

City of Long Prairie
7:00 P.M., Wednesday, October 8th, 2025
City Council Meeting Held in Person & Via-Teleconference

The Long Prairie City Council met in person and by phone at City Hall, 7:00 pm, on Wednesday October 8th, 2025. Mayor Jim Kreemer called the meeting to order with Present Council Members Clint Krueger, Gabrier Perez, Lilah Gripne, and JoAnn Schroeder. Also, present: City Administrator/Clerk Candace Bruder, Chief of Police Ryan Hanson, and City Engineer Kent Louwagie. Members of the public present: Daniella Chavez.

Council Member Gripne motioned to approve the consent calendar as listed below with the correction to the purpose on the Donation Resolution No. 25-10-8-30 to be for the Lake Charlotte/Pickleball Parking Lot Pavement Project. Motion was seconded by Mayor Kreemer. Unanimously approved.

- (a) Approve Agenda for October 8th, 2025
- (b) Approve Meeting Minutes for September 24th, 2025
- (c) Approve Donation Resolution No. 25-10-8-30 for September 2025

Resolution #25-10-08-30

RESOLUTION ACKNOWLEDGING DONATIONS

WHEREAS, the City of Long Prairie has received the following donations during the month(s) of September 2025 to date for the following purposes:

<u>Donor</u>	<u>Amount</u>	<u>Purpose</u>
Long Prairie Lions Club Parking Lot	\$36,170.00	Lake Charlotte/Pickleball Pavement Project

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF LONG PRAIRIE, MINNESOTA THAT: The City Council of the City Council of the City of Long Prairie acknowledges and accepts the donations received in the month of September 2025 to date.

BE IT FURTHER RESOLVED THAT: The City Council of the City of Long Prairie expresses its thanks and appreciation for the donations to all Donor(s) listed.

Adopted on this 8th day of October 2025 by the City Council of the City of Long Prairie.

ATTEST:

Candace Bruder

City Administrator/Clerk

James Kreemer

Mayor

Council Reports

Public Works: Council Member Krueger informed the council that public works has been busy with mowing, trimming, flushing hydrants, cleaning sewer lines, and sweeping up excess granite from the seal coat project. The main lift station is running now, but there have been some programming issues that have been sorted out, and the old lift station has been removed. Hydrant flushing/winterizing is complete. The next few weeks public works will be working on removing docks and buoys at the beach, sweeping up leaves, patching holes, and maintenance on snow removal equipment.

Planning & Zoning: Mayor Kreemer informed the council that Planning & Zoning has a meeting coming up on Tuesday October 28th at 5:00 pm.

Police Department and Fire Department: Mayor Kreemer provided an update that over the past two weeks of 09/24/25 through 10/08/25 the LPPD had 230 calls with an average of 16.43 per day. This includes: 12 with suspicious activity, 13 civil related, 97 traffic related, 7 juvenile, 11 medicals, 6 disturbance-domestic-assaults, 2 theft, 68 assists, and ordinance specific are: 8 animal-related, 1 burning related, 3 noise-related and 2 ordinance-related complaints. The chief noted that Officer Harden will complete her DARE Instructor School on October 10th. They also have a mandatory 40MM Training that will be conducted on October 9th and 14th for all Officers at the Todd County Range. Officer Morazan will be attending Background Investigation Training October 16th and 17th at the Sartell Police Department. Officers Harden and Morazan will also be attending the Criminal Justice Mental Health Summit in St. Paul on October 21st – 24th. Lastly, we have ALPR's (Automatic License Plate Readers) now installed, with training to be held for all officers on October 9th and 14th, in conjunction with their 40MM Training.

Liquor Store Park & Recreation: Council Member Schroeder informed the council that the liquor store sales are starting to increase again with new client in the area.

EDA, Library/Health and Wellness: Council Member Gripne informed the council that at the library on Thursday October 9th there will be an Afternoon Book Club at 2 pm in the library's meeting room. Discussion this month will be Fannie Flagg's "A Redbird Christmas". Students can apply to be part of the "Library Youth Advisory Council" which meets once per quarter. Deadline for applying is Oct. 17th. Members are given a chance to learn about community and local government collaboration and gain an understanding of library services and county governance. Explore Minnesota outdoors with your library card. Check this out through the Minnesota State Park Library Program; you can obtain a free seven-day pass which will cover vehicle entry fee to any Minnesota state park or recreation area. A reminder that on Monday October 13th -don't forget to put your bagged leaves and grass clippings on the curb for free pickup for city cleanup day with the help of Magnify Financial.

Tourism and Community Concern: Council Member Perez informed the council that for the senior center there is no report at this time.

Engineer Report: City Engineer Kent Louwagie updated the council on the CSAH 56 & CSAH 38 Improvements, they are working through the process to achieve project closeout and process final payment for the project. The new main lift station is operational. The old lift station has

been demolished. The schedule for demolishing the treatment plant building is undetermined at this time but may potentially occur in December or January. As for the Water Treatment Plant, the generator is complete except for installing the transfer switch, which is scheduled to be delivered later this month. Generator startup will be scheduled as soon as the transfer switch is installed. There is coordination underway for the Well No 6 Generator to connect the gas line to the generator. After that, this project will be completed except for controls integration and seeding disturbed areas. Anticipated delivery date of the transfer switch is later this year. For Riverside Park we are coordinating with the contractor that completed the initial phase of park improvements to prepare the final pay application for his scope of work. There was meeting last week at Riverside Park with City Administrator Candace, City Engineer Kent and Reta Dahlen to review and prioritize the work remaining to be completed within the LCCMR grant funds. There is an existing drainage channel through the park that fills the ponds. The drainage channel no longer outlets to the river at the downstream end. It has been silted in and closed off over time. The DNR told us last year that reconnecting the drainage channel to the river would require a significant amount of permitting. During our discussion with Reta, we reached the conclusion that installing a culvert under the main access road would not provide significant benefit, since the drainage channel is unlikely to be reconnected to the river. There was further discussion around how the city did not previously own that area and that it was privately owned and has always had flooding issues in that area. After that meeting we are developing an updated budget based on this discussion, which will need to be approved by the funding agency at the LCCMR. The Lead Service Line Inventory is still being worked on through Bolton & Menk with them sending mailings and going door to door. This effort is paid for via a grant from the MN Department of Health. Out of the 1,162 total service lines, utility side unknowns (the pipe in the streets) – we are down to 742 unknowns at this point. Whereas on the customer side 317 are still unknown. This shows a total response of over 800 that have been verified. The findings are documented and recorded. There is presumed to be future funding available on an ongoing basis to replace lead service lines in the future as they are identified.

Administration Report: City Administrator Candace Bruder informed the council that the last two airport hangars we had currently available are now fully occupied and rented out and a waiting list has started for the future hangars. A meeting was also held with some of the Tourism Committee to provide some clarity on direction for 2026 on beach concessions, fireworks and fundraising. Last week we met with Brad Eveningson in hopes of trying to get lifeguards at the lake for 2026 through community education, so that we can also have swimming lessons again. It doesn't look like that partnership is going to be able to happen since the 21st Century Grant wasn't received this year we will continue to work on this idea. This past week at Riverside Park we walked around the park to clarify the scope and pathways that she wanted cleaned and made changes. After the meeting we noted that some of the older picnic tables could be put on some cement slabs for more spots to enjoy in the park. We also made some updates on the website in different areas and compiled autobiographies for each of the city administration staff, along with photos which are now uploaded. Also, at the next council meeting I will be presenting information on a cooperative agreement for a Service Line Program for Residents in town. Today I had a meeting on the small cities grant and surveys are available at city hall, and I will be uploading them to the website as well. They are needed to gauge the interest in the program, if there is not enough interest it will not move forward. Discussion was had about the Bright lights parade and potential ideas as to what we can do at city hall around the holiday season.

New Business

Council Member Gripne motions to approve Pay Application #8 for C&L Excavating in the amount of \$43,605.00 for the Main Lift Station Project this accounts for 80% of the project cost to date; motion seconded by Council Member Krueger. Unanimously Approved.

RESOLUTION NO. 25-10-8-31

**APPROVING STATE AIRPORT FUND GRANT AGREEMENT
WITH THE MINNESOTA DEPARTMENT OF TRANSPORTATION**

It is resolved by the **City of Long Prairie** as follows:

- That it has applied for and been awarded a State Airport Fund grant by the Minnesota Department of Transportation, Agreement Number **1061364** (“Agreement”);
- That it hereby agrees to the terms and conditions of the Agreement; and
- **That the proper signing officers are hereby authorized to execute the above-referenced Agreement and any amendments thereto on behalf of the City of Long Prairie.**

Adopted by the _____ on this _____ day of _____, _____.
[GRANTEE NAME]

By:

Print Name:

Title/Date:

ATTESTATION:

(different authorized signer than above)

By:

Print Name:

Title/Date:

Council Member Krueger motions to accept Resolution 25-10-08-31 for the State Airport Funding Grant Agreement with the State of Minnesota Department of Transportation Agreement #1061364; motion seconded by Council Member Gripne. Unanimously Approved.

**CITY OF LONG PRAIRIE
RESOLUTION NO. 25-10-08-32
AUTHORIZATION TO EXECUTE
MINNESOTA DEPARTMENT OF TRANSPORTATION
GRANT AGREEMENT FOR AIRPORT IMPROVEMENT
EXCLUDING LAND ACQUISITION**

It is resolved by the **City of Long Prairie** as follows:

1. That the state of Minnesota Agreement No. **1061335**,

"Grant Agreement for Airport Improvement Excluding Land Acquisition," for State Project No. **A7701-40** at the **Long Prairie Municipal Airport** is accepted.

2. That the **MAYOR** and **CITY ADMINISTRATOR/CLERK** are

(Title) (Title)

authorized to execute this Agreement and any amendments on behalf of the

City of Long Prairie.

CERTIFICATION

STATE OF MINNESOTA

COUNTY OF **TODD**

I certify that the above Resolution is a true and correct copy of the Resolution adopted by the

CITY OF LONG PRAIRIE

(Name of the Recipient)

at an authorized meeting held on the **8TH** day of **OCTOBER**, 2025

as shown by the minutes of the meeting in my possession.

Signature: _____
(Clerk or Equivalent)

NOTARY PUBLIC

My Commission Expires: _____

Council Member Krueger motions to approve Resolution 25-10-08-32 Authorization to Execute Minnesota Department of Transportation Grant Agreement with the State of Minnesota Agreement #1061335; motion seconded by Council Member Gripne. Unanimously Approved.

Mayor Kreemer motioned to approve the continuation of the contract with Ehlers Accounting and Financial Operation Support Proposal for the year 2026 on an as needed basis at a rate of \$255.00 per hour; motion seconded by Council Member Gripne. Unanimously Approved.

Council Member Gripne motions to approve the Viva Bar LLC License for the Sale of Cigarettes and Tobacco products at 140 Central Avenue from September 30th, 2025, to December 31st, 2025; motion seconded by Mayor Kreemer. Roll Call Vote: Perez – Abstained, Kreemer -Yes, Gripne – Yes, Schroeder – Yes, Krueger – Yes. Motion Passed.

There being no further business, Council Member Gripne motioned to adjourn the meeting, which was seconded by Council Member Kreemer; unanimously approved- meeting adjourned at 7:46 PM.

Candace Bruder, City Administrator/Clerk

James Kreemer, Mayor