

City of Long Prairie
7:00 P.M., Monday, May 18th, 2020
City Council Meeting Held Via-Teleconference

The Long Prairie City Council met by phone at City Hall, 7:00 pm, on Monday, May 18th, 2020. Mayor Jodi Dixon called the meeting to order with the following present by phone: Council members, Lilah Gripne, Don Rasmussen, David Wright, Randy Mechels, and City Administrator/Clerk Ted Gray.

Council member Dixon motioned Wright seconded to approve the consent agenda items:

- (a) **Approve Agenda for May 18th, 2020 with the addition of the quote for Magnesium Chloride Road Saver of \$2,250.00 from Herdering INC to apply to the City of Long Prairie's Gravel Roads**
- (b) **Approve Minutes for May 4th, 2020**
- (c) **Approve Bills for April-May 14th, with the correction to remove the \$12.10 charge for Microsoft Office software and bill to the EDA.**
- (d) **Approve Resolution 20-05-18-02 – Donations**

Resolution #20-05-18-02

RESOLUTION ACKNOWLEDGING DONATIONS

WHEREAS, the City of Long Prairie has received the following donations during the month(s) of April for the following purposes:

Donor	Amount	Purpose
Riverside Trucking	\$1,000.00	Donation to Fire Dept

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF LONG PRAIRIE, MINNESOTA THAT: The City Council of the City of Long Prairie acknowledges and accepts the donations received the month of April.

BE IT FURTHER RESOLVED THAT: The City Council of the City of Long Prairie expresses its thanks and appreciation for the donations to all Donor(s) listed.

Adopted this 18th, day of May 2020, by the City Council of the City of Long Prairie.

ATTEST:

Theodore Gray
City Administrator/Clerk

Jodi Dixon
Mayor

Roll Call Vote:

Yes: Mechels, Gripne, Rasmussen, Wright, Dixon

No: 0

Motion carried unanimously.

(New Business)

The council reviewed the dangerous dog letter that was sent to Christina Cummins regarding an incident that occurred on April 30th, 2020. Administrator Gray presented a letter from a resident who witnessed the incident. Administrator Gray also presented a police report for a second attack that occurred on May 14th, 2020. The recommendation would be to deem the dog a dangerous dog following the guidelines from Chapter 12 of the City Ordinances. Mayor Dixon mentioned that the enclosure should be more secure and should include locks. Council member Wright commented that due to there being two incidents in less than 15 days, can the council provide harsh punishment against the dog. Administrator Gray went through Chapter 12 and the council can have the dog removed from City Limits.

Council member Gripne motioned Wright seconded to deem the dog a dangerous dog and due to the two incidents that have been brought before the council, the dog must be destroyed or removed from the City of Long Prairie with in thirty days.

Roll Call Vote:

Yes: Mechels, Rasmussen, Gripne, Wright, Dixon

No: 0

Motion carried unanimously.

Council member Gripne motioned Rasmussen seconded to approve Change Order #1 in the amount of \$48,536.00 for the Wastewater Treatment Plant Improvements payable to Rice Lake Construction Group.

Roll Call Vote:

Yes: Rasmussen, Gripne, Wright, Mechels, Dixon

No: 0

Motion carried unanimously.

Council member Wright motioned Gripne seconded to approve Resolution 20-05-18-03 Ordering Improvement and Preparation Plans for the 2021 Road Improvement Project.

Roll Call Vote: Gripne, Wright, Mechels, Rasmussen, Dixon

Yes:

No: 0

Motion carried unanimously.

Resolution 20-05-18-03

Resolution Ordering Improvement and Preparation of Plans

WHEREAS, a resolution of the city council adopted the 18th day of February 2020, fixed a date for a council hearing on the proposed 2021 Improvement Project, the improvement of the following streets

- CSAH 56 (Riverside Drive): From the south intersection of TH 71 to the north intersection of TH 71**
- 1st Avenue SW: From 5th Street SW to TH 71**
- CSAH 38 (2nd Avenue SW): From 6th Street SW to TH 71**
- 3rd Avenue SW: From 6th Street SW to TH 71**
- 1st Street SW: From 1st Avenue SW to 3rd Avenue SW**
- 2nd Street SW: From 1st Avenue SW to 3rd Avenue SW**

- **3rd Street SW: From 1st Avenue SW to 4th Avenue SW**
 - **4th Street SW: From 1st Avenue SW to 3rd Avenue SW**
 - **5th Street SW: From 1st Avenue SW to 4th Avenue SW**
 - **6th Street SW: From 2nd Avenue SW to 4th Avenue SW**
- by reconstructing the streets and utilities, and

WHEREAS, ten days' mailed notice and two weeks' published notice of the hearing was given, and the hearing was held thereon on the 18th day of May, 2020, at which all persons desiring to be heard were given an opportunity to be heard thereon,

NOW THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF LONG PRAIRIE, MINNESOTA:

- 1. Such improvement is necessary, cost-effective, and feasible as detailed in the feasibility report.**
- 2. Such improvement is hereby ordered as proposed in the council resolution adopted the 18th day of February 2020.**
- 3. Bolton & Menk, Inc. is hereby designated as the engineer for this improvement. The engineer shall prepare plans and specifications for the making of such improvement.**
- 4. The city council declares its official intent to reimburse itself for the costs of the improvement from the proceeds of tax-exempt bonds.**

Adopted by the council this 18th, day of May 2020.

Jodi Dixon, Mayor

Ted Gray, City Administrator

Council member Rasmussen motioned Dixon seconded to approve Airport Master Plan proposal and Independent Fee Evaluation.

Roll Call Vote:

Yes: Wright, Mechels, Rasmussen, Gripne, Dixon

No: 0

Motion carried unanimously.

Council member Gripne motioned Wright seconded to approve the quote for Alex Glass & Glazing Inc of \$1,995.00 to construct a glass barrier at City Hall.

Roll Call Vote:

Yes: Rasmussen, Gripne, Wright, Mechels, Dixon

No: 0

Motion carried unanimously

Council member Gripne motioned Dixon seconded to approve the bid from Allied Blacktop Company in the amount \$49,740.62 to complete the seal coating for 2020 and to also allow for the City of Long Prairie to add additional areas and to not exceed the budgeted amount for this project.

Roll Call Vote:

Yes: Gripne, Wright, Mechels, Rasmussen, Dixon

No: 0

Motion carried unanimously

Council member Gripne motioned Dixon seconded to approve the quote for Magnesium Chloride Road Saver of \$2,250.00 from Herdering INC to apply to the City of Long Prairie's Gravel Roads

Roll Call Vote: Wright, Mechels, Rasmussen, Gripne, Dixon

Yes:

No: 0

Motion carried unanimously

(Council Reports)

Public Works: Council member Mechels gave a report on Public Works department. The wastewater plant project is moving along. The crew is installing equipment, piping, and underground electrical, along with exterior doors, and some indoor painting. The daily water/wastewater rounds, and samples are going fine. Public works has been spraying ball fields and parks for dandelions. We will be working on crack filling and getting the sealcoating route ready.

Public Safety: Council member Wright gave a report for the Police Department. The police department put digital 30 mph speed signs along the detour route for the Highway 71 Bridge Project.

Planning & Zoning: Council member Gripne gave a report on Planning & Zoning. They will be meeting on May 26th, regarding a variance and conditional use permit.

EDA: Council member Gripne stated the EDA will have a regular meeting May 20th.

Library: Council member Gripne gave a report on the Library. The library will be back to normal hours but following the same protocols as the previous weeks. Members can not enter the library and need to call ahead to pick out their books.

Concern for Community: Mayor Dixon stated prayer parade was well attended. Mayor Dixon also has maps showing the parade route for graduation.

Administrator Report: Administrator Gray gave a report regarding the Financial Management Plan that was presented at the work session.

Council member Rasmussen motioned, and Mechels seconded to adjourn the meeting at 8:48 pm. Motion unanimously carried.

Ted Gray
City Administrator/Clerk

Jodi Dixon
Mayor