

**City of Long Prairie**  
**7:00 P.M., Monday November 7<sup>th</sup>, 2022**  
**City Council Meeting Held in Person & Via-Teleconference**

The Long Prairie City Council met in person and by phone at City Hall, 7:00 pm, on Monday November 7<sup>th</sup>, 2022. Mayor Dixon called the meeting to order with the following present by phone or at City Hall: Council members, David Wright, Bob Klick and City Administrator Ted Gray. Council members Lilah Gripne and Datrik Mitchell were absent. Others present Police Chief Ryan Hanson, Officer Trevor Larson, Fire Chief Dan Laumeyer, Kent Louwagie, Daiv Freeman, Harley Van Ruler, Amanda Hinson, and Teressa Sorenson.

**Council member Klick motioned Wright seconded to approve the consent agenda:**

- (a) Approve Agenda for November 7<sup>th</sup>, 2022**
- (b) Approve Council Meeting Minutes from October 17<sup>th</sup>, 2022**

**Motion carried unanimously.**

(Public Hearing)

Mayor Dixon opened the Public Hearing for Ordinance #22-11-07-02 Establishment of City Council Compensation. Administrator Gray presented the research items requested on the neighboring city council's compensation. After discussion the council confirmed that the current wages are satisfactory for this time. Mayor Dixon closed the public hearing at 7:04 p.m.

**Council member Klick motioned Wright seconded to table the wage compensation for two years, before the next general election.**

**Motion Carried Unanimously.**

(Public Comments)

Amanda Hinson addressed the council regarding her concerns related to R-Way Manufacturing. Mrs. Hinson presented documents in regards to MPCA findings and other health related concerns. There was also discussion on a why there was not a conditional use permit granted to R-Way when the building was purchased.

Daiv Freeman addressed the council regarding the court decision in favor of the allowance of his apartment located on Central Ave. Mr. Freeman asked for an understanding on the city's ordinance and the reason for taking legal action. There was discussion on this topic with no further action taken.

Luan Thomas Brunkhorst presented a request to the council for maintenance to be completed at Soldier's Field. Within the request was a quote to complete leveling of the field and adding additional fill to create a better surface for the ice hockey rink. The second phase of this request would be to consider changing Soldier's Field into a large green space for use. Through discussion and due to time constraints, the council would like to move forward with phase one of the project which would level off the infield to prepare for the ice hockey rink and have continued discussions on second phase of the project.

**Council member Wright motioned Dixon seconded to approve the maintenance of leveling the infield of Soldier's Field by Doug Kaiser Excavating in the amount of \$2,600.00**

## **Motion Carried Unanimously.**

### **(Council Reports)**

**Public Works:** Administrator Gray reported for public works. The daily water/wastewater rounds, and samples are going fine. Public works has been busy with sweeping, picking up leaves, and equipment maintenance. The next few weeks looks like we will get the chance to plow snow, pick up more leaves, and work on Christmas decorations.

**EDA:** Council member Wright reported with Luan on EDA activities. For the Mainstreet Revitalization Grant, of the 17 applications, at this time 11 have received agreements to move forward with their projects. The Business Appreciation breakfast was well attended, and Luan thanked Minnesota Fresh for presenting on their business. There was discussion on new wrapping for the Harmony Park storm water pond.

**Public Safety:** Council member Wright reported for the Fire and Police Departments. The Police Department had 286 reports over the last three weeks. 140 of the pink patches were sold in the month of October. Chief Hanson and Officer Larson attended in the Trunk and Treat. The new police squad will be arriving in 2023. The Department also received 3 new medical bags. The Fire Department is working through several maintenance issues on trucks 140 and 144.

**Liquor Store:** Council member Klick presented the monthly liquor store report for October.

**Planning & Zoning:** Council member Klick reported on the Planning and Zoning meeting discussion and the creation of a Rental Code.

**Community Concerns:** Mayor Dixon reported on the upcoming Todd County Council on Aging meeting at the Clarissa Ballroom. Mayor Dixon mentioned that the senior center is looking for an assistant.

**Administration:** Administrator Gray reported on the upcoming elections and set a date for the canvassing of ballots for Wednesday November 16<sup>th</sup> at 5:00 p.m.

**Road Project Updated:** City Engineer Kent Louwagie presented to the council a road project update. The construction is nearing completion, they have completed the new lift station located on Riverside Drive. All underground utilities have been completed on the County 38 and adjunct city roads. Street signs and mailboxes will be going in the next week. They are still working to try and complete the concrete work for this year. Kent also reviewed the notice that will be sent to all residents regarding the proper maintenance of the concrete sidewalks and drives for this upcoming winter.

### **(New Business)**

**Council member Klick motioned Dixon seconded to approve Pay Request #6 in the amount of \$1,447,603.68 to C & L Excavating, Inc. Motion carried unanimously.**

**Council member Wright motioned Klick seconded to approve Braun Intertec Invoice for soil testing in the amount of \$9,639.50. Motion carried unanimously.**

**Council member Klick motioned Dixon seconded to table the discussion on the Hilltop Regional Kitchen Donation until the next council meeting on November 21<sup>st</sup>. Motion carried unanimously.**

The council reviewed the proposed Interim Ordinance Authorizing a Study and Imposing a Moratorium on the Sale of Cannabis Products. After discussion there were no changes to be made to this ordinance and Administrator Gray will start the process for the public hearing.

Administrator Gray presented a proposal from Schlenner Wenner & Co. on continued audit services.

**Council member Klick motioned Dixon seconded to approve the proposal for continued Audit Services from Schlenner Wenner & Co. Motion carried unanimously.**

**There being no further business, motion by Dixon seconded by Klick to adjourn the meeting at 8:35 p.m.**

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Ted Gray, City Administrator

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Jodi Dixon, Mayor