

City of Long Prairie
7:00 P.M., Wednesday, October 22nd, 2025
City Council Meeting Held in Person & Via-Teleconference

The Long Prairie City Council met in person and by phone at City Hall, 7:00 pm, on Wednesday October 22nd, 2025. Acting Mayor Lilah Gripne called the meeting to order with Present Council Members Clint Krueger, Gabrier Perez, and JoAnn Schroeder. Mayor Jim Kreemer was present via a zoom call. Also, present: City Administrator/Clerk Candace Bruder, Chief of Police Ryan Hanson. Public present: Julio Chavez.

Council Member Krueger motioned to approve the consent calendar as listed below with the deletion of item (d) and to amend it to approve Resolution 25-10-22-35 to replace said previous Resolutions to correct changes requested by the State of MN. Motion was seconded by Council Member Schroeder. Unanimously approved.

- (a) Approve Agenda for October 22nd, 2025
- (b) Approve Meeting Minutes for October 8th, 2025
- (c) Approve Bills September 23rd, 2025-October 20th, 2025
- (d) Approve changes requested from State of MN for Gambling Permit
Resolution No. 25-08-13-23, 25-08-13-24 and 25-08-13-25 for gambling at
Viva Bar located at 140 Central Ave

CITY OF LONG PRAIRIE

COUNTY OF TODD, STATE OF MINNESOTA

RESOLUTION NO. 25-10-22-35

**RESOLUTION TO APPROVE AN LG214 PREMISES PERMIT APPLICATION
FOR LONG PRAIRIE HOCKEY ASSOCIATION AT VIVA BAR LOCATED AT 140
CENTRAL AVE WITHIN THE CITY OF LONG PRAIRIE, MN**

WHEREAS, Long Prairie Hockey Association requests the City of Long Prairie approval for the premises permit application LG214.

NOW, THEREFORE, BE IT RESOLVED by the City of Long Prairie, County of Todd, and State of Minnesota, to grant permission for Long Prairie Hockey Association to conduct charitable gambling at the establishment Viva Bar located at 140 Central Ave, Long Prairie, MN 56347.

BE IT FURTHER RESOLVED that charitable gambling will not begin until the Minnesota Gambling Control board has issued a permit to Long Prairie Hockey Association for Premise Permit Application LG214.

The foregoing resolution was Adopted on October 22nd, 2025.

Jim Kreemer, Mayor

Candace Bruder, City Administrator/Clerk

Council Reports

Public Works: Council Member Krueger informed the council that public works has been busy with picking up leaves, winterizing park restrooms, removing docks and buoys, and cleaning sewer lines. Public works is selling two generators, the old Vac/Jetter truck, and a walk behind mower in the next few weeks on GOVDeals.com it is an online government surplus auction. The next few weeks public works will continue picking up leaves, patching holes, and maintenance on snow removal equipment.

Police Department and Fire Department: Acting Mayor Gripne provided an update that over the past two weeks of 10/08/25 through 10/22/25 the LPPD had 194 calls with an average of 13.90 per day. This includes 6 with suspicious activity, 5 civil related, 83 traffic related, 8 juvenile, 10 medicals, 7 disturbance-domestic-assaults, 2 theft, 63 assists, and ordinance specific are 4 animal-related, 5 noise-related and 1 ordinance-related complaints. The chief notes that Officer Lateshia Harden graduated from DARE Instructor school on October 10th. Then on October 21st it marked Deanna Polzin's one year anniversary with the LPPD. Officers Harden and Morazan are currently at mental health training paid for by a Todd County Health and Human Services Grant. Chief Hanson plans on speaking with LPGE Secondary School about rumors, texting and driving, sexting, alcohol, mental health and suicide. On November 3rd, 2025, Chief Hanson, Officers Morazan and Harden will be assisting the LPGE School staff with Active Threat Response and Reunification training during school in-service training. Chief Hanson is requesting to open in-house hiring for Officer Trevor Larson's position. This will include a letter of interest, and a round of interviews of candidates, which should be finalized just prior to Officer Larson's retirement on November 26th, 2025.

Administration Report: City Administrator Candace Bruder informed the council that last Monday on October 13th there was a childcare meeting with the Business of Child Care. Discussion was held on platforms and future site plans for this in the City of Long Prairie. Last Wednesday on October 15th City Administrator and Public Works Director met with GovDeals.com. Conversations with two different websites were had and this one provided the most benefit. We will receive full price on what the item sells. The buyer will pay all costs associated with getting the item to their location and we will also receive a 1% kickback on the sale price of the item from Sourcewell as well as being able to set a price minimum. Candace is asking for anyone to please promote the surveys for the small cities grant to help improve the properties in the City of Long Prairie. These surveys are available at city hall, and they are also available on the website under ALERTS. Please direct citizens to turn them into City Hall as we do need a minimum amount of interest met. Halloween Trick or Treat and Trunk or Treat will be happening downtown on Friday, October 31st. The Bright lights parade route for 2025 is the same as prior years. The idea that was previously presented to the Fire Department for a Santa event is not going to happen at this time, maybe in the future. We are still researching the potential for a

tree lighting ceremony to coincide with the parade. This includes checking with Parker Farms and a tree moving company & the costs associated. If it is placed in front of city hall, we must do a locate to find the best location to not interfere with sprinkler system lines. We would like to set a work session date for November 19th at 8am to clarify all the union negotiations and worker compensation packages for 2026, MN Paid Leave Act, EDA director request, insurance renewal information and budget information. Lastly, we heard from Sourcewell that we were approved for a \$15,000 grant to continue to pay for the consulting services through Ehlers.

Liquor Store Park & Recreation: Council Member Schroeder informed the council that there is no update for parks and recreation. Pam at the liquor store has been working through the motions to get approved for the sales of CBD drinks. This process has been difficult and needs to be completed by October 31st. The yearly license fee to sell these drinks would also need to be paid by October 31st, which would cost \$250.00. The ladies in the administration office have also been helping with this process.

EDA, Library/Health and Wellness: Acting Mayor Gripne started by thanking Magnifi Financial for their time and energy in picking up the leaves and twigs from City residences. They did a good job and a Thank You has been posted on our website. The Thursday afternoon book club is seeking members. Currently there are three openings. If interested, please come to the library on the second Thursday afternoon at 2:00 pm. The current book to be discussed at the next meeting is “Liberty” by Garrison Keillor. On Wednesday, November 5th from 1:30 to 2:30 pm, “Living the Dream: Historic Homes of Minnesota” will be presented by author and photographer Doug Ohman. He will share stories, the history of homes, and his beautiful photography. This is for teens and adults. On Wednesday, November 23rd from 1:30 to 2:30 pm, a Scandinavian-style string band - Tjarnblom, featuring a blend of Nyckelharpa, Octave Mandolin, Harmonium and Cello will be presenting Swedish music. Tjarnblom is Swedish for “woodland lake flower”. They play both old and new Swedish, Finnish, Minnesota and original tunes for dancing and listening. They’ve performed across the Midwest and have appeared on Minnesota Public Radio’s “A Prairie Home Companion” show. This is for teens and adults. At a meeting last week, a preliminary presentation on the “Business of Child Care” was given and was also presented at the Manufacturer’s and Business Breakfast on Tuesday, October 21st. Some aspects were explained, and we will be given more information as it becomes available. As for EDA they met earlier today, Wednesday, October 22nd with new business including a request for an increase in the director’s pay

Tourism and Community Concern: Council Member Perez informed the council that with it being winter he won’t have as many activities besides going ice skating or sledding. Which are some of the fun activities you can enjoy in Long Prairie in the winter. As for the senior center, Gabrier is waiting to hear back on a grant at this time.

Engineer Report: Acting Mayor Gripne updated the council on CSAH 56 & CSAH 38 Improvement Project and that current work is being done to close out the project and processing final payment. As for the Main Lift Station, the new lift station is operational. The old lift station has been demolished. Demolishing the treatment plant building is tentatively scheduled for December or January. Next on the list of tasks is the Water Treatment Plant and Well No. 6 Generators – the work at both generators is complete except for installation of the transfer

switches. The contractor is waiting for these to be delivered. The Riverside Park project is being coordinated with the contractor that completed the initial phase of park improvements to prepare the final pay application for his scope of work. We are developing a revised budget to accomplish the remaining work and will be coordinating with the grant administrator to update the tasks listed in the grant agreement accordingly. For the Lead Service Line Inventory, the second round of LSL Inventory funding was approved in August. Since then, we've sent mailings and conducted two door-to-door walk-throughs to identify pipe materials on the customer's side. They've also reviewed old plans to identify the service pipe materials on the utility side. The Inventory status as of October 22nd was the following: Total water services 1162 Unknowns on Public side, 669 (was 851 last year) Unknowns on Private side, 303 (was 528 last year), Lead lines 3, Galvanized requiring replacement 41. MDH only allowed 90 days to perform the inventory. The last day to bill time to the MDH grant was October 20th. Similar to last year, a notice must be sent to all remaining unknown, lead, and galvanized lines. The notice must be in a format supplied by Minnesota Department of Health. Unfortunately, MDH does not have the notice template ready. It's likely that the time we spend preparing these notices will need to be billed directly to the city. We can potentially minimize these costs if the city can print and mail the notices once they are ready. It is anticipated that another round of grant funding will be available next year. There has been some discussion that might include funding for excavation to determine remaining unknowns. In the meanwhile, the city can continue to collect service line data whenever it's convenient, and we can continue to update the inventory.

New Business

CITY OF LONG PRAIRIE

RESOLUTION NO. 25-10-22-33

A RESOLUTION AUTHORIZING THE CITY OF LONG PRAIRIE, MN TO ENTER INTO, A MARKETING AGREEMENT WITH UTILITY SERVICE PARTNERS PRIVATE LABEL, INC., ("USP") D/B/A/ SERVICE LINE WARRANTIES OF AMERICA ("SLWA") FOR ADVERTISEMENT TO THE CITY'S RESIDENTS OF WARRANTY PLANS FOR REPAIRS OF EXTERNAL WATER LINES, EXTERNAL SEWER LINES, IN-HOME PLUMBING ON RESIDENTIAL PROPERTY.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF LONG PRAIRIE, MINNESOTA, THAT:

1. The City of Long Prairie is authorized to enter, a marketing agreement with utility service partners private label, Inc., ("USP") D/B/A/ Service Line Warranties of America ("SLWA") for advertisement to the City's residents of warranty plans for repairs of external water lines, external sewer lines, in-home plumbing on residential property.

Adopted by the council on this 22nd day of October 2025

James Kreemer, Mayor

The attached resolution is an agreement with the city and this company to allow them to try to market their services to the citizens of Long Prairie. Anyone who would participate in this insurance program would have added security that their line is protected by this warranty plan. There is no cost to the City of Long Prairie to allow them to offer these services, but the city will essentially receive a 10% kickback to general funds on the premiums collected from the residents. Essentially it is almost like a franchise fee.

Council Member Schroeder motioned to approve Resolution No. 25-10-22-33 Marketing Agreement with Utility Service Partners Private Label, Inc. DBA Service Line Warranties of America; motion seconded by Council Member Krueger. Unanimously Approved.

**EXTRACT OF MINUTES OF MEETING
OF THE CITY COUNCIL OF THE
CITY OF LONG PRAIRIE, MINNESOTA**

HELD: October 22, 2025

Pursuant to due call and notice thereof, a regular meeting of the City Council of the City of Long Prairie, Todd County, Minnesota, was duly held at the City Hall on October 22, 2025, at 7:00 p.m.

The following Council members were present:

and the following were absent:

Council member **Clint Krueger** introduced the following resolution and moved its adoption:

RESOLUTION NO. 25-10-22-34

**APPROVING AN ASSIGNMENT AND ASSUMPTION OF
DEVELOPMENT AGREEMENT**

A. WHEREAS, the City of Long Prairie, Minnesota (the "City") and LP Properties of Long Prairie, LLC a Minnesota limited liability company (the "Developer") entered into a Development Agreement (the "Development Agreement"), dated November 1, 2011 in which the City agreed to provide tax increment financing to the Developer in connection with the renovation/expansion by the Developer of the existing 22-unit assisted living facility into a 32-unit facility via conversion of eleven units into a memory care wing and construction of an

additional 10 units of assisted living apartments (the "Project") located within Tax Increment Financing District No. 1-9; and

B. WHEREAS, the Developer has agreed to assign all of its rights, duties, obligations and responsibilities under the Development Agreement to ATM Real Estate LLC, a Minnesota limited liability company (the "Assignee") and Assignee is willing to accept such rights, duties, obligations and responsibilities within the Development Agreement pursuant to an Assignment and Assumption of Development Agreement (the "Assignment Agreement"); and

BE IT RESOLVED by the City Council (the "Council") of the City of Long Prairie, Minnesota (the "City"), as follows:

1. The City hereby approves the Assignment Agreement in substantially the form submitted and the Mayor and City Administrator/Clerk are hereby authorized and directed to execute the Assignment Agreement on behalf of the City.

2. The approval hereby given to the Assignment Agreement includes approval of such additional details therein as may be necessary and appropriate and such modifications thereof, deletions therefrom and additions thereto as may be necessary and appropriate and approved by the City officials authorized by this resolution to execute the Assignment Agreement. The execution of the Assignment Agreement by the appropriate officer or officers of the City shall be conclusive evidence of the approval of the Assignment Agreement in accordance with the terms hereof.

The motion for adoption of the foregoing resolution was duly seconded by members **JoAnn Schroeder** and, after full discussion thereof, and upon a vote being taken thereof, the following voted in favor thereof:

and the following voted against same:

Adopted this 22nd day of October, 2025.

Mayor

ATTEST: _____

City Administrator/Clerk

Development agreement from LP Properties of Long Prairie, LLC to ATM Real Estate LLC, as related to TIF-9 dated November 1, 2011. This TIF is set to expire on December 31, 2027. This is all related to Valley View selling the property.

Council Member Krueger motioned to approve Resolution No. 25-10-22-34 Approving an Assignment and Assumption of Development Agreement from LP Properties of Long Prairie, LLC to ATM Real Estate, LLC; motion seconded by Council Member Schroeder. Unanimously Approved.

Review of a request submitted for a Liquor License for Go Tacos to be able to sell alcohol at their location, they already have a food license, and they would only want to sell between the hours of 10am to 8pm daily, so a Sunday license is also required. The background check came back satisfactory, and the limited liability insurance is being put in place. A prorated rate for the remainder of the year 2025 has been discussed and agreed upon. Note that this is the LAST liquor license that is available in the city at this time.

Council Member Krueger motioned to approve the request from Go Tacos for On-Sale Liquor License and a Sunday Liquor License at a prorated cost of \$400 for the remainder of the year-\$50 for the Sunday and \$350 for the On-Sale License; motion seconded by Council Member Schroeder. Roll Call: Gripne-Yes, Perez-Abstained, Schroeder-Yes, Krueger-Yes. Motion Approved.

Council Member Krueger motioned to open the internal application process for any of our 7 part-time officers currently hired within the Police Department to be able to fill the upcoming full-time vacancy for Larson's position: motion seconded by Council Member Schroeder. Unanimously Approved.

There being no further business, Council Member Perez motioned to adjourn the meeting, which was seconded by Council Member Krueger; unanimously approved- meeting adjourned at 7:58 PM.

Candace Bruder, City Administrator/Clerk

James Kreemer, Mayor