

City of Long Prairie
7:00 P.M., Monday, October 21, 2024
City Council Meeting Held in Person & Via-Teleconference

The Long Prairie City Council met in person and by phone at City Hall, 7:00 pm, on Monday October 21, 2024. Mayor David Wright called the meeting to order with Council members Jim Kreemer, JoAnn Schroeder, Clint Krueger and City Administrator/Clerk Candace Bruder present. Absent: Council Member Lilah Gripne. Also, present Chief of Police Ryan Hanson, Officer Trevor Larson, Officer Rodger Lowe. Members of the public present: Larry Schroeder, Reta Dahlen, Brian Newville.

Council member Krueger motioned, and it was seconded by Schroeder to approve the consent calendar:

- a. Approve Agenda for October 21, 2024, with the addition of a New Business Item regarding an MPCA Administration Penalty Order as Item #6.**
- b. Approve Meeting Minutes from October 7, 2024**
- c. Approve Work Session Minutes from September 16, 2024**
- d. Bills through September 12th- October 16th, 2024**

Council Reports

Public Works: Council member Krueger provided a report that the daily water/ wastewater rounds and samples are going fine, public works has been busy with picking up leaves, flushing and pumping hydrants, patching holes, jetting sewer lines and equipment maintenance. Preparations and maintenance on snow removal equipment have started. All park and ballfield bathrooms have been winterized and closed for the season. Pickleball nets are up, and courts are ready to be used.

Planning & Zoning: Council member Kreemer informed Council that there is a meeting on Tuesday, October 22nd.

Police Department and Fire Department: Council member Kreemer provided an update on LPPD over the last 13 days there were 164 calls for assistance, averaging 12.6 calls per day. Police Administrative Assistant Deanna officially started today. The 2024 squad is being outfitted with equipment and should be outfitted with the Lens Lock camera and updated with radar this week. The 2019 squad has had the equipment taken out. The 2021 squad had some A/C issues.

Liquor Store / Parks & Rec: Council member Schroeder informed Council that people have been questioning a fence that has been put up at the liquor store. The reason is to help with icy sidewalks in the winter for safety purposes. An update on Riverside Drive will be addressed during the Engineers Report. Discussion was had on having a food truck night either at Lake Charolette or another city property location, and that all food trucks would need to have a food truck license. Also, it was noted that the tourism committee should be aware of this idea and help organize this event with them.

Admin, EDA, Tourism and Community Concern: Mayor Wright gave his report that the EDA did not meet last week but will meet on Wednesday, October 23rd.

Engineers Report: City Engineer Kent Louwagie gave an update on Riverside Drive, that on October 9th a meeting was held with Reta, Candace, JoAnn, Casey Christianson (Todd County), and Mark Anderson (DNR) on what could be done regarding the grant. The takeaway was that it could be put to its original use without too much permitting. Also, make sure to keep the County informed on progress at Riverside Drive. Some of the initial work could start this fall following the basic bidding package. Fees from Bolton and Menk were presented regarding the project scope and providing directions to the city and a discussion was had on the proposed fees. Schroeder suggested that we move forward with Kent creating a bid package for projected contractors, so that we could start work this fall. An update on the lead line service was given and the letter was presented that will be sent to homeowners. It was noted that the council would like it available in Spanish to the citizens.

Motion was made by Council member Schroeder to approve Bolton and Menk quote for \$5,000 to put out bids for 1-3, it was seconded by Council member Krueger; unanimously approved.

New Business

Proposal from CTC regarding our current Cisco phone system. The current phone system will not be supported in the next year and the phones will need to be replaced. They have proposed the Poly Edge E400, because it is most like the current model. Also, the contract needs to be renewed for day-to-day support with CTC.

Motion was made by Council member Kreemer to approve CTC Poly Edge E400 to replace all the outdated phones and to amend the motion to approve the contract, it was seconded by Council member Schroeder; unanimously approved.

Motion was made by Council member Kreemer to accept the Snow Removal Truck Rental Contract for Chad Twardowski Excavating Inc. for 1 year for \$125 per hour with a \$500 minimum, plus storage of the truck, it was seconded by Council member Krueger; unanimously approved.

Motion was made by Council member Wright to accept the Snow Removal Truck Rental Contract for Ron Twardowski Trucking for 1 year for \$125 per hour with a \$500 minimum, plus storage of the truck, it was seconded by Council member Kreemer; unanimously approved.

Discussion on a request to post for a 7th Officer Position, since the City received a grant of \$125,000 to cover those costs over the next 3 years. It was also noted that the school district should be contacted on possibly having an SRO officer to share the costs of this position.

Motion was made by Council member Kreemer to table the posting of a new officer position, until more information is received on the police budget and a discussion is had

with the LPGE school district on involvement with an SRO officer, it was seconded by Council member Krueger; unanimously approved.

City Engineer Louwagie informed the council about the Clear Zone Acquisition Plan and how it will help the city score higher on future funding opportunities. It was noted that an Airport Commission Meeting will be held on Monday, October 28th.

Motion was made by Council member Kreemer to use Bolton and Menk to complete the Runway 16/34 Clear Zone Acquisition Plan (CZAP) at the Long Prairie Municipal Airport, it was seconded by Council member Krueger; unanimously approved.

Discussion on the issued MPCA administrative order that was issued to the city, regarding violations that were through the contractor's control: regarding stormwater management and construction. It was noted that the contractor or the city engineer will reimburse the city for this penalty and make the city whole again.

Motion was made by Council member Krueger to pay the MPCA Administrative Penalty Order (APO) in the amount of \$10,900 for violations of the Minnesota environmental requirements, it was seconded by Council member Schroeder; unanimously approved.

There being no further business, Council member Kreemer motioned to adjourn the meeting, which was seconded by Krueger; unanimously approved - meeting adjourned at 7:50 p.m.

Candace Bruder, City Administrator/Clerk

David Wright, Mayor