

Full Time Liquor Store Assistant Manager

Positions:

The City of Long Prairie is looking for a full-time Liquor Store Assistant Manager

General Duties:

This position assists the Liquor Operations Manager in managing the day-to-day operations of the municipal liquor stores including: record keeping, marketing, inventory, purchasing and staff supervision. This position also includes all duties defined for the Sales Associate and assumes some management duties as assigned during the Manager's absence. This employee will be required to work nights and weekends.

Minimum Requirements:

High School Diploma or General Education Degree (GED)

Knowledge of liquor on/off sale operations and procedures

Must be 18 years of age or older.

Benefits:

The City has a seven-step wage scale of \$19.20 to \$22.80, with yearly cost of living increases.

With experience, the wage scale may allow placement in the appropriate step. The costs of individual health insurance is paid entirely; Family Coverage is supplemented by the City.

Apply:

A resume and a completed employee application are required. Employee application forms and a full description of the position are available by contacting Ted Gray, City Administrator/Clerk at the City of Long Prairie, 615 Lake St. S., Long Prairie, MN 56347, Telephone (320) 732-2167, or they may be downloaded off the city's website www.longprairie.net. First Round of applications will be reviewed on Thursday January 4th, 2024.