City Council met in person and by phone at City Hall, 7:00 pm, on Monday September 19<sup>th</sup>, 2022. Mayor Dixon called the meeting to order with the following present by phone or at City Hall: Council members, Bob Klick, Lilah Gripne, David Wright, and City Administrator Ted Gray. Council member Datrik Mitchell was absent. Others present Police Chief Ryan Hanson, Officer Trevor Larson, Officer Kellen Pulliam, Officer Doug Rakow, Fire Chief Dan Laumeyer, Public Works Director Chad Bosl, Kent Louwagie, Jenny Selchow, Terry Lanoue Long Prairie Sanitation, Daiv Freeman, Cody Nelson, and Deb Bruder.

**Council member Wright motioned Klick seconded to approve the consent agenda:**

- (a) Approve Agenda for September 19<sup>th</sup>, 2022, with the additions of new item number 6, Review EDA application for Kevin Berrios and to move New Business item number 2 to follow the public hearing.**
- (b) Approve Council Meeting Minutes from September 6<sup>th</sup>, 2022**
- (c) Approve Bills August-September 2022**

**Motion carried unanimously.**

(Public Hearing)

Mayor Dixon opened the Public Hearing at 7:01 p.m. to discuss the petition to vacate utility easements within the City of Long Prairie. After discussion Mayor Dixon closed the public hearing at 7:02 pm.

**Council member Klick motioned Gripne seconded to approve resolution 22-09-19-35 vacating utility easements upon petition of majority of abutting landowners. Motion carried unanimously.**

**RESOLUTION NO. #22-09-19-35**  
**A RESOLUTION VACATING UTILTIY EASEMENTS UPON PETITION OF A**  
**MAJORITY OF ABUTTING LANDOWNERS.**

**WHEREAS, a petition signed by the majority of property owners abutting utility easements located in the East Acres Development in the city of Long Prairie was received by the City Administrator/Clerk on the August 26<sup>th</sup>, 2022.**

**WHEREAS, the petition requested that the City Council pursuant to Minnesota Statute § 412.851 vacate utility easements legally described as:**

*Utility easements located along the easterly line of Lot 5, Block 3, the westerly line of Lot 6, Block 3, the easterly line of Lot 6 Block 3 and the westerly line of Lot 7, Block 3 in the East Acres Plat in the City of Long Prairie.*

**WHEREAS, the City Administrator/Clerk reviewed and examined the signatures on said petition and determined that such signatures constituted a majority of the landowners abutting upon the utility easements to be vacated; and**

**WHEREAS, a public hearing to consider the vacation of such street was held on the 19<sup>th</sup> day of September, 2022, before the City Council in the City Hall located at 615 Lake Street S at 7:00 p.m. after due published and posted notice had been given all interested and affected persons were given an opportunity to voice their concerns and be heard; and**

**WHEREAS, the Council in its discretion has determined that the vacation will benefit the public interest because of potential development of these lots**

**NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF , MINNESOTA AS FOLLOWS:**

**That such petition for vacation is hereby granted and the utility easements described as follows is hereby vacated:**

*Utility easements located along the easterly line of Lot 5, Block 3, the westerly line of Lot 6, Block 3, the easterly line of Lot 6 Block 3 and the westerly line of Lot 7, Block 3 in the East Acres Plat in the City of Long Prairie.*

**BE IT FURTHER RESOLVED, that the Mayor and City Administrator/Clerk are hereby authorized to sign all documents necessary to effectuate the intent of this resolution and file notice of the vacation as required by law.**

**Passed by the City Council of Long Prairie, Minnesota this 19<sup>th</sup>, day of September 2022.**

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**Mayor**

**Attested:**

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**City Administrator/Clerk**

(New Business)

The council reviewed a contract extension from Long Prairie Sanitation INC.

**Council member Wright motioned Dixon seconded to approve the contract extension for a 5 year term. Motion carried unanimously.**

(Public Comments)

Deb Bruder addressed the council regarding a concern around the demolition of her neighbor's home and the construction of a new apartment on lots located to the west of her property. Deb stated that she would be the only home left and would be surrounded by apartment buildings. She also expressed concerns about current apartments. Administrator Gray stated that there had been no formal requests made to build and apartment on the reference lots. After further discussion Administrator Gray was instructed to review minutes from Planning and Zoning regarding this area and the previously constructed apartments.

(Council Reports)

Public Works: Administrator Gray reported on Public Works. The daily water/wastewater rounds, and samples are going fine, public works has been busy patching, mowing and hydrant repairs. In the next few weeks, public works will be working on hydrant repairs, flushing, and pumping hydrants and winterizing the sprinkler systems.

Public Safety: Council member Wright reported for the Fire and Police Departments. The Fire Department will be attending a propane fire training in Browerville on September 20<sup>th</sup>. There will also be an upcoming training in Melrose on electric vehicle fires. The backup generator has been installed and inspected. The Police Department 166 calls over the last two weeks. On September 8<sup>th</sup> Officer Rakow and Officer Otterer attend EVAC training. Chief Hanson attended a half day training on handgun laws and permits.

EDA: Council member Wright reported that the EDA will be meeting on Wednesday September 21<sup>st</sup> at 4:30 p.m., they will be discussing the Downtown Revitalization Grant Committee. The review process for this committee will be on September 26<sup>th</sup> or 27<sup>th</sup>. On October 18<sup>th</sup> there will be a Manufacturers Business Breakfast, more details will be coming shortly.

Liquor Store: Council member Klick reported on the Liquor Store. The liquor store is working through the details to purchase and install a new floor.

Planning & Zoning: Council member Gripne reported that planning and zoning is looking to meet on October 12<sup>th</sup>. The time is to be determined.

Library: Council member Gripne reported that the library will have a presentation titled "They Chose Minnesota" on September 30<sup>th</sup>. This is apart of the ongoing legacy projects.

Administration: Administrator Gray reported on the Clerk's Conference that he attended in Staples. The conference was put on the League of Minnesota City's. Gray discussed an upcoming park grant that may be available for the city to pursue, more information will be presented at the October 3<sup>rd</sup> Meeting. The Emergency Management Committee will meet on September 20<sup>th</sup> at 9:30 am. Administrator Gray presented to the council a City Wide Clean Up day to be held on Monday October 10<sup>th</sup> from 8:00 am to noon. This will be completed with the assistance of team members from Magnifi Financial.

Road Project Updated: City Engineer Kent Louwagie presented to the council a road project update. Most of the utility replacement is completed and street reconstruction has begun. The contractors will continue to install storm sewer on 3<sup>rd</sup> Ave SW and preparing 2<sup>nd</sup> Ave & 3<sup>rd</sup> Ave for sidewalks, curb, and for paving of streets.

(New Business)

The council reviewed the proposed Storm Water Ordinance and fee structure. After discussion and no changes Administrator Gray will begin the Public Hearing Notice process to establish the Storm Water Ordinance.

The council reviewed a proposal from Bolton & Menk to design a new submersible lift station to replace the City's current main lift station. The current lift station was constructed in 1984 and handles all city waste being sent to the Wastewater Treatment Plant.

**Council member Klick motioned Gripne seconded to approve the proposal to design a new Main City Lift Station in the amount of \$91,640.00. Motion carried unanimously.**

The council reviewed a proposed ordinance to increase the compensation for city council members. The compensation for city council members and mayor have not adjusted for 20+ years. The new rates would be \$150.00 per meeting and \$100.00 for special meetings for the mayor. The council members would receive \$100.00 per meeting and \$75.00 for special meetings. After discussion and no changes Administrator Gray will begin the Public Hearing Notice process to establish the proposed compensation increase.

**Council member Klick motioned Dixon seconded to approve the Braun Intertec Invoice in the amount of \$2,452.50. Motion carried unanimously.**

Following State Statute 13D.05 Subd 3.(c)(3) the City Council closed the meeting at 7:41 p.m. to develop or consider offers or counteroffers for the purchase or sale of real property or personal property known as the Wastewater Ponds Plat.

The City Council reopened the meeting at 7:53 p.m.

**There being no further business, motion by Klick seconded by Wright to adjourn the meeting at 7:54 p.m.**

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Ted Gray, City Administrator

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Jodi Dixon, Mayor