

DATA PRACTICES RIGHTS ADVISORY FOR SOCIAL MEDIA SITES

As an applicant for employment with the City of Long Prairie you are being asked to provide information about yourself that will be used in evaluating your suitability for employment. The purpose of this request is to permit us to thoroughly analyze your qualifications and suitability for employment with us. You are also being asked at this time to provide the Sheriff's Office with access to any and all social media sites at which you have an account or are a member.

You are being requested to sign this document and grant access to permit this office to fully consider your suitability for employment with us. You are not legally required to supply any of the data requested or to sign this permission form. However if you do not provide that permission the office may be unable to fully and adequately determine your suitability for employment with us and that may in turn reduce the chance you have for employment with this agency.

The data that you are being asked to provide and that may be accessed is defined as personnel data under the Minnesota Data Practices Act. Under the Act some personnel data is classified as public data and the remaining information is classified as private data. The following information of job applicants is defined to be public: veteran's status, relevant test scores, rank on eligibility list, job history, education and training, and work availability. The remaining data that may be obtained from access to your social media site or sites is classified as private.

Private data is data that you are entitled to have access to. The data may be reviewed by the agents and representatives of the City of Long Prairie that are involved in personnel and employment or attorney. Any other third party is entitled to access such data only with your consent, pursuant to a court order, statute, or as otherwise authorized by law.

I HAVE READ THE ABOVE.

AUTHORIZATION TO ACCESS SOCIAL MEDIA SITE(S)

I have one or more social media sites (at) (with): _____

I authorize and grant consent to the City of Long Prairie its agents and/or representatives to access (that) (these) site(s) and provide the following method of granting access: _____ ■

Signature of Applicant

Date