

City of Long Prairie
7:00 P.M., Monday July 1st, 2024
City Council Meeting Held in Person & Via-Teleconference

The Long Prairie City Council met in person and by phone at City Hall, 7:00 pm, on Monday July 1st, 2024. Mayor David Wright called the meeting to order with Council members Jim Kreemer, JoAnn Schroeder, Lilah Gripne, Clint Krueger and City Administrator/Clerk Candace Bruder present. Police Chief Ryan Hanson, Officer Trevor Larson, Officer Rodger Lowe, Public Works Director Chad Bosl, City Engineer Kent Louwagie, Joe Krueger City Attorney, Chris Haasser, Larry Schroeder, Amanda Hinson, Charlie Reichert, Greg Graves, Dick Smith, Al Nelson, Ben Freiler, Dan Laumeyer, Deb Laumeyer

Council member Gripne motioned Kreemer seconded to approve the consent calendar:

- a) Approve Agenda for July 1st, 2024**
- b) Approve Meeting Minutes for June 17th, 2024**

(Public Comment)

Discussion about pickleball courts and Graves commenting on the progress and the positive community feedback. Provided the final dollar amounts for \$107,102 for the total project. Pavement will be done as well between the pavilion and the courts. Asphalt is scheduled to be started on Monday, July 8th. The city will work in cooperation with the Lions to make payments for the project. Discussion on naming rights on the courts should in cooperation with the city, suggested an approval process on naming courts. Discussion was held that the council was only provided one quote on the Dirt and Asphalt from Riley Brothers, based on this conversation council requested a second quote for this aspect of the project only. Surfacing from JB Surfaces in the amount of \$25,860, Fencing from Oberg Fencing \$19,866 and Douglas Premier Nets for \$9,596. Since the project is between the price of \$25,000 and \$125,000 a 2-quote minimum per City Attorney Joe Krueger is required. Graves requested that the three aspects of the project surfacing, nets and fencing be approved so that they can start the project immediately.

Council member Schroeder motioned seconded by Krueger to approve the JB Surfaces at \$25,860, Oberg Fencing with a correction in pricing to \$19,886 and Douglas Premier Nets for \$9,596. Motion carried.

(Council Reports)

Public Works: Council Member Krueger presented the council public works report. The daily water/wastewater rounds and samples are going fine. Public Works has been busy crack filling, seal coating area, patching holes, sweeping streets, mowing grass, cleaning parks and bathrooms. The airport paving project is complete, and the runway is open.

Public Safety: Council member Kreemer provide and update on the Police and Fire Departments. No information was provided from the Police Department. The Fire Department made it through

the Todd County Fair safely with 66 volunteer man hours. There is a rust hole in the fuel tank on Unit #146 that needs to be repaired. Fire Departments annual corn and chicken feed is scheduled for August 8th.

Liquor Store. Council member Schroeder stated that everything is going fine at the Liquor Store.

Parks & Rec: Council member Schroeder is requesting information on the members' names and phone numbers.

Health & Library: Council member Gripne stated that the wellness meeting was cancelled for the month. The summer reading program is going well.

Admin, EDA, Tourism, Community Concerns: Mayor Wright and Chris Amundson who is on the Tourism Director, rescheduled the July meeting to August, because of the holiday. Lu and Chris have gone through the drone footage from Prairie Days for the website banner and for tourism as well. EDA met as well with Melissa Wyman the County EDA director and informed them that they are working on obtaining money for a childcare center and looking to revitalize those resources, there are Deed grants available to get some 50/50 matching funds. Revitalization Grant update from Lu that 40-50% are done and some are in progress, and some are scheduled to be started and that this is being monitored. Small Business Class (SBC) class is going to be provided by Melissa Wyman this fall. Mayor Wright, Chad Bosl, Candace Bruder, Chris Amundson meet with Central Bi Products regarding on going odor concerns and what the current mitigation processes. We were also informed that the employee who was monitoring the odor issues passed away unexpectedly, which could have contributed to some of the issues. Central Bi did a great job explaining and is cooperating with the MPCA on getting this issue resolved.

Engineers Report: Louwagie explained that the residents of the city will be issued a survey through Bolton and Menk to provide them with what line of service they have coming into their home. The city is doing this through grant funds. These letters will be sent in both English and Spanish to all residents and surveys can be dropped off at city hall or they can use the QR code on the survey. This data will be sent to the Department of Health by August 15th. They also have the option to use the water meter data from Sensus to identify the lines as well, for non-participating residents.

City Engineer Kent Louwagie with Bolton & Menk reviewed the previous course of action that was presented to the city council regarding the road project and that work that is scheduled to start in mid-July and that mailers have been sent out to all residents regarding the upcoming paving. The contractor will continue to finish all the punch list items and they are estimating out about 2 weeks of paving to complete the rest of the project.

(Old Business)

Per the request of Mayor Wright, Kent reviewed the proposed agreement with the city council that was discussed in the previous meeting with the additional fact that an additional 2 year warranty will be added to the contract at the contractors cost. The council reviewed the request for the CSAH 56 & CSAH 38 Road Project Agreement for Pavement Corrections.

Council member Kreemer motioned seconded by Gripne to approve CSAH 56 & CSAH 38 Road Project Agreement for Pavement Corrections. Motion carried.

(New Business)

The council reviewed and discussed a televising and maintenance quote from Nelson Sanitation to complete annual sewer line maintenance and repairs.

Council member Gripne motioned seconded by Krueger to approve the Nelson Sanitation for Sewer Line Television and Maintenance quote for \$220/hr to \$280/hr in the amount of \$11,000 with an amendment by Gripne to add an additional 10% contingencies in the amount of \$1,100 for overages and seconded by Krueger. Motion carried.

Council member Gripne motioned seconded by Kreemer Letter of Support the Hilltop Housing Project. Motion Carried.

Council member Gripne motioned seconded by Schroeder to remove Ted Gray and the addition of Deputy Clerk Katie Scheve to all Financial Accounts. Motion Carried.

Resolution 24-07-01-19 Granting Temporary Easement for HWY 287 Road Project. MnDOT will be completing a mill and overlay on HWY 287 in 2025 and are requesting a Temporary easement from the city, which is located across from 2nd Street S, which is the entrance to Harmony Park.

Council member Kreemer motioned seconded by Gripne to approve resolution 24-07-01-19 Resolution Granting Temporary Easement to the State of Minnesota. Motion Carried.

**CITY OF LONG PRAIRIE
RESOLUTION NO. 24-06-17-18**

RESOLUTION GRANTING TEMPORARY EASEMENT

WHEREAS, The City of Long Prairie (hereinafter “City”) desires to enter into a Temporary Easement agreement with the State of Minnesota (hereinafter “State”), granting a temporary easement for highway purposes on part of the following described property:

The right to use the westerly 20 feet of the northerly 8 feet of Tract A described below for highway purposes, which right shall cease on December 1, 2030, or on such earlier date upon which the Commissioner of Transportation determines by formal order that it is no longer needed for highway purposes:

Tract A

Lot 13, AUDITORS PLAT OF THE UNPLATTED PORTION OF THE SOUTH HALF OF THE NORTHEAST QUARTER OF SECTION 20, TOWNSHIP 129 NORTH, RANGE 33 WEST, according to the plat thereof on file and of record in the office of the County Recorder in and for Todd County, Minnesota; excepting therefrom Trunk Highway No. 287 as now located and established; and

NOW THEREFORE, BE IT RESOLVED, by the City:

- 1. The temporary easement shall cease on December 1, 2030, or on such earlier date upon which the Commissioner of Transportation determines by formal order that it is no longer needed for highway purposes.**
- 2. The Mayor and City Administrator are hereby authorized to execute any and all documents necessary to grant the temporary easement to the State of Minnesota.**

ADOPTED by the City on this ____ day of _____, 2024

CITY OF LONG PRAIRIE

**David Wright, Mayor
Administrator**

Candace Bruder, City

The City Council closed the meeting at 8 pm and then recessed for 5 minutes to review performance review for Dan Laumeyer.

The City Council re-opened the meeting.

There being no further business, motioned by Gripne seconded by Krueger to adjourn the meeting at 8:26 p.m.

Candace Bruder, City Administrator/Clerk

David Wright, Mayor